

Terms of Reference for 2019-2022 Triennium

Waiohine FMP Steering Group (A project group reporting to the Wairarapa Committee)

1 Purpose

- 1.1 To oversee completion of a Waiohine Floodplain Management Plan (Waiohine FMP), including making recommendations to the Wairarapa Committee¹ on the following:
 - a Areas of refinement and a preferred option to guide revision of the draft Waiohine FMP
 - b A proposed Waiohine FMP that will form the basis for further consultation with the Greytown / Carterton community
 - c A process for engaging with the community on the proposed FMP.
- 1.2 The management of the existing river scheme and the implementation of the Waiohine FMP sit outside the remit of the Waiohine FMP Steering Group (the Steering Group).

2 Specific responsibilities

- 2.1 Familiarise itself with the work undertaken to date on the Waiohine FMP
- 2.2 Oversee and contribute to the scoping of viable options for the project and recommend a preferred option
- 2.3 Request and test relevant evidence-based advice and/or technical information received from the Project Team, and resolve/mediate any conflicting advice supplied
- 2.4 Ensure the work of the Project Team delivers a comprehensive, long-term and sustainable solution for the Waiohine River and the people who occupy its floodplain
- 2.5 Develop and implement a communication strategy to facilitate effective engagement with the Waiohine Action Group, the wider Greytown / Carterton communities, and the general public on the proposed Waiohine FMP
- 2.6 Identify and manage potential and relevant project risks.

3 Status of the Steering Group

The Steering Group is an advisory body established by Council (on recommendation of the Wairarapa Committee). The Steering Group is not a sub-ordinate decision making body of Council, and is not a committee or subcommittee under the Local Government Act 2002.

4 Members

- 4.1 Two members appointed by the Carterton District Council, of which once must be an elected member of that Council.

¹ Recommendations on the Waiohine FMP, made by the Wairarapa Committee to Council, do not require consideration by the Environment Committee prior to the decision being made by Council. Council retains the final decision on the adoption or otherwise of a Waiohine FMP.

- 4.2 Two members appointed by the South Wairarapa District Council., of which one must be an elected member of that Council.
- 4.3 Two members, being elected members of Council.
- 4.4 Two members to represent the Waiohine Action Group (one of whom will be the Waiohine Project Team Chair).
- 4.5 One member to represent Ngati Kahungunu ki Wairarapa.
- 4.6 One member to represent Rangitane ō Wairarapa.

5 Appointment

Members of the Steering Group are appointed directly by the organisation that they represent.

6 Chair

The Steering Group appoints the Chair.

7 Quorum

Six members.

8 Consensus

The Steering Group will strive to make decisions on matters by consensus. Where a consensus cannot be achieved on a particular matter, each member has a deliberate vote and the Chair does not have a casting vote.

9 Reporting and servicing

The Steering Group reports to the Wairarapa Committee, and is serviced by Greater Wellington.

8 Remuneration and expenses

- 10.1 The expenses of elected members shall be met by the council they represent.
- 10.2 Non-elected members (who are not otherwise remunerated) may claim Greater Wellington's standard daily meeting attendance allowances and expenses.

11 Meeting frequency and life of the Steering Group

- 11.1 The Steering Group meets as required.
- 11.2 The Steering Group ceases to exist when Council has made a decision on the Waiohine FMP recommended by the Wairarapa Committee, or when the Council determines.