Whitireia Park Board

Friday 6 November 2026, 9:30am
Titahi Golf Club, Gloaming Hill, Titahi Bay, Porirua

Members

Quorum: *Two members appointed by the trustee of the Toa Rangatira Trust, and two members appointed by Wellington Regional Council.*

Claire Johnstone
Phil Rhodes
Gabriel Tupou
Jenny Ngarimu
Sharli-Jo Solomon
Caleb Ware

Whitireia Park Board

Friday 6 November 2026, 9:30

Titahi Golf Club, Gloaming Hill, Titahi Bay, Porirua

Public Business

No.	Item	Page
1.	Whakawhanaungatanga	
2.	Apologies	
3.	Conflict of interest declarations	
4.	Public participation	
5.	Confirmation of Public Minutes of the Whitireia Park Board Meeting 14 August 2026	3
6.	2027 Meeting Schedule	6
7.	Whitireia Park Board Finance Report	8
8.	Whitireia Park Operations Report	11
9.	Whitireia Park Board Restoration Group Update	29

Please note these minutes remain unconfirmed until the Whitireia Park Board meeting on 6 November 2026.

Public minutes of the Whitireia Park Board meeting on Friday 14 August 2026

Titahi Golf Club
Gloaming Hill, Titahi Bay, Porirua, at 9.51am

Members Present

Jenny Ngarimu (Chair)
Claire Johnstone
Phil Rhodes
Caleb Ware

Karakia timatanga

The Board Chair invited Caleb Ware to open the meeting with a karakia timatanga.

1 Whakawhanaungatanga

All those in attendance introduced themselves.

2 Apologies

Moved: Caleb Ware / Claire Johnstone

That the Board accepts the apologies for absence from Sharli-Jo Solomon and Quentin Duthie.

The motion was **carried**.

3 Conflict of interest declarations

There were no declarations of conflicts of interest.

4 Public participation

There was no public participation.

5 Confirmation of the Public minutes of the Whitireia Park Board meeting on Friday 29 May 2026

Moved: Caleb Ware / Phil Rhodes

That the Board confirms the Public minutes of the Whitireia Park Board meeting on Friday 29 May 2026.

The motion was **carried**.

6 Whitireia Park Board Finance Report – Quarter Four

Zoe Chen, Senior Business Accountant, spoke to the report.

Moved: Caleb Ware / Phil Rhodes

That the Board:

1 Receives the report.

2 Notes that:

a Income has been received from 1 July 2025 to 30 June 2026:

- *$6,325 from Titahi Bay Golf Club for lease of the land*
- *$658.26 Gross Interest*

b Total costs from 1 July 2025 to 30 June 2026 were:

- *$825 for the GST payment*
- *$40 for the bank fee*

c The BNZ Bank account balance as at 30 June 2026 was $92,026.37.

The motion was **carried**.

Noted: The Board noted the title error in the Order Paper showing Quarter Three rather than Quarter Four.

Noted: The Board noted that the figures in Attachment 1 were GST Exclusive while the figures in the recommendations were GST Inclusive.

7 Whitireia Park Board Operations Report

David Boone, Manager Ecosystems and Community, Jeremy Paterson, Team Leader Western Parks and, Kim Broad, Senior Environment Restoration Advisor, spoke to the report.

Moved: Caleb Ware / Phil Rhodes

That the Board:

1 Receives the report.

2 *Notes the content of the report.*

3 *Approves toilet design option 1 at an estimated project completion cost of $575,000 in 2026/27.*

4 *Notes the toilet project budget shortfall of $75,000 for Option 1 and the mitigations for this budget shortage are noted below:*

a *completing the project without realising any contingency spend*

b *securing additional funding*

c *committing funds from the board accounts, which currently have about $93,000 cash.*

The motion was **carried**.

Noted: The Board requested regular project management updates on the progress of the toilet blocks.

8 Whitireia Park Board Restoration Group Update [For Information]

Robyn Smith and Robert Stratford, Whitireia Restoration Group, spoke to the report.

Noted: The Board noted their in-principal approval of the Stage Two Lizard Trials proposal from the Whitireia Restoration Group.

Noted: The Board requested for Greater Wellington officers to investigate whether formal Board approvals are needed for the proposed Stage Two Lizard Trials; and to update the Board with the information as it comes.

Noted: The Board requested for officers to return to the next meeting with the Stage Two Lizard Trials proposal and for the Whitireia Restoration Group volunteers working on the trial to present at the next meeting.

Karakia whakamutunga

The Board Chair invited Caleb Ware to close the meeting with a karakia whakamutunga.

The meeting closed at 11.18am.

J Ngarimu

Chair

Date:

Whitireia Park Board
6 November 2026

ADOPTION OF THE 2027 MEETING SCHEDULE

Te take mō te pūrongo
Purpose

1. To advise the Whitireia Park Board (the Board) of the Board meeting dates for the 2027 calendar year.

Te tāhū kōrero
Background

2. Every year the Board adopts a schedule of meetings for the following calendar year. This provides certainty to members for meetings and helps enable their attendance. It also provides staff with certainty in order to forward plan reporting to the Board.

Te tātaritanga
Analysis

3. Board meetings follow a standard practice of Fridays with a 9.30am start.
4. The proposed Board meeting dates for 2027 are based on the meeting dates for 2026. The proposed meeting dates for 2027 are:
    a 26 February
    b 28 May
    c 27 August
    d 12 November
5. Titahi Golf Club has confirmed the club rooms are available on the above dates.
6. Should any meeting need to be rescheduled or additional meetings added, it is proposed that the Board authorise Greater Wellington's Head of Governance and Democracy, in consultation with the Board Chair, to amend the schedule when necessary.

