

24 November 2014

Whitireia Park Board

Order Paper for the meeting to be held in the Puna Ora meeting room
26 Ngatitoa Street, Takapuwhia, Porirua on:

Friday, 28 November 2014 at 1.00pm

Membership of Board

Jenny Brash
Nigel Wilson

Barbara Donaldson

Rawiri Faulkner
Reina Solomon

Taku Parai

Whitireia Park Board

Order paper for the meeting to be held on Friday, 28 November 2014
in the Puna Ora Room, 26 Ngatittoa Street, Takapuwahia, Porirua City
at 1.00pm

Public Business

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2. *Notes the contents of the report.*
3. *Adopts voting system B for the election of the Chairperson*
4. *Elects Barbara Donaldson as the Chairperson of the Board.*

The motion was **CARRIED**.

Barbara Donaldson took the Chair.

Noted: The Nomination of Barbara Donaldson as Chair was the sole nomination received.

4 **Confirmation of Minutes**

Moved (Brash / Solomon)

That the Board confirms the minutes of the meeting of 14 February 2014.

The motion was **CARRIED**.

5 **Procedural matters for consideration**

Francis Ryan, Manager, Democratic Services, Greater Wellington Regional Council, spoke to the report.

Moved (Wilson / Faulkner)

That the Board:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Adopts the Standing Orders as set out in Attachment 1.*
4. *Authorises the continuation of arrangements made pursuant to decisions of the previous Whitireia Park board, including those matters outlined in section 6 of this report.*

The motion was **CARRIED**.

Noted: The Board re-confirmed that Ngati Toa Rangatira would not be expected to pay a fee for cultural events in Whitireia Park, and noted that a new date would be explored for the Board's November meeting.

6 **Funding application for Whitireia Park Pou**

Amanda Cox, Manager, Parks, Greater Wellington Regional Council and Wayne Boness, Principal Ranger Western, Greater Wellington Regional Council, spoke to the report.

Moved

(Wilson / Brash)

That the Board:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Agrees to officers making an application for \$54,075 to the Wellington Community Trust for development of the Kaitawa Pou.*
- 4. Requests that officers seek a letter from Ngati Toa Rangatira in support of the funding application.*

The motion was **CARRIED**.

7 Whitireia Park Accounts to 30 June 2014

Nigel Corry, General Manager, Environment Management, Greater Wellington Regional Council, spoke to the report.

Moved

(Faulkner / Solomon)

That the Board:

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED**.

8 Review of the Whitireia Park Management Plan and Bylaws

Sharon Lee, Parks Planner, Greater Wellington Regional Council, spoke to the report.

Moved

(Solomon / Faulkner)

That the Board:

- 1. Receives the report.*
- 2. Notes the contents of the report and attachment.*
- 3. Resolves to undertake a comprehensive review of the Whitireia Park Management Plan in accordance with section 41(6) of the Reserves Act 1977.*

4. *Resolves to review the Whitireia Park Bylaws which are also prepared under the Reserves Act 1977.*
5. *Adopts the process for the development of the Management Plan and Bylaws outlined in this report.*
6. *Agrees to formally notify its intent to a comprehensive review of the Management Plan and accompanying Bylaws in the Kapi-Mana and Dominion Post within 1 month following this meeting.*

The motion was **CARRIED**.

9 **Work programme update**

Wayne Boness, Principal Ranger Western, Greater Wellington Regional Council and Sharon Lee, Parks Planner, Greater Wellington Regional Council, spoke to the report.

Moved

(Wilson / Solomon)

That the Board:

1. *Receives the report.*
2. *Notes the contents of the report.*
3. *Requests that the Chair of the Board write to the Mayor and Chief Executive of Porirua City Council regarding the proposed stopping of the road to Onepoto Bay, allowing the gate to be locked.*

The motion was **CARRIED**.

10 **Whitireia Park Restoration Group Update**

The Board thanked the Whitireia Park Restoration Group and noted their appreciation for the Group's continuing work in the park.

