

Greater Wellington Regional Council

Terms of Reference for Committees and Advisory Bodies (including Delegations to Committees) for the 2025—28 triennium

Adopted by Council on 27 November¹ and 11 December 2025

Amendments

Date	Report number	Brief description of the amendment(s)
19 May 2026	26.163	Added mana whakahono a rohe, mana whenua members, and Deputy Chair to Te Tiriti o Waitangi Komiti

¹ For the Regional Transport Committee (Report 22.474).

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1 Preface

Legislative framework

The Wellington Regional Council (Council) is constituted by the Local Government Act 2002 and is subject to the following Acts of Parliament that provide its powers, functions, and duties:

- Local Government Act 2002
- Local Government Official Information and Meetings Act 1987
- Local Government (Rating) Act 2002
- Local Electoral Act 2001
- Biosecurity Act 1993
- Building Act 2004
- Civil Defence Emergency Management Act 2002
- Conservation Act 1987
- COVID-19 Recovery (Fast-track Consenting) Act 2020
- Fast-track Approvals Act 2024
- Hazardous Substances and New Organisms Act 1996
- Land Drainage Act 1908
- Land Transport Management Act 2003
- Litter Act 1979
- Maritime and Coastal Area (Takutai Moana) Act 2011
- Maritime Transport Act 1994
- Ngāti Kahungunu ki Wairarapa Tāmaki nui-a-Rua Claims Settlement Act 2022
- Ngati Toa Rangatira Claims Settlement Act 2014
- Port Nicholson Block (Taranaki Whānui ki Te Upoko o Te Ika) Claims Settlement Act 2009
- Privacy Act 2020
- Property Law Act 2007
- Protected Disclosures (Protection of Whistleblowers) Act 2022
- Public Records Act 2005
- Public Works Act 1981

- Rangitāne Tū Mai Rā (Wairarapa Tamaki nui-ā-Rua) Claims Settlement Act 2017
- Rating Valuations Act 1998
- Reserves Act 1977
- Resource Management Act 1991
- Resource Management (Simplifying and Streamlining) Amendment Act 2009
- Soil Conservation and Rivers Control Act 1941
- Statutory Land Charges Registration Act 1928
- Summary Proceedings Act 1957
- Te Rohe o Rongokako Joint Redress Act 2022
- Trespass Act 1980
- Urban Development Act 2020
- Walking Access Act 2008
- Wellington Regional Council (Stadium Empowering) Act 1996
- Wellington Regional Council (Water Board Functions) Act 2005
- Wellington Regional Water Board Act 1972.

In this document, the physical area of Council’s statutory responsibility is referred to as the Wellington Region.

Governance

Councillors are elected to Council through regular triennial local elections when the different constituencies of the Wellington Region select their representatives for the forthcoming triennium. Once the elected Councillors have made their statutory declarations, they collectively (as Council) make decisions in the interests of the Wellington Region as a whole; although they are also expected to understand the aspirations of different groups within the community.

Councillors have statutory obligations and restraints regarding the exercise of their powers, functions, and duties.

Committees

As Council is responsible for a wide range of strategies, plans, and functions, Councillors need to organise their own work in a way that both facilitates a clear understanding of the issues and community concerns and promotes efficiency and effectiveness.

Council’s optimal governance model is to create a series of standing committees that have the specific purposes and responsibilities outlined in the following terms of reference.

Council may delegate specific powers, functions, and duties to a committee; the Council remains accountable for the exercise of these delegations. Council can still decide on matters delegated to Committees (or the Chief Executive), except where those delegates have already exercised the delegation.

This governance model is intended to ensure decisions are made at the most appropriate level and to provide clarity on the different and complementary roles of ‘governance’ and ‘management’ (see below).

Whilst specific Councillors are appointed to each standing committee, all Councillors receive copies of the order papers of these committees. Any Councillor may attend (sit at the table) and speak at a committee meeting, except for meetings of the Regional Transport Committee.

Management

Greater Wellington Regional Council (Greater Wellington), as an organisation, delivers Council’s strategies, policies, and plans through a range of functions, programmes, and activities. The actual delivery is carried out, under delegation, by officers employed by the Chief Executive. The Chief Executive is accountable to Council for all delivery.

Governance and management relationship

The following table summarises the key responsibilities for, and relationships between, Council’s governance and Greater Wellington’s management roles:

Governance	Management
Set Council’s strategic direction (including the desired results), and approve strategies, policies and plans consistent with related legislation Key examples include Council developing and adopting the Long Term Plan, Annual Plan, key policy / planning documents (like the Regional Policy Statement and the Regional Land Transport Plan), and Council’s risk appetites.	Prepare draft documents and related advice for Council and Committees on these matters and to meet statutory requirements
Make statutory and administrative decisions	Provide politically neutral free and frank advice to Council and Committees to enable good and lawful decisions Implement Council’s decisions
Represent residents and other members of the local community	Provide information to support Councillors to engage with the local community
Delegate functions, duties and powers to Committees and the Chief Executive	Exercise delegated functions, duties and powers