Ngā hua ahumoni
Financial implications

7. There are no financial implications arising from this report.

Ngā tūāoma e whai ake nei
Next steps

8. Greater Wellington officers will circulate the schedule to key stakeholders and advertise the Board meeting dates.

He tūtohu
Recommendations

That the Board:

1 Receives the report.

2 Notes the content of the report.

3 Adopts the meeting schedule for 2027 as follows:

- a 26 February
- b 28 May
- c 27 August
- d 12 November.

4 Notes that the meetings will be scheduled with a 9.30am start.

5 Authorises the Head of Governance and Democracy, Greater Wellington, in consultation with the Board Chair, to amend the schedule when necessary.

Ngā kaiwaitohu
Signatories

Writer	Lucas Stevenson – Kaitohutohu Ratonga Manapori | Democratic Services Advisor
Approvers	Priscila Firmo – Kaiwhakahaere Matua Ratonga Manapori | Manager Democratic Services Francis Ryan – Kaiwhakahaere Mana Urungi Manapori | Head of Governance and Democracy Luke Troy – Kaiwhakahaere Matua Rautaki – Group Manager Strategy

Whitireia Park Board
06 November 2026

WHITIREIA PARK BOARD FINANCE REPORT – QUARTER ONE

Te take mō te pūrongo
Purpose

1. To present to the Whitireia Park Board (the Board) the management accounts for the period 1 July 2026 to 30 September 2026.

He tūtohu
Recommendations

That the Board:

1 Receives the report.

2 Notes that:

a Income has been received from 1 July 2026 to 30 September 2026:

- $1,375 (GST exclusive) from Titahi Bay Golf Club for lease of the land
- $115.28 Gross Interest (GST exempt)

b Total costs from 1 July 2026 to 30 September 2026 were:

- $412.5 for the GST payment

c The BNZ Bank account balance as at 30 September 2026 was $ 93,310.40.

Ngā āpitihanga
Attachments

Number	Title
1	Whitireia Park Board Financial Statements – Q1

Ngā kaiwaitohu
Signatories

Writer	Zoe Chen – Management Accountant
Approvers	Jack Mace – Director, Delivery Environment Group

Whitireia Park Board
Statement Comprehensive Revenue and Expense
for the period 1 July 2026 to 30 September 2026

	2025/26 Full Year	2026/27 Q1		GW Entries 2025/26 Full Year	2026/27 Q1
Income	**$**	**$**		**$**	**$**
Water Rates	-	-	-	8,103	-
Lease	5,500	1,375	-	-	-
Interest	658	115	-	-	-
GWRC	-	-	-	228,211	9,635
Total Income	**6,158**	**1,490**	**-**	**236,314**	**9,635**
Less Expenditure					
Water rates expense	-	-	-	9,724	500
Sundry	40	-	-	-	-
Depreciation Expense	697	-	-	-	-
Project Materials	-	-	-	-	-
Printing	-	-	-	-	-
Administrative Expense from GW	-	-	-	1,739	588
Postage & Couriers	-	-	-	-	-
Property Rates	-	-	-	-	-
Security	-	-	-	-	-
Cleaning & Toiletrie	-	-	-	11,846	1,974
Advertising	-	-	-	-	-
Consultant Fee	-	-	-	-	-
Contractors - Labour	-	-	-	108,205	2,213
Contractors - Machin	-	-	-	-	2,200
Contractors - Constr	-	-	-	5,694	2,160
Contractors - Facili	-	-	-	-	-
GWRC Vehicle Costs	-	-	-	-	-
Training	-	-	-	-	-
GWRC Staff Time	-	-	-	99,107	-
Total Expenditure	**737**	**-**	**-**	**236,314**	**9,635**
	-	**-**	**-**	**-**	**-**
Net Surplus / (Deficit)	**5,421**	**1,490**	-	**-**	**-**

Whitireia Park Board
Balance Sheet as at 30 September 2026

	30 June 2026	GW Entries 30 Sept 2026
FUNDS AND RESERVES		
Accumulated Funds	88,747	94,169
Net Surplus (Deficit)	5,421	1,490
TOTAL FUNDS AND RESERVES	**94,169**	**95,659**
Represented By:		
CURRENT ASSETS		
Current Account	92,026	93,310
Sundry Debtors	82	82
GST Receivable	-	-
Total Current Assets	**92,108**	**93,392**
Fixed Assets	285,806	285,806
Accumulated Depreciation	(283,902)	(283,902)
Total Fixed Assets	**1,904**	**1,904**
Total Assets	**94,012**	**95,296**
CURRENT LIABILITES		
GST Payable	(198)	(404)
Sundry Creditors	40	40
Total Current Liabilites	**(158)**	**(364)**
Total Liabilites	**(158)**	**(364)**
NET ASSETS	**94,170**	**95,660**

Whitireia Park Board
6 November 2026

WHITIREIA PARK BOARD OPERATIONS REPORT

Te take mō te pūrongo
Purpose

1. To update the Whitireia Park Board (the Board) on the operational management of the park and to confirm Board decisions, where required, relating to operational delivery of park management – August 2026 to November 2026.

Park Ranger Update

2. **Attachment 1** provides an update on progress of action items from the previous Park Board meeting.

Mowing Contract Renewal

3. Officers have been working with Te Rūnanga o Toa Rangatira on renewing the mowing contract. The revised contract scope includes mowing areas omitted from the previous contract and removes tracks that duplicate access to the same destination. The renewed contract is scheduled to commence on 1 December 2026 for an initial term of three years, with provision for a further three-year renewal.