Noted: The Board thanked officers for their work supporting the Board and preparing reports for the inaugural meeting under the provisions of the Ngati Toa Rangatira Claims Settlement Act 2014.

The meeting closed at 1.52pm.

4

SUBJECT: Report for Whitireia Park Board meeting 28 November 2014

AUTHOR: Wayne Boness, Principal Ranger, Parks and Kim Broad, Biodiversity Officer, Biodiversity, Greater Wellington Regional Council

DATE 14 November 2014

SUBJECT: Work Programme update

1. Purpose

To provide the Whitireia Park Board (the Board) with an update on the implementation of the annual work programme at Whitireia Park, and progress action points from the last meeting.

2. Background

A programme of work for the 2014/15 financial year was approved by the Board at its meeting on 22 August 2014.

3. Biodiversity Management

3.1 Pest animal control

The Whitireia Park Restoration Group (the Group) has continued to trap predators such as stoats and hedgehogs, and poison rats. The Group provides valuable assistance to pest animal control programmes across the Park.

A night shoot of rabbits and search for possums is due to be carried out this month.

3.2 Environmental weed control

Planning is in progress for the continuation of ecological weed control on the coastal escarpments in line with the KNE Plan Control of invasive species such as boxthorn, boneseed, karo, pohutukawa, pampas and gorse will continue on very steep parts of coastal escarpment on the seaward side of the park and east of Onehunga Bay.

Information regarding the value of the Key Native Ecosystem and the threats posed by ecological weeds on neighbouring properties has been distributed to residential properties adjoining the park. Advice was provided on how to identify and control ecological weeds as well as encouragement to join the Whitireia Restoration Group in planting and pest control.

Gorse control adjacent to the Thornley Street entrance will be undertaken with the large gully area being the key focus, plus a sweep of last year's areas to control any regrowth or missed bushes.

3.3 Revegetation

A follow up aerial spraying operation will be undertaken in early 2015 to reinforce gorse and pampas control undertaken earlier this year.

Planning for 2015 fire break planting is underway, with around a 1,000 square metre section of steep area adjoining Gloaming Hill to be planted in low flammability species.

The low cost revegetation trials will continue through to end of June 2015 to:

- Check and monitor existing scrape and plug trials
- Provide a summary of observations on performance, successes and failures
- Provide photographs of trial areas

At this stage of the trial, the approach involving use of low cost planting stock use over larger areas is currently showing the most promise as a widely applicable method.

The focus this year will be predominantly on an expanded area of planting, with a total area of approximately 1-1.5 hectares to be planted. This expanded trial will include some areas of slightly lower density stockings of around 2m spacing (2,500 plants/ha). A total of approximately 4,500 plants will be planted with small plug stock to be used, with species such as Manuka, Kanuka, Phormium cookianum, Karamu, Cabbage tree and Koromiko. The seed for these species has all been ecosourced from the same ecological district. Planting will be adjacent to existing areas at the head of the main stream and possibly some areas into the back of Onehunga Bay.

The Whitireia Park Restoration Group is planning to plant at new sites in the valley behind Onehunga Bay and at the top of the coastal escarpment. They are also planning some infill planting at Onehunga and Kaihua bays. Site preparation, spraying and release spraying of past year's plants is being planned to support this work.

4. General park management

4.1 Ranger service

The Park Ranger continues to address off-road motorised recreation with several warning letters sent to people caught using vehicles and motorbikes off-road. With the onset of the longer days and warmer weather park usage has increased, particularly with the park now being open until 9pm.

Planning for the Pou car park development continues, and an archaeologist has been engaged to assist through this process. An authority has been issued to undertake test excavations to establish the presence of any archaeological material. This work requires resource consent from Porirua City Council and we are waiting for this to be granted.

Spasmodic vandalism and graffiti continues around the Park, although it is greatly reduced compared to previous years.