Governance	Management
<p>Oversee and review Greater Wellington’s performance, including its effectiveness in implementing strategies, policies, plans, systems, and processes and in delivering the desired results</p> <p>Prudently allocate and steward Council’s finances and resources, including for Council’s strategic assets</p>	<p>Implement and manage Greater Wellington’s systems, processes, and delivery consistently with Council’s strategic direction; approved strategies, policies and plans; and other statutory requirements</p> <p>Report to Council and Committees on Greater Wellington’s performance and effectiveness. This includes providing assurance on systems, processes, and delivery and the management of finances, resources, and assets</p>
<p>Report, and be accountable, publicly for the achievement of Council’s desired results</p>	<p>Prepare related documents, communications, and advice to support Council’s accountability</p>
<p>Manage political aspirations whilst meeting governance obligations to Greater Wellington and the community</p>	<p>Ensure Greater Wellington has a clear understanding of the difference and relationship between political and management matters, and manage this relationship appropriately</p>
<p>Appoint and review the performance of the Chief Executive, and make or recommend key appointments (e.g. to committees, advisory bodies, and council-controlled organisations)</p>	<p>Support the appointment and induction of the new Chief Executive, as needed</p> <p>Support the selection, recruitment, and appointment of other key appointments</p>
<p>Provide a link between the community and Greater Wellington</p>	<p>Provide a link between Council and Greater Wellington employees</p>

2 Role of Council

Council's powers, functions, and duties

The Council will:

- Retain the full right to exercise its powers, functions, and duties.
- Consider and adopt key strategies, policies, plans, including Council's Long Term Plan, Annual Plan, Annual Report, Regional Policy Statement, Natural Resources Plan, and floodplain management plans.
- Oversee Council's Long Term Plan and Annual Plan process.
- Review quarterly Greater Wellington's operational and financial performance against the agreed levels of service, target measures, budgets, and financial statements outlined in the Long Term Plan and Annual Plan.
- Council bodies:
 - o Establish standing committees, subcommittees, hearing committees, and advisory bodies (Council bodies) where appropriate;
 - o Delegate powers, functions, and duties (except where this is not permitted) to such committees (as appropriate) [Council retains for itself the power to establish advisory bodies];
 - o Appoint members to these Council bodies; and
 - o Consider the recommendations and matters referred (as appropriate) to it by committees.
- Establish a framework and governance arrangements to oversee the implementation of recommendations for the delivery of the National Policy Statement for Freshwater Management, whitua implementation programmes, and related iwi management plans.
- Provide regional leadership in promoting and facilitating discussion on key issues that require a collaborative approach between a number of parties to achieve solutions.
- Pursue proactively its commitment, obligations, and responsibilities to Te Tiriti o Waitangi, including as set out in provisions to Te Tiriti o Waitangi and/or its principles in legislation to which Council or Greater Wellington are bound.
- Chief Executive:
 - o Approve any recruitment and selection process for the Chief Executive;
 - o Appoint and agree the contract for the Chief Executive;
 - o Approve the Chief Executive's performance agreement; and

- o Review and agree the Chief Executive’s performance and remuneration at least annually.
- Delegations:
 - o Establish a delegations framework; and
 - o Approve all delegations to the Chief Executive (including the authority for sub-delegation to Greater Wellington officers) or specific Greater Wellington officers (except where this is not permitted or it wishes to retain the related powers, functions, and duties)).
- Review the performance of the council-controlled trading organisations, council controlled organisations (CCOs), and the Wellington Regional Stadium Trust (WRST).
- Appoint directors to the council-controlled trading organisations (including WRC Holdings) and CCOs, trustees to the WRST, and representatives to any other organisations on which Council is entitled to representation.
- Review and adopt Council’s electoral and representation arrangements.
- Approve the setting of, and changes to, public transport fares (including temporary and targeted changes).
- Oversee Greater Wellington’s interests in the implementation of the Water Services Delivery Plan for the Wellington metropolitan area, including:
 - o Finalise the Foundation Documents;
 - o Transfer of assets and land;
 - o Review performance (until replacement of the Bulk Water Levy); and
 - o Position on future Greater Wellington involvement in the water company.
- Reforms:
 - o Consider matters relating to the government’s legislative reforms, and local government reform in the Wellington Region;
 - o Approve:
 - Council’s position on these reforms, and
 - Submissions to external organisations on reform proposals, except where this power is delegated to a committee; and
 - o Oversee Greater Wellington’s organisational responses to these reforms.
- Make decisions on, and review the effectiveness of implementation of, the RiverLink project.
- Receive iwi management plans.

- Consider issues of regional significance that are not the responsibility of any committee or that are of such regional significance / high public interest that Council needs to make the decision(s). Such issues include, but are not limited to:
 - o Regional spatial and economic development, including Complex Development Opportunities and Transit Oriented Development and Council’s position on matters to be considered by the Wellington Regional Leadership Committee;
 - o Water supply, including future water collection areas; and
 - o Emergency management, for those matters that are not the responsibility of the Wellington Civil Defence Emergency Management (CDEM) joint committee.