Whitireia Toilet Replacement Project

4. Officers have prepared a monthly status report to provide the Board with an update of the Whitireia Toilet Replacement Project, as requested by the Board at the meeting on 14 August. The update is provided as **Attachment 2**. Future monthly status reports will be emailed to board members.

Thornley Street Vehicle Gate

5. The Thornley Street vehicle gate has been repaired following damage caused by a vehicle collision. Police have been notified, and the vehicle has been recorded as wanted. Officers will pursue charges and seek recovery of costs should the offender be identified.

Fire Risk Preparations

6. In preparation for summer, officers have been implementing relevant recommendations from the Waitangirua and Queen Elizabeth Park wildfire risk management analyses, as these parks have risk profiles similar to Whitireia. Like Whitireia, Waitangirua and Queen Elizabeth Park have urban interfaces, contain similar weed species, and experience similar weather patterns.

7. Current mitigation measures include mowing firebreaks, removing flammable vegetation from boundary areas and, where practicable, planting low-flammability species to create green firebreaks along boundaries and beneath powerlines. Officers will meet with stakeholders to discuss potential fire risks and appropriate prevention measures.

8. Officers have prepared a Comms Pack relating to fire risk at Whitireia for Board members. The document contains information on how officers monitor, manage and communicate fire risk within the park. This is provided in **Attachment 3.**

Potential Transition of Park Management Services

9. Greater Wellington, Department of Conservation and Te Rūnanga o Toa Rangatira representatives have met to discuss options for transitioning aspects of Whitireia Park management from Greater Wellington to Te Rūnanga o Toa Rangatira. The transition is a step towards Whitireia becoming a flagship site for Ngāti Toa Rangatira cultural identity and environmental restoration.

10. Under the current arrangements, Greater Wellington provides services to the Whitireia Park Board under the Agency Agreement and acts as the Board's service provider for a range of operational, maintenance and management functions. Te Rūnanga o Toa Rangatira is exploring opportunities to provide services directly to the Park Board in the future, with Greater Wellington supportive of exploring this opportunity in principle.

11. Greater Wellington staff have investigated the feasibility of changing the current funding model. Initial advice indicates there are no obvious legal barriers to Greater Wellington's rates-funded contribution being provided directly to the Park Board, rather than through operational budgets allocated to Greater Wellington-delivered services. This would allow the Board to receive funding directly, subject to approval by Council, and determine which services are procured from Greater Wellington, Te Rūnanga o Toa Rangatira, or other providers.

12. Greater Wellington, Department of Conservation and Te Rūnanga o Toa Rangatira are currently working on a transition briefing paper for the Park Board and we will complete this paper early in 2027. The briefing paper will explore detailed funding, governance, operational responsibilities and implementation arrangements. Members should note that various transition options would likely necessitate a review of the existing Agency Agreement, as the current agreement reflects GW's role as the primary service provider to the Board. The Rūnanga is also proposing an extension to the existing lease relating to the former Radio NZ land (see below).

Te Rūnanga o Toa Rangatira

13. As noted above, Te Rūnanga o Toa Rangatira is working with Greater Wellington and the Department of Conservation on a transition plan for Whitireia. An initial research paper is being prepared which includes a historical overview, Treaty settlement aspirations and various land parcels and management arrangements.

14. The Whitireia Park Board currently leases the former Radio NZ land (now land owned by Te Rūnanga o Toa Rangatira). This lease expires in March 2027. We will be approaching the Park Board to extend the existing lease arrangement beyond its

current expiration. This extension would give us the time needed to finalize a full proposal on future management responsibilities, funding commitments, and asset allocation. An extension is crucial to ensure that Te Rūnanga o Toa Rangatira is not forced into immediate obligations without a solid funding plan.

Biodiversity Management

Pest animal control

15. Pest animal control is continuing in the Key Native Ecosystem (KNE) site and across the rest of the park. The group of pest control volunteers continues to operate the networks of traps and bait stations targeting both landscape-scale control and priority habitats.

16. Traps are positioned across the whole park, and volunteers have recently added some new trap lines to fill gaps and target priority habitats. Bait stations are positioned in the areas of more mature native forest. Greater Wellington acknowledges and appreciates the group's commitment to this mahi.

17. Following the discovery of evidence of rabbits in several areas of the park (browsing of newly planted seedlings and piles of droppings), officers have undertaken several additional night-time searches of the park. During these searches, 10 rabbits and 1 hare were dispatched. It is thought that a possum was also seen from a distance on one occasion but couldn't be found again.

18. One of Greater Wellington's objectives for pest management in the park is to keep it free of rabbits, hare and possums. Prior to these recent sightings, rabbits hadn't been seen in the park for more than five years and neither possums nor hares had been seen for more than ten years. This recent outbreak of animals shows the value of ongoing surveillance.

Weed control

Damage to native trees from aerial spraying

19. Damage to some native trees occurred during the aerial spraying of gorse and liquorice plant undertaken by Greater Wellington in June. It appears that some native trees within the gullies have been lost. However, there are signs that many damaged trees will recover. Inspections in July and September found encouraging signs of recovery, with new growth observed on many otherwise nearly leafless taupata and ngaio and live foliage persisting on many kanuka and some mahoe.

20. While the current appearance of the vegetation, particularly when viewed from a distance, looks severe, we are confident that many affected trees will recover over the spring growing season and produce healthy new growth.

21. A review of the operation found that the helicopter operator was not given sufficiently clear direction about the native gullies within the treatment area. As a result, native vegetation was inadvertently sprayed. Officers have identified the issue and changed our process to ensure this won't happen again.

22. Despite this outcome, the operation achieved excellent control of both gorse and liquorice plant, significantly reducing these weeds across the treatment area.