Porirua City Council (PCC) is continuing to work on a process to lock the gate at Te Onepoto Bay. Councillors Donaldson, Brash and Principal Ranger, Wayne Boness attended a PCC Te Komiti meeting to request this issue be prioritised. PCC officers are to prepare a paper on process and cost and present this back to Te Komiti for consideration.

4.2 Park assets

Warm spring weather has seen an increase in grass growth with mowing being a weekly job to keep the park looking tidy.

A water pump failure on the golf course highlighted a weakness in the water supply system to the toilet block. The toilets were closed for a week while the golf course staff worked to repair the problem. We intend to install a water tank above the toilets that would give us a reserve supply and keep the toilets operating in the event of any future problems. This work may be funded from existing budgets as the gate to limit vehicle access to Kaitawa Point will be dependent on approval of the Park Management Plan.

A new track counter has been installed at Te Onepoto Bay and a further counter will be installed at the Thornley street entrance. This is part of a new counter roll out across the parks network that will provide the Board with estimates of park usage numbers.

An external tap has been installed at the rear of the toilet block to assist the restoration group with the spraying work they are undertaking through the restoration sites.

4.3 Park development

The Wellington Community Trust has contacted us about our Pou development funding application and has requested more information about how the project relates to the parks management plan and the benefits it will provide. We have agreed that as some of the information that they require eg. visitor numbers and a current strategic plan are not yet available, they will put the application to one side to be reconsidered later. A presentation may be required to the Wellington Community Trust as part of the process, as they regard the funding as a substantial sum.

Corydon Consultants have been commissioned to do a Park Recreation/Leisure Study to assist with the development of the Park Management Plan. As part of this we are organising an on-park user survey and counter calibration project for January 2015.

Discussions have begun with the Whitireia Park Restoration Group to develop a MOU. A first draft has been circulated and comments being worked through to incorporate into the next version. We are aiming that this is presented to the Board for approval and it be signed in early 2015.

4.4 Community involvement

This has been covered by a separate report to the Board by the Whitireia Park Restoration Group.

5. Recommendation

That the Board:

1. *Receives the report.*
2. *Notes the contents.*

Report prepared by:

Wayne Boness
Principal Ranger – Parks
Greater Wellington Regional Council

Kim Broad
Biodiversity Officer – Biodiversity
Greater Wellington Regional Council

Report approved by:

Amanda Cox
Manager, Parks department
Greater Wellington Regional Council

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SUBJECT: Report for Whitireia Park Board meeting 28 November 2014

AUTHOR: Alexandra Jackson, Democratic Services Advisor, Greater Wellington Regional Council

DATE: 20 October 2014

SUBJECT: Application of the Local Authorities (Members' Interests) Act 1968

1. Purpose

To provide Whitireia Park Board (the Board) members information on their obligations under the Local Authorities (Members' Interests) Act 1968.

2. Background

At the Board's meeting on 29 August 2014, members asked for more advice to be provided on conflicts of interest and how to manage them. As the Local Authorities (Members' Interests) Act 1968 (the Act) applies to administering bodies under the Reserves Act 1977¹ it is important that members are aware of their obligations under the Act and how to deal with conflicts of interest in general.

More detailed guidance on the laws on conflict of interest is contained in the Controller and Auditor-General's publication *Guidance for members of local authorities about the Local Authorities (Members' Interests) Act 1968*, which is available at www.oag.govt.nz/2010/lamia. Copies of the publication will be available at the Board's meeting on 21 November.

3. Conflicts of interest

3.1 Pecuniary conflict of interest

The Act has two main aspects relating to pecuniary conflicts of interest. The first is the prohibition of certain contracts between local authorities and members and the second prevents voting on or discussing questions in which a member has a pecuniary interest.

