WELLINGTON REGION EMERGENCY MANAGEMENT

Report 26.96

Confirmed Public minutes of the Wellington Region Civil Defence Emergency Management Group meeting on Tuesday 3 March 2026

Taumata Kōrero – Council Chamber, Greater Wellington
100 Cuba Street, Te Aro, Wellington, at 10.01am

Members Present

Mayor Baker (Chair)	Porirua City Council
Mayor Johnson (Deputy Chair) (From 10.03am)	Masterton District Council
Mayor Holborow	Kāpiti Coast District Council
Mayor Little	Wellington City Council
Mayor Wilde	South Wairarapa District Council
Mayor Zee	Upper Hutt City Council

Mayor Holborow participated at this meeting remotely via Microsoft Teams and counted for the purpose of quorum in accordance with clause 25A of Schedule 7 to the Local Government Act 2002.

Mana Whenua Advisors

Callum Katene
Kura Moeahu (From 10.02am, online)

Karakia timatanga

The Committee Chair opened the meeting with a karakia timatanga and invited everyone present to participate.

Public Business

1 Apologies

Moved: Mayor Baker / Mayor Zee

That the Committee accepts the apologies for absence from Mayors Cretney and Laban, and Council Chair Pointer and lateness from Mayor Johnson and Kura Moeahu.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 15 December 2025 – Report 25.533

Moved: Mayor Baker / Mayor Little

That the Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 15 December 2025 – Report 25.533.

The motion was **carried**.

Kura Moeahu joined the meeting at 10.02am, during the above item.

5 Wellington Region Civil Defence Emergency Management Group Plan – For Consultation – Report 25.83

Dan Neely, Regional Manager, Wellington Regional Emergency Management Office and Jessica Hare, Manager Business and Development, Wellington Regional Emergency Management Office, spoke to the report.

Moved: Mayor Baker / Mayor Zee

That the Committee:

1 Approves the draft Wellington Region Civil Defence Emergency Management Group Plan 2026–2031 (Attachment 1) for public consultation.

2 Agrees to a one month consultation period, from 10 March to 10 April 2026.

3 Notes that feedback received through consultation will be incorporated into a final Plan for Joint Committee adoption in June 2026.

4 Authorises the Chair of the Wellington Region Civil Defence Emergency Management Group to approve minor editorial amendments to the draft Wellington Region CDEM Group Plan 2026–2031 and consultation summary.

The motion was **carried**.

Noted: The Committee acknowledged the work of the Wellington Region Emergency Management Office team in preparing the draft Group Plan.

Mayor Johnson arrived at the meeting at 10.03am, during the introduction of the above item.

6 Establishment of the Group Plan Hearing Subcommittee – Report 26.74

Moved: Mayor Baker / Mayor Zee

That the Committee:

1 Establishes the Group Plan Hearing Subcommittee.

2 Adopts the Terms of Reference for the Group Plan Hearing Subcommittee (Attachment 1).

3 Appoints as members of the Group Plan Hearing Subcommittee:

a Mayor Anita Baker

b Mayor Steve Cretney

c Mayor Andrew Little

d Mayor Peri Zee.

4 Appoints Mayor Anita Baker as Chair.

5 Appoints the following officers to receive oral submissions on the draft Group Plan:

a Jessica Hare, Manager Business and Development

b Jennifer Rizzi, Team Leader Business and Development.

The motion was **carried**.

7 Wellington Region Civil Defence Emergency Management Group Appointments – March 2026 – Report 26.82

Lucas Stevenson, Democratic Services Advisor spoke to the report and gave an update to the recommendations.

Moved: Mayor Baker / Mayor Wilde

That the Committee:

1 Approves the removal of the following statutory appointees:

a Brigid Jenkins as Alternate Local Recovery Manager, Kapiti Coast District Council

b Corrin Haines as Primary Local Recovery Manager, Combined Wairarapa Councils

c Ben Jessop as Alternate Local Recovery Manager, Combined Wairarapa Councils

d Matt Lane as Alternate Local Controller, Wellington City Council

e Paul Andrews as Alternate Local Recovery Manager, Wellington City Council

f Alison Gedde as Alternate Recovery Manager, Hutt City Council.

2 Approves the addition of the following statutory appointees:

a Simon Taylor as Primary Local Recovery Manager, Combined Wairarapa Councils

b Geri Brooking as Alternate Local Recovery Manager, Combined Wairarapa Councils.

The motion was **carried**.

Karakia whakamutunga

The Committee Chair closed the meeting with a karakia timatanga and invited everyone present to participate.

The meeting closed at 10.37am.

Mayor A Baker

Chair

Date: 23 June 2026