23. The expected outcome, with regard to tree survival, has been discussed with Luke Barnsley from Te Rūnanga o Toa Rangatira, Robyn Smith and Chris Gibbons from the restoration group.

Weed control programme for 2026-27

24. Greater Wellington officers and Te Rūnanga o Toa Rangatira staff are in the process of planning this financial year's weed control programme. This will again be aimed at:

    - Protecting areas of high value habitat such as the coastal escarpment, remnant forest and Onehunga Bay dunes
    - Restricting the spread of highly invasive weed species across the park, such as liquorice plant, climbing asparagus, Spanish heath and Japanese honeysuckle.

25. Ground-control, aerial drone and helicopter control methods will be used. Greater Wellington will engage Te Rūnanga o Toa Rangatira taiao tima to undertake majority of ground-control mahi.

Revegetation

26. Greater Wellington officers are providing guidance to Te Rūnanga o Toa Rangatira staff and the Restoration Group on a project to restore the wetlands and riparian areas at the head of Te Onepoto Awa. Funding for plants and some planting site preparation and planting is being provided by Te Rūnanga o Toa Rangatira and from Greater Wellington. Robyn Smith from the restoration group has led the development of an operational plan for the project.

Whitireia Restoration Group lizard protection project

27. Greater Wellington staff have reviewed the proposal presented by the restoration group at the previous board meeting to progress to a second stage of their lizard protection project and have approved the proposed change. Greater Wellington considers the amendment to be minor and operational in nature and has therefore determined that approval can be given by an authorised officer of the Board, without requiring formal board approval.

28. The proposed change relates to the location of pest control activities within the existing project area. The restoration group proposes to commence pest control in one of the current non-treatment (control) sites where no pest management has previously been undertaken. This approach will enable the project to test and validate previous findings, while also providing additional information on the intra-species responses of lizard populations to pest control interventions.

Recommendations

That the Board:

1 Receives the report.

2 Notes the content of the report.

3 Notes the conversations that have occurred relating to potential Park management service changes and that Greater Wellington staff do not intend to initiate any review of the Agency Agreement without instruction from the Board to do so.

Ngā āpitihanga
Attachments

Number	Title
1	Ops report-action items
2	Whitireia Toilet Replacement Project Status Update
3	Councillor & Board fire comms pack 26-27

Ngā kaiwaitohu
Signatories

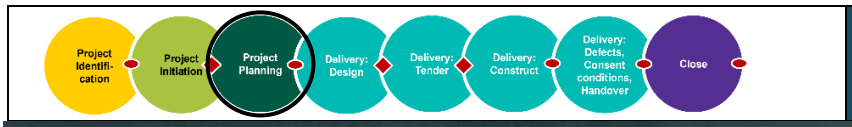
Writers	Jordan Clear – Whitireia Park Ranger Kim Broad – Kaitohutohu Matua Whakarauora Taiao | Senior Environment Restoration Advisor Jeremy Paterson – Western Parks Team Leader Robert McLean – Principal Advisor, Te Rūnanga o Toa Rangatira Richard Romijn – Team Leader Environment Restoration David Boone – Manager Ecosystems and Community
Approvers	Jack Mace – Director Delivery Julie Knauf – Kaiwhakahaere Matua, Taiao Group Manager | Environment Group

Date	Action item	Status and comment
1 November 2024	**Whitireia Park Board Operations Report – November 2024** **Noted:** The Board requested that the fire management plan for this season be recirculated to members.	**Status:** In Progress **Comment:** A park specific fire management plan is still in development. For now, Rangers are using standardised activity controls similar to other parks when dry conditions trigger controls being put in place. Officers have yet to resume work on the fire management plan. In the meantime, they regularly refer to the fire risk management plans for Queen Elizabeth Park and Waitangirua, which have similar risk profiles.
6 June 2025	**Whitireia Park Board Operations Update** [For Decision] **Noted**: The Board and officers discussed a motion that was carried at the 28 February 2025 meeting, noted below: That the Board: Requests a Board strategy workshop with Ngāti Toa, Greater Wellington, and community groups to explore evidence-based restoration direction for the Park. The actions from the above motion were clarified as follows: 1. The Board will coordinate with Ngāti Toa to decide whether an independent facilitator	**Status:** In Progress **Comment:** Rangers have begun organising the restoration workshop, however Greater Wellington staff are awaiting Ngāti Toa to take the lead on integrating this board workshop into the work involved in the management plan review.