3.1.1 Prohibition of contracts over a certain amount

Under the Act, no-one may be elected or appointed or be a member of the Board, if the total payments to be made by the Board in respect of contracts made by it with that person exceeds \$25,000 (GST incl) in any year. The Act covers contracts made by the Board

¹ Section 151 of the Ngati Toa Rangatira Claims Settlement Act 2014 states that the joint board is the administering body of Whitireia Recreation Reserve and any additional reserve as if the joint board were appointed to control and manage the reserves under section 30 of the Reserves Act 1977.

directly (or by GWRC as an agent of the Board) with the member concerned, and also contracts made by the Board (or by GWRC as an agent of the Board) in which the member is concerned or interested. Special provisions deal with companies in which a member or his or her spouse/partner is interested either as a shareholder, or as a member of the company, or by virtue of certain management positions. There are a number of exceptions to this rule but, in case of any doubt, a member of the Board should refer the matter to the Office of the Auditor-General or seek independent legal advice.

The penalty for breach of these provisions is immediate loss of office and the possibility of a fine being imposed.

3.1.2 Pecuniary interests

Section 6(1) of the Act prohibits a member from voting on, or taking part in the discussion of any matter before the Board in which he or she has, directly or indirectly, any pecuniary interest, other than an interest in common with the public. The Act does not define a pecuniary interest, instead the test used by the Office of the Auditor-General asks “whether, if the matter were dealt with in a particular way, discussing or voting on that matter could reasonably give rise to an expectation of a gain or loss of money for the member concerned.” In applying this test, the nature and context of the decision will be important.

As with contracts, there are special provisions dealing with a pecuniary interest in the context of the interests of the member or his or her spouse/partner in a company. The Office of the Auditor-General is empowered to declare that the rule will not apply with respect to any specified matter or specified class of matter on particular occasions. In doing so it must act in the interests of the electors or inhabitants of the district.

The penalty for discussing or voting when there is a pecuniary interest is, as above, loss of office, but only upon conviction of an offence.

3.2 Non-pecuniary conflict of interest

While the Act deals with pecuniary interests, there are also legal rules which apply to non-pecuniary conflicts of interest. The most common non-pecuniary conflict of interest is the matter of bias – this is not limited to actual bias, but also relates to the appearance or possibility of bias. Non-pecuniary bias usually involves predetermination of a matter before hearing all relevant information (either by making statements that suggest your mind is made up about the particular matter or by not hearing or reading reports and submissions presented to the Board) or a close relationship or involvement with an individual or an organisation affected by the matter.

It should be noted that the laws around bias do not put an individual member at risk of personal liability, instead, the validity of the Board’s decision could be at risk.

3.3 Declaring a conflict of interest

At the beginning of each meeting Board members are expected to declare any conflicts of interest relevant to items on the meeting’s agenda. A declaration may be in relation to a

pecuniary interest (other than an interest in common with the public) or a non-pecuniary interest. Members are advised to read the Order Paper before a meeting to see whether they have an interest in any matters that are to be discussed or voted on. If there are, members should, if possible, advise the Board's Chairperson before the meeting starts that they are going to declare an interest in a particular matter. Once a conflict is declared, the member will be required to abstain from discussion and voting, and should consider leaving the table or meeting for that item. In declaring a conflict of interest, a member is not required to inform the meeting about the nature of the interest or why it exists.

4. Recommendations

That the Board:

1. ***Receives the report.***
2. ***Notes the contents of the report.***

Report prepared by:

Alexandra Jackson
Democratic Services Advisor
Greater Wellington Regional
Council

Report approved by:

Francis Ryan
Manager, Democratic
Services
Greater Wellington Regional
Council

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SUBJECT: Report for Whitireia Park Board meeting

AUTHOR: Sue Nelson

DATE 28 November 2014

SUBJECT: Whitireia Park Board finances

1. Purpose

To present to the Whitireia Park Board the Quarterly Accounts to September 2014 (statement of accounts attached).

2. Income and costs

Most spend for the Whitireia Park is processed within Greater Wellington Regional Council accounts; however in this quarter there has been only \$17,456 of costs which are mostly labour costs of the rangers. The costs are reduced by \$30,000 for a Rapid earthworks purchase order which was accrued at year end but has since been reversed as the work has been rescheduled for later in the year.

The first quarter's lease income has been received.