Council

Council has the following elements:

- Responsibilities:
 - o Exercise Council’s ‘powers, functions, and duties’ as stated above;
 - o Apply Council’s Te Tiriti o Waitangi principles when conducting its business and making decisions:
 - a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington’s core business services, functions and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes, and initiatives; and
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington’s resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe; and

- Ensure that Council's decision making:
 - a Considers climate change-related risks (mitigation and adaptation), and
 - b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- Members – all fourteen Councillors.
- Quorum – seven Councillors.

3 Environment and Climate Committee (A Committee of the Whole)

1 Purpose

- 1.1 Oversee the development, implementation and delivery, and review of Council's:
- a Environmental strategies, policies, plans², programmes, and initiatives to improve environmental outcomes for the Wellington Region's land, water, air, biodiversity, natural resources, parks and reserves, and coastal marine area;
 - b Climate change mitigation and adaptation strategies, policies, plans, programmes, and initiatives;
 - c Regional resilience priorities in the delivery of plans, programmes, initiatives and activities for flood protection, erosion control, and regional parks and forests;
 - d Regulatory systems, processes, and tools to meet Council's related legislative responsibilities; and
 - e Plans, programmes, and efforts to increase volunteer uptake, community involvement and mahi tahi with others seeking to improve environmental outcomes in the Wellington Region.
- 1.2 Recommend changes to these matters to Council for adoption or variation (as appropriate).

2 Specific responsibilities

- 2.1 The Committee's responsibilities for:
- a Environment include the areas of land use management, air quality, water health and quality, regional natural resources, river control, flood protection, regional parks and reserves, coastal marine environment, maritime navigation and safety, biosecurity, and biodiversity; and
 - b Climate include the areas of climate change mitigation and adaptation.
- 2.2 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions:
- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;

² Including floodplain management plans.

- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes, and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington’s resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

2.3 Ensure the Committee’s decision making:

- a Considers climate change-related risks (mitigation and adaptation); and
- b Is consistent with Council’s plans and initiatives to give effect to Council’s declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.

2.4 Oversee the development and review of Council’s:

- a Environmental strategies, policies, plans, programmes, and initiatives³;
- b Regional resilience priorities; and
- c Climate change strategies, policies, plans, programmes, and initiatives and recommend to Council for adoption these matters (and any variations).

2.5 Review:

- a The effectiveness of implementing and delivering Council’s:
 - i Environmental strategies, policies, plans, programmes, and initiatives (including whaitua implementation programmes and mana whenua documents, and the work of whaitua committees),
 - ii Regional resilience priorities, and
 - iii Climate change mitigation and adaptation strategies, policies, plans, programmes, and initiatives; and

³ Noting that Council retains specific responsibility to make decisions on, and review the effectiveness of implementation, of the RiverLink project.

- b Monitoring of, and reporting on, the state of the environment of the Wellington Region

and recommend to Council any changes to improve the effectiveness of these matters.

- 2.6 Consider regional, national, and international developments; emerging issues and impacts; and changes in the legislative frameworks for their implications for Council's:
 - a Environmental strategies, policies, plans, programmes, and initiatives; and
 - b Related regulatory systems, processes, and tools

and recommend to Council any changes to improve the effectiveness of these matters.

- 2.7 Consider local, regional, and international best practice approaches to climate change mitigation and adaptation; and recommend to Council how best to incorporate these matters into other strategies, policies, plans, programmes, and initiatives.
- 2.8 Review, after each Farming Reference Group meeting, a written report of the business conducted at that meeting.

3 Delegations

- 3.1 Subject to sections 3.2 to 3.6, Council delegates to the Committee all the powers, functions, and duties necessary to perform the Committee's responsibilities (except those that must not be delegated, have been retained by Council, have been delegated to another committee, or have been delegated to the Chief Executive).

- 3.2 The Committee has the authority to:

- a Provide effective leadership on climate change for Greater Wellington and on climate change mitigation and adaptation for the Wellington Region;
- b Advocate (working alongside the Wellington Regional Leadership Committee) for the alignment and advancement of central government's and other organisations' programmes and initiatives in climate change programmes and initiatives;
- c Advise Council's representative on the Wellington Regional Leadership Committee on Greater Wellington's position on regional climate change projects (including the Regional Climate Emissions Reduction Plan and Regional Climate Adaptation Plan);
- d Consider and approve Low Carbon Acceleration Fund matters, including funding applications; and
- e Approve submissions to external organisations for matters pertaining directly to the Committee's purposes.

- 3.3 The Committee may decide on matters with a financial impact only where the related costs are:
- a Budgeted for in the relevant business group’s budget; and
 - b Not budgeted for in the relevant business group’s budget but can be met from savings within that budget.
- 3.4 Where the Committee considers a decision with a material financial impact is needed⁴, the Committee must refer the matter to Council for its decision.
- 3.5 The Committee may not make a decision that is materially inconsistent with Council’s Annual Plan or Long Term Plan.

4 Members

- 4.1 All fourteen Councillors.
- 4.2 The Chair of the Farming Reference Group.