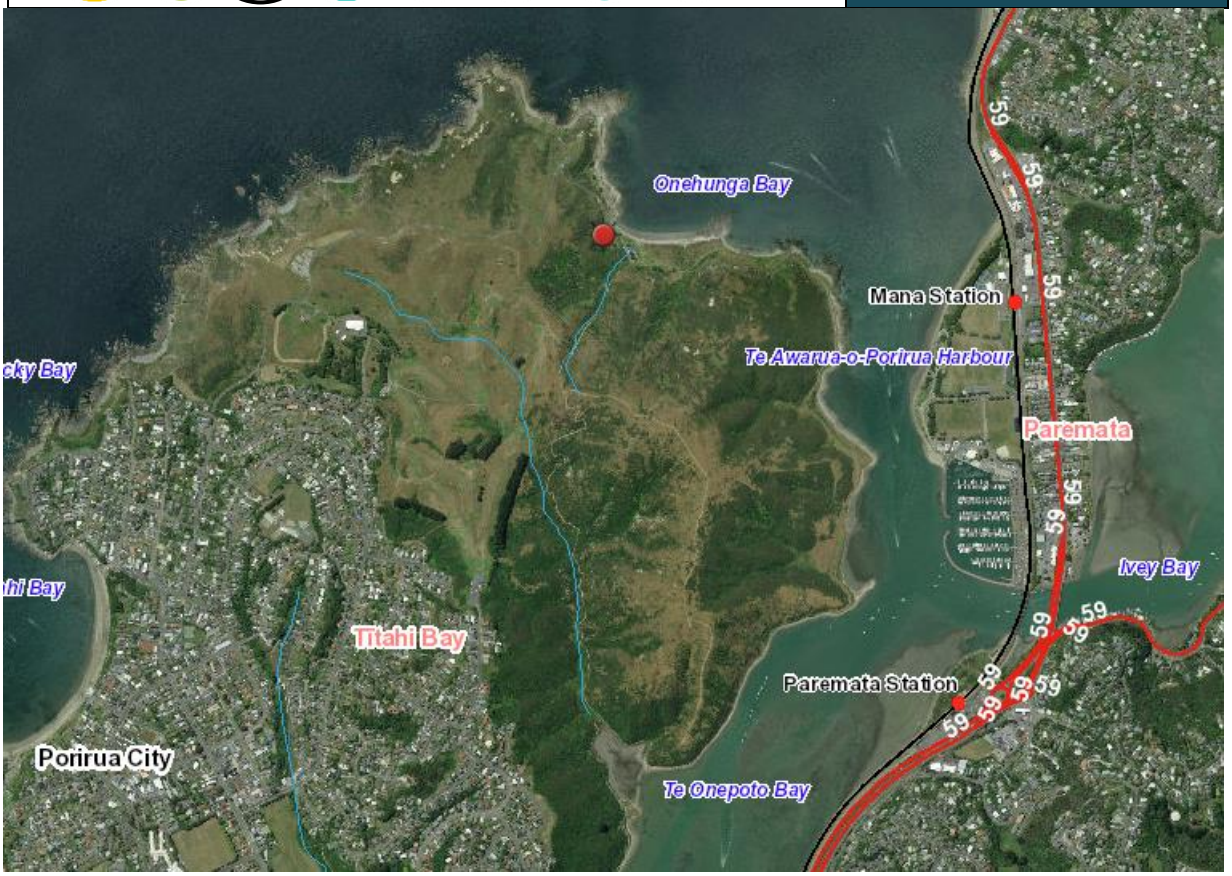
	should be engaged for the workshop (contact with Ngāti Toa to be led by Caleb Ware). 2. Greater Wellington staff to: a. recommend facilitators suitable to help, provided that (1) is completed by the Board and Ngāti Toa is supportive of engaging a facilitator. b. prepare for an environment restoration-focused workshop with Board members, Ngāti Toa staff, Greater Wellington staff and the Whitireia Park Restoration Group. c. gather a summary of environmental restoration mahi undertaken to date compared against the direction of the current Park Management plan. Noted that the output of this workshop is expected to be a report that can inform both incoming Board members and Ngāti Toa Rangatira in the ongoing management of the Park and in the future review of the Reserve Management Plan.	
6 June 2025	**Whitireia Park Restoration Group Report** [For Information] **Noted**: Jordan Clear and Ashleigh Sagar will liaise with Porirua City Council about getting a sign installed at Onepoto Estuary to educate users about protecting the wildlife.	**Status:** in progress **Comment:** Officers and Ngāti Toa continue to work together on developing signage for the Park. Ngāti Toa and Greater Wellington officers are awaiting final direction and designs for the Harbour Accord signage to ensure a cohesive look across the harbour.

5 December 2025	**Overview of the Whitireia Park Board** **Noted:** The Board requested further information on the management responsibilities of the Board, including the relevant legislative framework of the Board's oversight of the park, asset ownership and health & safety obligations.	**Status:** Completed **Comment:** information in the December 2025 operations report, the board to provide further clarity if required.
14 August 2026	**Whitireia Toilet Project Report** The Board requested regular project management updates on the progress of the toilet blocks.	**Status:** Ongoing **Comment:** Monthly reports will be provided until construction commences. Once construction is underway, reporting will align with key project milestones.

Infrastructure Projects



Project Status Report



Project Information	Reporting Period: September 2026		Report Date: 05/10/2026
Phase Completion	**Planning** **Design** **Delivery**	**100%** **50%** **5%**	

Project Title	Project Manager	Senior Responsible Owner (Sponsor)	Senior User (Business Owner)
Whitireia Onehunga Bay Park Toilet and Septic System	Linda Lee	David Boone	Team Leader Parks Maintenance (senior user)
Portfolio / Programme	**Baseline Document**	**Start Date (Actual)**	**Completion Date (Planned)**
Septic Upgrade T1	Project Management Plan	October 2025	June 2027
Approved Budget ($) Capex/Opex (Total and per FY)	**Actual to Date ($) (Total and pr FY)**	**Forecast at Completion – FAC ($)**	**Variance – Approved Total Budget ($) less FAC**
Total: $608,967 (Confirmed funding from GW - **$533,967**: FY25/26 - $33,967 FY26/27 - $500,000, Park Board - $75,000 (capped)	**Total: $51,146** FY25/26 - $33,967 (opex 10012451 & 10012516) FY26/27 - $17,179 ($7,009 from 10012451, $10,170 from 10012516)	**Total: $ 608,967** FY26/27 - $575,000 (capped)	-