3. Balance Sheet

The bank account balance at end of September 2014 is \$26,314 and there are no accounts payable.

4. Recommendation

That the Board:

1. *Receives the report.*

2. *Notes the contents.*

Report prepared by:

Sue Nelson
Manager, Environment Support

Report approved by:

Nigel Corry
General Manager, Environment Management
group

Income & Expenditure Statement
for the period ending 30 September 2014

	2014	2015	GW Entries 2014	GW Entries 2015
Income	\$	\$	\$	\$
Water Rates	-	-	5,325	1,851
Park Concessions	-	-	1,396	-
Lease	5,500	1,375	-	-
Interest	47	32	-	-
GW Funding	-	-	220,777	(8,182)
Total Income	5,547	1,407	227,498	(6,331)
Expenditure	\$	\$	\$	\$
Sundry	34	35	-	-
Depreciation Expense	4,664	513	-	-
Proj Materials/Suppl - 63000	-	-	26,351	5,280
Freight - 63010	-	-	29	-
Chemicals (General) - 63100	-	-	-	-
Printing - 63300	-	-	1,680	651
Photocopying - 63315	-	-	-	-
Postage & Couriers - 63325	-	-	-	-
Councillors' Fees - 63500	-	-	2,347	-
Rates - 63600	-	-	4,821	958
Security - 63605	-	-	138	-
Cleaning & Toiletrie - 63620	-	-	450	-
Meeting - Non Council - 63628	-	-	458	-
Repairs & Maintenanc - 63700	-	-	-	-
Repairs & Maint Equi - 63710	-	-	-	-
Repairs & Maint Plum - 63720	-	-	-	-
Repairs & Maint Pain - 63750	-	-	-	-
Loose Tools/ Minor E - 63760	-	-	180	-
Leased Plant & Equip - 63820	-	-	212	-

Venue Hire - 63821	-	-	-	-
Equipment Hire - 63822	-	-	-	-
Advertising & Promot - 63830	-	-	-	279
Permits & Licence Fe - 63860	-	-	127	-
Contractors - Labour - 65000	-	-	122,696	(23,787)
Contractors - Machin - 65010	-	-	-	-
Contractors - Constr - 65020	-	-	-	-
Contractors - Facili - 65030	-	-	-	-
Consultants - Extnl Audit Fees	(4,400)	-	-	-
Labour Resource Cost - 92100	-	-	62,810	10,288
IC Wairarapa Biosec - 95781	-	-	5,200	-
IR Transport Support - 99569	-	-	-	-
Total Expenditure	298	548	227,498	(6,331)
Net Surplus / (Deficit)	5,249	859	-	-

7

Whitireia Park Restoration Group

Report to the Whitireia Park Board

November 2014

Planting

Three sites have been selected for next winters planting program. This includes a continuation of dune and wetland planting at Kaiaua Bay, cluster plantings on the western escarpment to act as a seed source and reintroduce regionally rare species and lastly a trial for large scale re-vegetation of the inland valley. The latter will take place in the fire damaged side stream of the Onehunga catchment. In all, we plan to plant around 2,500 seedlings next season.

With help from the GWRC biosecurity department, contracts for next year's pre-planting site preparation are currently being prepared. This will also include spraying to release weeds from this year's plantings.

Pest Control

Pest numbers have continued to decline in our trapping operations. Totals for the previous three months were 10 rats and 6 mice.

Along with the trial of self-setting traps, we are keen to investigate a higher frequency of pest control measures on the western escarpment. This would tie in with ongoing lizard monitoring, and may also contribute to enhancing the suitability of this site as a seabird nesting area.

Other Issues

Group members have resumed a Thursday evening weeding session in the park. This is a social affair involving the hand weeding of our plantings.

As part of the funding we received from WWF for the lizard study, group members will be undertaking training on how to identify and handle lizards. This training will take place in December, and will be followed by checking of the pitfall traps located within the park.

A memorandum of understanding between our group and GWRC will soon be completed.