5 Voting entitlement

The Chair of the Farming Reference Group sits at the table and has full speaking rights but has no voting rights at any Committee meeting.

6 Quorum

Eight members.

7 Remuneration

The Chair of the Farming Reference Group may claim Greater Wellington’s standard daily meeting fee and mileage allowances and/or public transport expenses for scheduled meetings of the Committee.

⁴ That is, where savings are identified from other business groups’ budgets to meet the related costs; or no savings are identified across Greater Wellington’s overall budget to meet the related costs.

4 **Public Transport Committee** (A Committee of the Whole)

1 **Purposes**

- 1.1 Oversee the development, implementation and delivery, and review of Council's strategic direction, policies, and plans for transport and travel demand management.
- 1.2 Set the operational direction to deliver public transport and travel demand management.
- 1.3 Provide input into joint transport-related projects and initiatives.

2 **Specific responsibilities**

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions:
 - a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

- 2.2 Ensure the Committee’s decision making:
 - a Considers climate change-related risks (mitigation and adaptation); and
 - b Is consistent with Council’s plans and initiatives to give effect to Council’s declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- 2.3 Prepare the Wellington Regional Public Transport Plan (and variations) and recommend it to Council for adoption.
- 2.4 Review performance trends related to public transport and transport demand management activities.
- 2.5 Review the effectiveness of implementation and delivery of Council’s transport strategies, policies, plans, programmes, and initiatives⁵, including:
 - a The Wellington Regional Public Transport Plan);
 - b Quality and frequency of public transport services; and
 - c Transport demand management.
- 2.6 Oversee Council’s involvement in major public transport programmes and projects, including Lower North Island Rail Integrated Mobility (LNIRIM), National Ticketing Solution (NTS), Transit oriented developments (TODs), Future Service Procurement, Strategic Public Transport Assets, Rail network renewals, Rail Scenario 1 (RS1), and the Accessibility Action Plan.
- 2.7 Consider:
 - a Matters relating to public ownership of public transport;
 - b Regional, national, and international developments; emerging issues and impacts; and changes in the legislative frameworks for their implications for transport strategies, policies, plans, programmes, and initiatives; and
 - c Business cases for submission to NZ Transport Agency Waka Kotahi or other agencies on strategic transport projects with the potential for significant financial impactand recommend to Council on these matters.
- 2.8 Advise Council’s representatives on the Regional Transport Committee on Council’s position to assist that committee in developing the Wellington Regional Land Transport Plan.

⁵ Noting that Council retains specific responsibility to make decisions on, and review the effectiveness of implementation, of the RiverLink project.

- 2.9 Advocate:
- a To support the Wellington Region’s territorial authorities in their traffic resolution processes that improve the efficiency of moving people and goods; and
 - b For the alignment of initiatives across the Wellington Region with transport implications, including for spatial planning and land use planning.
- 2.10 Review, after each Public Transport Advisory Group meeting, a written report of the business conducted at that meeting.

3 Delegations

- 3.1 Subject to sections 3.2 to 3.6, Council delegates to the Committee all the powers, functions, and duties necessary to perform the Committee’s responsibilities (except those that must not be delegated, have been retained by Council, have been delegated to another committee, or have been delegated to the Chief Executive).
- 3.2 The Committee has the authority to approve:
- a Strategies, policies, and guidelines to deliver public transport in accordance with the Wellington Regional Public Transport Plan;
 - b Transport strategies, policies, and indicators related to transport demand management and active mode promotion; and
 - c Submissions to external organisations for matters pertaining directly to the Committee’s purposes.
- 3.3 The Committee may make decisions on matters with a financial impact only where the related costs are:
- a Budgeted for in the relevant business group’s budget; and
 - b Not budgeted for in the relevant business group’s budget but can be met from savings within that budget.
- 3.4 Where the Committee considers a decision with a material financial impact is needed⁶, the Committee must refer the matter to Council for its decision.
- 3.5 The Committee may not make a decision that is materially inconsistent with Council’s Annual Plan or Long Term Plan.

⁶ That is, where savings are identified from other business groups’ budgets to meet the related costs; or no savings are identified across Greater Wellington’s overall budget to meet the related costs.

4 Members

4.1 All fourteen Councillors.

4.2 The Chair of the Public Transport Advisory Group.

5 Voting entitlement

The Chair of the Public Transport Advisory Group sits at the table and has full speaking rights but has no voting rights.

6 Quorum

Eight members.

7 Remuneration

The Chair of the Public Transport Advisory Group may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses for scheduled meetings of the Committee.

5 Chief Executive Employment Committee

1 Purpose

Act for, and advise, Council on matters relating to the employment, performance, and remuneration of Council's Chief Executive.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions:
- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.
- 2.2 Recommend to Council (for its approval) a recruitment, selection, and appointment process for the Chief Executive.
- 2.3 Oversee the Council-approved recruitment, selection, and appointment process for the Chief Executive (noting that Council must legally make the appointment decision).
- 2.4 Negotiate a draft initial performance agreement, subsequent draft performance agreements, and variations (as needed) with the Chief Executive; and recommend to Council any draft performance agreement (or variation) for approval.