Infrastructure Projects

Project Description
The current wastewater loading from the toilet block has exceeded the capacity of the existing treatment system (septic tank) and does not comply with the existing Natural Plan and Resource Consent conditions. A solution to increase the capacity is urgently required. This project is to improve the situation by getting a new septic wastewater treatment system, and to rebuild a toilet block to comply with the current building code standard (e.g. provision of accessible toilet). This project is in Whitireia Onehunga Bay in Porirua. The proposed location was confirmed as below (as marked blue in the below) in the Park Board meeting on 29 May 2026.  Park Board committed to contribute $75,000 (capped) to cover the shortfall in budget. This contribution intended for project contingencies (Park Board Meeting on 14 August 2026). Advance notification to Park Board is recommended if needed. The toilet block and septic system will be handed over to Park Board when completed. GW does not own the assets but will be responsible for the maintenance and ranger service as per the Agency Agreement formed in 2013.
Partners
Park Board
Stakeholders
Internal

Infrastructure Projects

- Parks Team – Team Leader Parks Maintenance, Team Leader Eastern Parks, Western Parks Mobile Ranger
- Consent and Approval – Senior Environmental Monitoring Officer, Senior Advisor Environment Restoration. (Application will be prepared by the external consultant)
- Catchment Manager – Te Awarua-o-Porirua
- Te Hunga Whiriwhiri

External
- Te Runanga o Toa Rangatira (Ngāti Toa)
- Park Board

Project Status	Project Status Comments
	Design Technical report and AEE report will be ready for review by early October. Based on the current water usage data, the capacity will be revised to 1000L/day with a 240L buffer tank. Procurement **Toilet Block** – will be direct engagement, procurement approval memo is reviewing by procurement team and internal approval. **Septic System** – will be direct engagement (confirmed by procurement team), will be seeking a detail quotation for evaluation. Once accepted, will prepare the procurement approval memo for final approval. **Solar Power System** – has been seeking a quotation and waiting for the respond. For better reception of solar, the panel is designed up the hill and next to the discharged field. Resource Consent Once the AEE report is reviewed and accepted, will prepare to lodge the Resource Consent.

Key Project Metrics

Scope	Schedule	Budget	Risk	Quality	Resourcing	Health & Safety	Partners
Current month							
Previous month							

Legend

Status							
On track against baseline plan		*Corrective action required*		*Urgent state - needs attention*		*Extremely critical state - needs urgent attention and immediate escalation*	

Project Metric Comments

Infrastructure Projects

Scope	Construction of a new toilet block and septic system (2 toilets)
Schedule	June 2027
Budget	GW of $500,000 (in FY26/27). Park Board contribution of $75,000. Total project budget in FY26/27 is $575,000.
Risk	Resource consent application
Quality	Not applicable at this stage
Resourcing	Project Management at this stage
Health & Safety	Not applicable at this stage
Partners	Park Board, Ngāti Toa
Stakeholders	To be confirmed

Executive summary of project activities in the current month and forecast for next month.

Current

- Prepared AEE report and technical report.
- Procurement approval memo for toilet block, finalise the direct engagement of septic system.
- Seeking quote for solar power system.

Forecast (next month)

- Seeking quote for septic system and evaluation.
- Review AEE report and technical report. Prepare the resource consent application.

Key Decisions in reporting period:

- Confirm the procurement strategy for septic system.

Project Schedule (tentative, revised)

This schedule assumes the project budget shortfall will be resolved by August. If this is delayed, the remaining schedule will also be delayed.

#	Milestone	Baseline date	Actual date	Comments
PROJECT DOCUMENTS APPROVAL				
	Business Case	Sept 2026	Sept 2026	
	Project Delivery Plan	Oct 2026		
PROJECT DELIVERY SCHEDULE				
1	Location approved by Park Board/Ngāti Toa	29 May 2026	29 May 2026	
2	Technical report on wastewater treatment system	Sept 2026		Draft report is received and feedback with comments.

Infrastructure Projects

3	Lodge Resource Consent	Oct 2026		
4	Resource Consent Approval	Dec 2026		
5	Construction			
5-0	Touch base with procurement team to verify the toilet block contract, and the possibility of direct appoint the septic supplier	Sept 2026	Sept 2026	Procurement of toilet block contractor and septic system contractor were confirmed to be direct engagement.
5-1	Seeking quotation from **septic system** contractor and evaluation	Oct ~ Dec 2026		
5-2	Procurement approval memo - Toilet block - Septic system	 Oct 2026 Dec 2026		
5-3	Contracts Award (toilet block, septic system)	End January 2027		
5-4	Complete the wastewater treatment design by the contractor	February 2027		
5-5	Building consent submission and approval	March 2027		
5-6	Physical Construction • Toilet Block • Septic System	 • March 2027 • April 2027		

Project Costs (tentative, for FY26/27)

Description	Cost ($)
GW Internal Support	$20,000
Wastewater Engineering Consultant + Options & cost estimates + Resource Consent Submission	$30,000
Toilet Block Construction	$210,000
Wastewater treatment system design and construction	$160,000
Demolition of existing toilet block	$15,000
Solar system for power	$40,000
RC & BC fees	$33,000
Contingencies	$67,000
TOTAL	**$575,000**

Roadblocks / Issues (Top 3 Issues from RIDL Register)

Infrastructure Projects

ID	Issue Description	Impact	Action Required

Key Project Risks (Top 3 Risks from RIDL Register)

ID	Risk Description	Consequences	Inherent Risk Rating	Planned Actions / Current Controls	Residual Risk Rating
R354	Environment Restoration Team and Environment Monitoring Team rejected the wastewater discharge into the KNE area	To source the alternative area for discharge	Moderate	Communicate and seek stages comments as earliest as possible.	Low
R359	Any unexpected discovery on site might require site close for investigation and follow up.	Delay of site progress	Moderate	Prepare archaeological discoveries protocol. Check the location with Mana Whenua	Low