Chris Gibbons

Whitireia Park Restoration Group

8

SUBJECT: Report for Whitireia Park Board meeting
AUTHOR: Sharon Lee, Parks Planner
DATE: 28 November 2014
SUBJECT: Whitireia Management Plan, consultation response update

1. Purpose

To update the Board on the consultation response to date for the Whitireia Park Management Plan.

2. Background

At the August meeting, the Board approved a programme to comprehensively review the management plan and bylaws for Whitireia Park. The first phase in the review is to ask the public for their comments on what should be contained in a new management plan.

Between 27 September and 30 November the public have been asked to give their views on how Whitireia Park should be managed in the future. Views were captured through a variety of means. Comments could be made online through the ‘haveyoursay’ forum, in a written submission or in person, by attending a drop-in session.

At the time of writing of this paper (17 November 2011), Greater Wellington Regional Council (GWRC) had facilitated two drop in sessions and one community group meeting with Titahi Bay residents. The online forum remains open for comments and submissions until the end of the month. So far we have received 12 submissions, with 17 comments online. Turnout to the meetings has been small, between 3-9 people, but there have been some valuable discussion and particularly evident is the strong attachment individuals have to the park.

Unfortunately there was no representation by members of Ngāti Toa at any of the sessions including the Friday morning session held in Te Puna Ora Room, Takapuwhia Marae. However, it was well advertised through the Ngāti Toa Facebook page and email list.

3. Key messages heard so far

3.1 Tracks

The overwhelming message is that the Board must keep the park natural and wild, with ample scope for exploring. For many people this translated to having a variety of basic tracks (rather than all well-graded track) that have capacity to cater for a range of different

activities. Recognising that there can be conflicts between dog walking and horse riding or bikers and walkers, having a variety of options for individuals to go will lessen the opportunities for conflict. Some 'Rough tracks' or 'poled routes' might add variety (retaining the wild, remote feel) without increasing the burden of maintenance.

A number of respondents noted that the gradient of the inland track (on the Onehunga Bay side) was too steep.

3.2 Vehicles and Roads

One positive development has been the placement of bollards and restricting vehicles to the roads (as well as less dumping of cars). Some respondents suggested greater limits be put on where vehicles can go, with exceptions being for organised events (e.g. where a lot of trailer spaces is required). Obviously this doesn't solve the illegal access of motorbikes and while the activity is not appreciated on the Park, respondents also acknowledge that part of the solution is the difficulty in being able to find alternative areas for them to go.

There are some issues with road safety from having a narrow road and a variety of users on the road. Respondents called for innovation here, such as more passing bays or separating use (by creating tracks alongside the road that walkers or bikers will favour). One respondent suggested 'no car' days to allow walkers and cyclists unimpeded access along the roads.

Onepoto Road remains an issue and there is a call for cars to be banned. Intimidating behaviour, rubbish and environmental damage were all raised. These are issues that the Park Board are aware of and are seeking to rectify through Porirua City Council.

3.3 Places to sit and relax

The park is popular for picnics, especially at Onehunga Bay. A number of people raised the need to create shelter alongside the beach front for both shelter from the wind and shade from the sun. Solutions should be fitting with the coastal environs and careful thought put in to ensure they are not vandalised. Trees would be a good long term solution.

There is some interest in seeing picnic tables and seating at popular spots in the park, possibly even gas barbeques.

A couple of people thought a campground would be a good addition to the Park.

3.4 Fire Risk

There is strong concern about the potential for fire in the park again, particularly for those living adjacent to the park. The planting of non-flammable native species is considered a great start but that there must be a more comprehensive answer to the issue. Officers raised at the meetings the option of re-introducing stock into the park as a means to manage the areas that need to remain grassed (particularly around the transmitters and the cultural sites). The concern around reintroducing stock is mainly around the damage done previously to the coast, waterways and having to deal with dung on tracks.

People conceded that a tool for managing the fire risk was definitely needed but would like to explore what other options are available (e.g. a fire break with non-flammable species) before reintroducing stock.