- 2.5 Undertake a six-monthly interim review of the Chief Executive's progress against the performance agreement and recommend any changes to Council.
- 2.6 Conduct an annual review of the Chief Executive's performance and remuneration and recommend to Council.
- 2.7 Conduct a review of employment at the end of the Chief Executive's first term of employment (under clause 35 of Schedule 7 to the Local Government Act 2002); and recommend to Council on whether the Chief Executive should be appointed for a second term or the position declared vacant (under clause 34 of Schedule 7 to the Local Government Act 2002).

3 Members

Five Councillors.

4 Quorum

Three members.

6 Finance, Risk and Audit Committee

1 Purpose

Oversee, review, and report to Council on the effectiveness of strategies, policies, systems, and processes for, and Greater Wellington's delivery in, the areas of financial management; risk management; internal and external audit and assurance; and legislative compliance.

2 Specific responsibilities

2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Committee's business and making decisions:

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

2.2 Ensure that the Committee's decision making:

- a Considers climate change-related risks (mitigation and adaptation);
- b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets; and
- c Considers Council's approved organisational risk appetites.

- 2.3 Oversee the development and implementation, and review the effectiveness of delivery, of Council's financial management strategies and policies (including the Financial Strategy, Revenue and Financing Policy, and Treasury Risk Management Policy) and recommend these, and any changes, to Council.
- 2.4 Review the robustness and effectiveness of Greater Wellington's financial management (including the control environment) and performance with a particular focus on the:
 - a Alignment of Greater Wellington's financial management policies, systems, and processes with Council's financial management strategies and policies; and
 - b Accounting policies and principles, and recommend any changes to Council.
- 2.5 Oversee the development of, and review, organisational risk appetites and recommend these, and any changes, to Council to approve.
- 2.6 Review the effectiveness of Greater Wellington's:
 - a Risk management policies, systems, and processes;
 - b Management of significant organisational risks (particularly climate change, legal, and security governance), including whether the related actions align with Council's approved organisational risk appetite and mitigate these risks; and
 - c Governance arrangements for significant projects and programmes of work and recommend any changes to Council.
- 2.7 Review the appropriateness of Council's insurance strategy and (annually) its insurance and recommend any changes to Council.
- 2.8 Review the effectiveness of Greater Wellington's systems and processes to:
 - a Manage legislative compliance (including statutory reporting and health, safety and wellbeing); and
 - b Be a good regulator.
- 2.9 For internal audit:
 - a Oversee the development of the triennial internal assurance plan;
 - b Review proposed terms of reference for internal audits and ensure these align with the internal assurance plan; and
 - c Review internal audit reports and the effectiveness of Greater Wellington's actions to address related audit recommendations.

2.10 For external audit:

- a Receive the annual audit plan, including the terms of engagement, nature and scope of the audit, and the timetable; and
- b Review any external audit reports and the effectiveness of Greater Wellington's actions to address related audit recommendations.

2.11 Agree annually the Committee's work programme after seeking Council's contributions.

2.12 After each meeting, provide a written report of the business conducted at that meeting to the next Council meeting.

2.13 For the draft Annual Report:

- a Review it and ensure it complies with statutory requirements and provides a sound basis for the public accountability of Council's and Greater Wellington's performance and position for each financial year;
- b Review any proposed formal announcements relating to Council's financial performance; and
- c Recommend to Council for adoption the draft Annual Report.

2.14 Complete, and implement the results of, an annual external review and/or self-assessment of the Committee's performance (to improve the maturity and effectiveness of the Committee and its members).

3 Delegation

The Committee has the authority to approve the internal assurance plan.

4 Members

4.1 Five Councillors.

4.2 One external member, appointed by Council, who has the necessary independence, expertise, and knowledge of local government relevant to the Committee's purpose and responsibilities.

4.3 The external member shall engage regularly with the Committee Chair, Chief Executive, and Group Manager Finance and Risk to keep informed on Greater Wellington's key activities.

5 Quorum

Three members.

7 Regional Transport Committee⁷

1 Purpose

Exercise the legislative functions and powers of a regional transport committee under the Land Transport Management Act 2003 (the LTMA).

2 Specific responsibilities

- 2.1 Prepare, for approval by Council, the Wellington Regional Land Transport Plan and any variations to it.
- 2.2 Adopt a policy that determines the significance for variations made to, and activities included in, the Wellington Regional Land Transport Plan.
- 2.3 Review the implementation and delivery of the Wellington Regional Land Transport Plan.
- 2.4 Advocate for investment in the Wellington Region's rail infrastructure.
- 2.5 Advise and assist Council, as requested, with its transport responsibilities.
- 2.6 Approve submissions to external organisations on matters that support contribution to the Wellington Regional Land Transport Plan's strategic direction and objectives.
- 2.7 Work closely with the Wellington Regional Leadership Committee to improve alignment and integration of regional transport and land use planning.