Supporting Documentation

Document	Link
FMP or equivalent	NA
Business Case (circulating)	Business Case Single Stage - Whitireia Onehunga Bay Toilet & Septic Upgrade - Copy.docx
Project Management Plan (drafting)	2. Project Management Plan - Whitireia Onehunga Bay Toilet and Septic Project.docx
Risk & Issue Register	IAS RIDL Register.xlsx
Change Request	NA
GW maintenance and ranger service agreement	Whitireia Park Board - GW Agency Agreement - November 2013 [1295990].PDF

Fire Restrictions 2026/27

Greater Wellington
Te Pane Matua Taiao

Summary: fire risk in our parks

Greater Wellington monitors fire danger in our regional parks. We have fire risk levels ranging from green (low risk) to red (extreme risk) to safeguard park users and protect the environment. Fire risk levels can trigger restrictions within our parks, such as changes to access or activities allowed.

In the 2026/27 summer season, the fire season is forecast to arrive earlier and be more intense than previous years, with hot, dry and windy conditions increasing risk in some park areas.

A colour-coded risk level system (green, blue, yellow, orange, red) is used to indicate fire danger in regional parks. Fire risk levels are monitored by our rangers by inspecting the dryness of vegetation and soils. The risk will correspond to how hot, dry, and windy it has been.

A communications campaign is run over summer to:

1. raise awareness of our fire risk system before restrictions are imposed
2. respond to fire restrictions if they are implemented.

Fire communications: awareness and response

The primary objectives of Greater Wellington's fire communications are to:

- reduce wildfire risk
- ensure visitor safety
- protect native ecosystems.

The public communications campaign about fire risk levels has two stages:

Awareness phase – November and December

In this phase we inform park stakeholders and the public about fire risks and prevention measures in regional parks to prepare them for the possibility of fire restrictions in regional parks.

Awareness phase uses:

- direct emails to park stakeholders, permit holders, and neighbours letting them know what to expect
- earned media opportunities (like op-eds and columns)
- owned chanels like newsletters and organic social media posts
- paid advertising on social media, Metservice, and radio.

We promote our website as the trusted location of information on fire risk restrictions and advise people to check the risk before visiting a regional park [www.gw.govt.nz/fires].

Response phase – January, February, and sometimes March

Fire risk restrictions arise from yellow/high danger and above. These are most likely to be implemented in January and February. However, if the dry and windy conditions forecast for this summer are accurate, high fire risk codes may come into effect in December, and last into March 2027 and beyond.

When a fire risk level changes to yellow and above, we activate a series of communications to notify park board members, councillors, staff, park stakeholders, and the public.

The response phase uses:

- direct email to councillors, board members and staff to inform them of fire risk code changes
- direct email a stakeholder list for the relevant park, which includes permit holders, contractors, and stakeholder groups
- website updates
- signage placed in regional parks
- social media post
- media advisory to journalists with details of any risks and restrictions
- paid advertising on social media and radio.

Our website will list all fire restrictions for regional parks, and each park's page will display the current fire risk. People are encouraged to check the risk before visiting [www.gw.govt.nz/fires].

You will be informed when fire risk changes

Councillors and board members will receive an email about fire risk code increases before public communications go out. This email will contain:

- the updated fire risk level
- what restrictions will be in place and where
- any key messages for the public.

This means you will be ready for questions that may come your way.

Please refrain from posting about the fire risk level change on social media until you see the post from Greater Wellington's official account. We want our official channels to be the trusted source of information on fire risk information about regional parks.

Key messages: protecting people, nature, and property

Key message

- Fire risk levels are in use across Greater Wellington's regional parks to protect people, nature, and property during times of increased fire danger.

Call to action

- Check the website for fire restrictions before visiting a regional park: www.gw.govt.nz/fires

Awareness phase supporting messages

- Fire season is approaching. Restrictions may be put in place to keep you safe when visiting regional parks.
- This summer may be a hotter, drier, and windier summer, leading to increased fire risk in some park areas.

Response phase supporting messages

- Respect park signage and rangers instructions for your own safety. Fire risks threaten people, homes, and nature. Restrictions are in place to protect everyone.
- Fire risk is lower in the early morning and late evenings. Consider visiting regional parks at these times. Always bring a cell phone.
- Know where you are in the park at all times and know the exit routes.
- Fires in dry grass or scrub combined with a windy day can spread faster than you can run. The smoke will put you in danger far sooner than the flames. Stay out of restricted areas to stay safe.
- There are firebreaks and other safety measures to manage increased fire risks where grazing has been phased out and native planting is not yet established.
- Avoid BBQs, smoking, vaping, or lighting fires—simple steps can prevent wildfires.
- If there is a fire, or you see smoke in the park, leave the park by the safest exit and call 111.

Website and further resources

Website

https://www.gw.govt.nz/fires

Direct people to our website as the trusted source of information for fire risk restrictions in regional parks. This page includes frequently asked questions about fire risks and restrictions.

Fact sheet: Heat/spark hazardous controls vs public access and activity restrictions

Groups like contractors, staff, and utility companies, may still have access to regional parks when they are closed to the general public because they follow strict safety measures.

Social media tiles

Awareness phase social tiles

Response phase social tiles

Photos of 2024's fire events

Images of previous fire events

All resources are filed here:

Regional Park Fire Restrictions

Contact information

- If you require any additional information or communications support, contact:
    - Marketing and Communications Adviser: Laura Keown, laura.keown@gw.govt.nz.
- For park specific information, reach out to your Rōpū Taiao Delivery/Parks contact.

WHITIREIA PARK BOARD RESTORATION GROUP UPDATE

Te take mō te pūrongo
Purpose

1. To update the Whitireia Park Board (the Board) on the Whitireia Park Restoration Group (WPRG) work 1 August to 31 October 2026.