3.5 Keep up replanting efforts!

Respondents are heartened by the replanting efforts, particularly the dune plantings along the coast. They want to see more plants and trees that will attract native birds and wildlife. They would like to see a continued decline in gorse through the spray and active replanting programmes. One person was concerned that gorse may be contributing to the level of nitrogen in the harbour and that the health of the harbour should be a key factor in making decisions. A new focus should be on stream restoration and aiming for a pest free park.

3.6 Dogs

Dogs remain a love/hate issue in the park. Respondents acknowledge it is a unique spot to be able to walk your dog and do not mind dogs off leads – where the owners are acting responsibly. A number of people cited being attacked by dogs or knowing others who had. The two issues that arise are when dog behaviour is intimidating and when dog poop is not picked up and taken out of the park. This happens when dog owners do not care about the environment or others experience in the park.

3.7 History and culture

There was a lot of discussion about the different aspects of history and the need to remember and celebrate it. This is particularly helpful for people interpreting the landscape and appreciating what is there (whether it be a kumara terrace or a radio antenna). One respondent noted that it is important that this knowledge is shared because a place you know about you will care about.

3.8 Mountain biking

A lot of respondents noted that they enjoy biking within the park although there were some obstacles (e.g. gates, steep terrain).

The Mana Cycle Club has prepared a comprehensive submission outlining issues with the current tracks and with suggestions for track development in the future (8 new tracks of varying grades). They are keen to see tracks that will get more families and children on mountain bikes and acknowledge that track development must be carefully designed around minimising conflict with other users, restoration and cultural considerations.

4. Concluding comments

While there has been a relatively low turn out to meetings and responses on line so far, the feedback has been meaningful and will be useful in the development of the management plan. It is expected that over the next couple of weeks there will be submissions from specific interest and users groups such as the hang gliding club, Whitireia Restoration group, Rural Fire Service and model aeroplane club. The Titahi Golf Club is expected to speak at the November 2014 meeting about their plans.

In addition to the public feedback gathered through this process there will be additional research. The first of which will be Corydon Consultants who are undertaking a recreation and leisure study to understand more about the composition of visitors in the park and type of use. This is likely to be the first time this data has been captured since the last management plan. The study is also tasked with:

- Analysing the impact of visitors on the environment and facilities/infrastructure, noting where service levels need adjustment
- Identifying new recreation/tourism aspects that could be developed, including how to build an understanding of and interest in Ngāti Toa history
- Recommending changes needed to help users of the park to enjoy/maximise their experience.

While this first phase of public engagement will concluded at the end of November there will be ongoing contact with interest groups and individuals to develop various aspects of the plan.

5. Recommendation

That the Board:

1. **Receives the report.**
2. **Notes the contents.**

Report prepared by:

Sharon Lee
Parks Planner

Report approved by:

Nigel Corry
General Manager, Environment Management
group

Report approved by:

Amanda Cox
Manager, Parks department

Report approved by:

Luke Troy
Manager, Corporate Planning

9

SUBJECT: Report for Whitireia Park Board meeting 28 November 2014

AUTHOR: Francis Ryan

DATE 28 November 2014

SUBJECT: Whitireia Park Board meeting dates 2015

1. Purpose

To propose meeting dates of the Whitireia Park Board for 2015.

2. Background

The following dates for 2015 are based on the frequency and timing of Board meetings held in 2014:

- Friday, 13 February 2015
- Friday, 22 May 2015
- Friday, 21 August 2015
- Friday, 20 November 2015

Board meetings will be held at Te Puna Ora meeting room, 26 Ngatittoa Street, Takapuwahia, Porirua at 9.15am, unless determined otherwise.

3. Recommendation

That the Board:

1. **Receives** the report, and
2. **Resolves** its meeting schedule for 2015 as outlined in section 2 of this report.

Report prepared by:

Francis Ryan
Manager
Democratic Services
Greater Wellington Regional Council

Report approved by:

Nigel Corry
General Manager
Environment Management
Greater Wellington Regional Council