3 Members⁸

- 3.1 Council shall appoint:
 - a Two persons to represent Council;
 - b One person from each territorial authority in the Wellington Region (to represent that territorial authority); and
 - c One person to represent the New Zealand Transport Agency.
- 3.2 KiwiRail must appoint the KiwiRail member⁹.
- 3.3 To assist the Committee in its decision making, Council may appoint one or more non-local government advisors where those persons have skills, attributes, or knowledge that may assist the work of the Committee¹⁰.

⁷ Adopted by Council on 27 November 2025 (Report 25.438).

⁸ Sections 105(2) and (4) of the LTMA.

⁹ Section 105A(3) of the LTMA.

¹⁰ Clause 31(3) of Schedule 7 to the Local Government Act 2002.

4 Voting entitlement

- 4.1 The KiwiRail member has full speaking rights, but no voting rights, at any meeting of the Committee¹¹.
- 4.2 The appointed non-local government advisors have full speaking rights, but no voting rights on any matter.

5 Alternate members

- 5.1 The New Zealand Transport Agency and each territorial authority are each entitled to nominate an alternate member for appointment by Council. This alternate may sit at the table and speak and vote at Committee meetings; but only if the related appointed member is unable to attend.
- 5.2 KiwiRail may appoint an alternate KiwiRail member. This alternate may sit at the table and speak at Committee meetings; but only if the appointed KiwiRail member is unable to attend.

6 Quorum

The Chair or Deputy Chair, and at least 50 percent of the remaining voting members.

7 Chair and Deputy Chair

- 7.1 Council must appoint, from its representatives, the Chair and Deputy Chair¹².
- 7.2 The Chair, or any other person presiding at the meeting, has a deliberative vote; and, in the case of an equality of votes, does not have a casting vote (and therefore the act or question is defeated, and the status quo is preserved)¹³.
- 7.3 The KiwiRail member must not be appointed as the Chair or Deputy Chair (or by any other process preside at any meeting)¹⁴.

8 Remuneration and expenses

The non-local government advisors appointed to the Committee (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses.

¹¹ Section 105A(4) of the LTMA.

¹² Section 105(6) of the LTMA.

¹³ Section 105(7) of the LTMA.

¹⁴ Section 105A(4) of the LTMA.

8 Te Tiriti o Waitangi Komiti

1 Purposes

- 1.1 Support Greater Wellington to implement robust decisions that uphold Te Tiriti o Waitangi obligations, commitments, and responsibilities to enable equitable outcomes for Māori.
- 1.2 Oversee the upholding of Te Tiriti o Waitangi matters, including:
 - a Strategies, policies, agreements, and initiatives relating that impact Te Tiriti and mana whenua partnerships; and
 - b Greater Wellington's commitments under Te Tiriti o Waitangi settlements.
- 1.3 Recommend to Council on these matters, including any related changes.

2 Specific responsibilities

- 2.1 Apply Council's Te Tiriti o Waitangi principles when conducting Te Komiti business and making decisions:
 - a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes, and initiatives; and
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

- 2.2 Review the effectiveness of implementation and delivery of:
- a Council's and Greater Wellington's statutory responsibilities to Te Tiriti o Waitangi;
 - b Council bodies' application of Council's Te Tiriti o Waitangi principles; and
 - c Improving outcomes, and upholding the priorities, for mana whenua and Māori and recommend any changes to Council.
- 2.3 Consider and recommend to Council on:
- a Negotiation issues for Te Tiriti o Waitangi settlements in the Wellington Region that involve Greater Wellington, and on the upholding of Greater Wellington's commitments under concluded settlements;
 - b The transfer of Council's statutory functions, duties, and powers to mana whenua;
 - c Māori representation and partnership structures or initiatives with mana whenua; and
 - d Continued commitments to, and implications of government reforms for, concluded settlements in the Wellington Region.
- 2.4 Ensure that Te Komiti decision making:
- b Considers climate change-related risks (mitigation and adaptation); and
 - c Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- 2.5 For Mana Whakahono a Rohe (iwi participation agreements), oversee:
- a Engagement with mana whenua; and
 - b Development of each Mana Whakahono a Rohe
- and recommend each proposed Mana Whakahono a Rohe to Council for adoption.

3 Members

- 3.1 Six Councillors.
- 3.2 Six mana whenua members appointed by Council for their skills, attributes, or knowledge that will assist the work of Te Komiti.
- 3.3 The six mana whenua partners may each nominate an alternate mana whenua member, each appointed by Council for their skills, attributes, or knowledge that will assist the work of Te Komiti.
- 3.4 In making appointments under sections 3.2 and 3.3, Council will have regard to the nomination of each of Council's six mana whenua partners.

4 Chair and Deputy Chair

- 4.1 Council shall appoint the Chair from the Councillor members of Te Komiti.
- 4.2 Te Komiti shall appoint the Deputy Chair from, and on the nomination of, the mana whenua members of Te Komiti.