Te tāhū kōrero
Background

2027 Planting Season

2. Planning for the 2027 season and weed control has almost been completed with a site visit with Kim Broad (KNE advisor), Dusan Turvey (Ngāti Toa Taiao team) and Abhi Manikantan from Biosecurity. Weed species for the buffer areas have been mapped.

3. The Te Ōnepoto wetlands draft plan has been finished although some small changes may be made once we get feedback from the golf club.

4. Whitireia Park Restoration Group applied to the Community Environment Fund to plant areas adjacent to the wetlands to buffer the wetlands and extend habitat for wetland bird species such as mātātā. The buffer planting areas are shown in orange on the map. The green areas are the wetland planting areas.



Map 1: Te Ōnepoto wetland and buffer planting sites

Mid-week Group

5. Our mid-week group has been working regularly in the park. There are four regulars and we are joined occasionally by two others. We pick the best weather day of the week and spend two hours on small project work.

6. Over the past three months we have planted a small coastal dune with pīngao, wiwi, tātaraheke, mingimingi and whararikī. We hosted a taiohi taiao group from Papa Taiao in August and they were amazing. I have never seen such a bunch of taiohi so engaged and keen to learn and work. They cut weeds in the backdune, planted and learned how to monitor the dunes and even asked if there was more, they could do at the end of the day.

7. More recently the group has been weeding the dunes at Kaiaua and Onehunga Bay, releasing plants and targeting evergreen buckthorn at Kaiaua Bay where it has been spreading.



Photo 1: Papa Taiao group

Planting

8. Our planting season was reported on last report however since then small ground cover species have been added to the bush which was planted 20 years ago in Onehunga Bay. This is now a flourishing forest. Small areas of backdune have also been planted experimentally with native spinach to see if will outcompete the invasive grass – red fescue. A Mokomoko was seen sunbathing on one of the sprayed patches in early spring. Hinarepe/Poa billardierei another missing species has been planted in the Onehunga Bay dunes.

Pest Control

Pest Animals

9. One line has been upgraded and a new line installed in the reporting period. The new line is in the Te Ōnepoto headwater wetlands where fernbird have been sighted in two places and a line on the main ridge in the park (yellow circles on the map below) has been upgraded. There are 145 traps and 46 bait stations in the park.



Photo 2: Chris, Paula and Justin installing DOC200s

10. The quarterly trappers meeting was held on 15 October 2026. There is a high degree of interest in the group to continue the pest control programme and expand traps and bait stations into areas currently not covered (red circles in map below)

11. Catches for the period to 15 October are below. Activity is generally quieter over the winter period, picking up in spring. This does not include kills made by automatic setting traps (Eg Goodnature A24's) and bait stations. The latter covers a significant area of the hard to access areas of the park and is a significant factor in our pest control network.

Month	Hedgehog	Mouse	Rat	Weasel
August	0	3	2	2
September	0	3	11	2
October	0	2	1	1
Total	**0**	**8**	**14**	**5**



Map 2: Trap network and potential areas

Environmental Weeds

12. Turi and Nick did a great job of removing a lot of weed species from The Knob. The Knob has acted as a weed seed source for many weeds in the surrounding area and it is good these seed sources have been removed. We have replaced the weeds with locally eco-sourced native species, and we hope the wind and birds will be spreading these around in the future instead of weeds.

13. Mike has removed all the boneseed and karo seedlings from around the old mast area and does regular weed work whilst monitoring his mouse line for the lizard monitoring programme.



Map 3: The Knob

14. Six people who volunteer in Whitireia attended a weed workshop hosted by Porirua City Council. The biggest question asked was which weeds to prioritise. Darry Kee, weed guru, said it's site dependent, but that the climbers Japanese honey suckle, Old Man's Beard, licorice plant, climbing asparagus and blue morning glory are the worse weeds in the Wellington Region. Whitireia has three of the five, however, in areas with high biodiversity values such as the escarpment, boxthorn, karo, boneseed and succulents are very important to control because they outcompete local native species and in particular small stature species.



Photo 3: Weeding on the spur

Tarāpunga – Red Billed Gull Nesting Colony

15. The tarāpunga are again nesting on the Whitireia escarpment following a successful breeding season in 2024/2025 and 2025/2026.

16. Some of the nesting area overlaps with a popular rock-climbing area. It would be good if Jordan could again liaise with ClimbNZ and get them to take the map down from their website during the breeding season. One of the reasons for failed nesting is nest abandonment due to human or animal disturbance. Mike and Robyn cut out a considerable number of boneseed, karo and boxthorn in and around the main nesting site to make more space available for the birds.

Dune Workshop

17. Robyn hosted a workshop on dune restoration to 24 people from the New Zealand Plant Conservation Network on 12 October. Over 3 hours we covered coastal processes, planting species selection, trials, maintenance and monitoring.

Penguin Avoidance Training

18. Nikki Edwards and Robyn Smith recently put their dogs through a follow up penguin avoidance training with Willy Marsh. We are encouraging other members of the community to do the same.

19. We are hoping kiwi aversion training can be run in Titahi Bay next year.

Volunteer Hours

Month	Trapping	Lizard Project	Weed Work	Planting	Admin Promotion
1 August to 31 October	65	0	156	13	23

Ngā kaiwaitohu
Signatories

Writers	Chris Gibbons, Angus Hulme-Moir, Robyn Smith, Robert Stratford, Nick Hartley, Mike Jacobson, Niki Edwards, Edmund Stephen-Smith, Lisa Casasanto – WRPG coordinators