5 Remuneration

- 5.1 Each mana whenua member may claim Council's standard daily meeting fee, mileage or reimbursement of relevant public transport costs when attending a meeting or workshop (one fee per day) of Te Komiti.
- 5.2 When an alternate mana whenua member is formally attending a meeting or workshop on behalf of a mana whenua member, that alternate member may claim the allowances and expenses set out in section 5.1.
- 5.3 The Deputy Chair may also claim the allowances and expenses set out in section 5.1 when formally meeting with the Chair and officers in preparation for Te Komiti meetings and workshops.

6 Speaking rights and voting entitlement

- 6.1 All members of Te Komiti have full speaking rights and voting entitlements.
- 6.2 If a mana whenua member is unable to attend a meeting of Te Komiti, their alternate mana whenua member may sit at the table, speak, and vote in their place.

7 Quorum

A least fifty percent of the members appointed to Te Komiti.

9 Te Upoko Taiao – Natural Resources Plan Committee

1 Purpose

Promote the sustainable management of the region’s natural and physical resources by overseeing the review and development of regional plans, changes, and variations for the Wellington Region, as required under the Resource Management Act 1991.

2 Specific responsibilities

- 2.1 Review operative regional plans.
- 2.2 Prepare proposed regional plans.
- 2.3 Prepare any variations to proposed regional plans or plan changes.
- 2.4 Prepare any plan changes in relation to operative regional plans.
- 2.5 Recommend to Council the proposed plans, proposed variations and proposed plan changes that should proceed to public notification.
- 2.6 Review any provisions which Council may refer back to the Committee for further consideration.
- 2.7 Oversee consultation under the First Schedule to the Resource Management Act 1991.
- 2.8 Appoint hearing committees or hearings panels, composed of accredited persons, to hear and decide upon submissions on proposed regional plans, proposed variations and proposed plan changes. (Such hearing committees or panels may include members of the Committee and / or other persons chosen for their particular skills, attributes or knowledge that will assist the hearing committee or panel.).
- 2.9 Review progress with the development and implementation of regulatory matters, such as the Natural Resources Plan for the Wellington Region.
- 2.10 Review progress with the implementation of the regulatory and non-regulatory aspects of the Whaitua Implementation Plans and the work of the whaitua committees.
- 2.11 Review government policy proposals and proposed legislation relating to the purpose and responsibilities of the Committee.
- 2.12 Review Greater Wellington’s implementation of government policy and legislation relating to the purpose and responsibilities of the Committee.
- 2.13 Recommend to the Environment Committee and / or Council, as appropriate, specific actions to improve the effectiveness of the implementation of:
 - a Regulatory matters, such as the Natural Resources Plan for the Wellington Region
 - b Regulatory and non-regulatory aspects of the Whaitua Implementation Plans and the work of the whaitua committees

- c Government policy and legislation relating to the purpose and responsibilities of the Committee.
- 2.14 Recommend to Council the content of proposed submissions on government policy proposals and proposed legislation relating to the purpose and responsibilities of the Committee.

3 Members

- 3.1 Six Councillors.
- 3.2 Six non-Councillor members, each appointed by Council for their skills, attributes or knowledge that will assist the work of the Committee and including their knowledge of the rohe of the relevant iwi authority to which they belong.
- 3.3 In making appointments under section 3.2, Council will have regard to the recommendation of each of the six iwi authorities that are signatories to the Memorandum of Partnership between Te Tangata Whenua ki Te Upoko o te Ika a Māui and Wellington Regional Council Te Pane Matua Taiao.

4 Co-Chairs

- 4.1 The Committee will have two Co-Chairs:
 - a A Councillor member of the Committee
 - b A non-Councillor member of the Committee.
- 4.2 At the commencement of each triennium:
 - a The Council shall appoint the Councillor Co-Chair
 - b The Committee, at its first meeting of each triennium, on the recommendation of the non-Councillor members of the Committee, shall appoint the non-Councillor Co-Chair.
- 4.3 Each Co-Chair shall be the presiding member at meetings of the Committee on an alternate basis. If a Co-Chair is absent from a meeting of the Committee for which they are scheduled to be the presiding member, then the other Co-Chair shall preside at the meeting.
- 4.4 The Councillor Co-Chair of the Committee shall be the presiding member when the Committee is meeting to recommend to Council:
 - a The notification of proposed regional plans, proposed variations or proposed plan changes; or
 - b The commencement of the preparation of a variation of a proposed regional plan or proposed plan change, or
 - c The commencement of the preparation of proposed plans, or plan changes in relation to operative regional plans.

4.5 The Councillor Co-Chair of the Committee shall be the presiding member when the Committee is meeting to appoint hearing committees or panels.

5 Voting entitlement

5.1 Members of the Committee have full speaking rights and voting entitlements.

5.2 A casting vote will only apply when the Committee is meeting to make a recommendation to Council relating to any of the matters set out in section 4.4, or making an appointment under section 4.5.

6 Quorum

6.1 Three Councillor and three non-Councillor members of the Committee.

6.2 All (six) Councillor members of the Committee must be present when the Committee is meeting to make a recommendation to the Council relating to any of the matters set out in section 4.4, or making an appointment under section 4.5.

7 Remuneration

The remuneration of the non-Councillor members of the Committee will be determined and approved by the Council.

8 Delegations

8.1 The Council delegates all the functions and powers of the Council that are capable of delegation under the Resource Management Act 1991 to Te Upoko Taiao - Natural Resources Plan Committee which are necessary for it to carry out the specific responsibilities listed above relating to the review and development of regional plans, changes and variations.

8.2 The Council delegates to any hearing committee or hearing panel appointed by Te Upoko Taiao - Natural Resources Plan Committee all necessary powers under the Resource Management Act 1991 to hear and decide submissions on proposed regional plans, proposed variations, and proposed plan changes.

9 Duration of the Committee

With reference to clause 30(7) of Schedule 7 to the Local Government Act 2002, Te Upoko Taiao - Natural Resources Plan Committee is not discharged following the next triennial election.

10 Review of Committee's terms of reference

A review of the Committee's terms of reference will be undertaken when the Proposed Natural Resources Plan for the Wellington Region becomes operative or at any time at the Council's discretion.

11 Special terms of reference

- 11.1 A role of the Committee and all members of the Committee is to objectively oversee the development of proposed plans, variations, and plan changes in accordance with the requirements of the Resource Management Act 1991. In particular, the Committee must apply the purpose and principles of the Act and section 32 to its decision-making and recommendations.
- 11.2 The Committee may make recommendations to the full Council as to the readiness of plans, variations, and plan changes for notification. The Committee must consider the matters raised by Council in respect of any document or parts of a document referred back to it for further consideration.
- 11.3 The Committee, when appointing hearings committees or panels, shall appoint members for their particular skills, attributes or knowledge relevant to the work of the Committee or panel and shall so far as possible ensure that none of the members is open to perceptions or allegations of bias or predetermination.
- 11.4 The role of the non-Councillor members is to apply their particular skills, attributes, and knowledge of Māori relationships to land, water and taonga, including knowledge relating to their particular rohe, to assist the committee in carrying out its responsibilities under the Resource Management Act 1991.
- 11.5 It is not the role of any member (elected or otherwise) to represent or advocate for any particular interest.
- 11.6 It is not intended that the participation of non-Councillor members on the Committee be a substitute for any consultation with iwi authorities required under the First Schedule of the Resource Management Act 1991.
- 11.7 The participation of Māori on the Committee is consistent with the Council's obligations under the Local Government Act 2002 to facilitate participation in decision-making.

10 Ara Tahi (An advisory body to Council)

1 Purpose

Influence and guide Council's decision making and uphold the Memorandum of Partnership.

2 Specific responsibilities

- 2.1 Develop an Ara Tahi Strategic Plan and work programme.
- 2.2 Monitor the progress and achievements of the Ara Tahi work programme.
- 2.3 Review the Ara Tahi Strategic Plan every three years.
- 2.4 Maintain an overview of the review of the Memorandum of Partnership every three years.
- 2.5 Provide a forum for collective discussions and action on matters of strategic importance to the Wellington Region.
- 2.6 Oversee matters pertaining to the partnership between mana whenua and Council.
- 2.7 By invitation from Council, nominate persons on the basis of their skills and experience, for appointment by Council to Council committees, as one means of providing opportunities for Māori to contribute to Council's decision-making processes and provide advice to Council on the delivery of Council's recognition and respect of the Crown's Te Tiriti o Waitangi obligations¹⁵.
- 2.8 Enable separate mana whenua caucus opportunities at the end of planned meetings, as required.

3 Members

- 3.1 Up to twelve non-Councillor members, being a maximum of two members nominated and mandated by each iwi signatory to the Memorandum of Partnership.
- 3.2 Two Councillor members, appointed by Council.
- 3.3 The Chief Executive.

4 Chair

- 4.1 At the commencement of each triennium, Ara Tahi elects a Chair from its members.
- 4.2 The Chair serves for the duration of the triennium, unless:
 - a The Chair resigns; or

¹⁵ *Memorandum of Partnership 2013, page 4.*

- b A new Chair is elected, following a demand for an election signed in writing by Ara Tahī members from at least four of the mana whenua partner organisations represented on Ara Tahī.
- 4.3 Nominations for the Chair:
- a Are submitted and endorsed by a partner to the Memorandum of Partnership¹⁶;
 - b Include the name(s) of the individual nominating the candidate and the nominee (if these are different, as members can nominate themselves), and a brief profile statement; and
 - c Are submitted to Te Pou Whakarae by email or post by 5pm Friday three weeks prior to the first Ara Tahī planned meeting after the triennial elections.
- 4.4 Te Hunga Whiriwhiri will distribute nominee information to members at least one week prior to the first Ara Tahī planned meeting.
- 4.5 Members will:
- a Vote for the Chair at the first Ara Tahī planned meeting;
 - b Cast a single vote on behalf of the agency or entity that nominated them or that they represent. For the avoidance of doubt, this means there will be a total of six mana whenua votes and one Councillor vote cast. No proxy votes are allowed; and
 - c Vote either by a show of hands or a secret ballot. The request by one member for a secret ballot is sufficient to instigate this method.
- 4.6 If a secret ballot is used, one of the Councillor members will receive and tally the votes and announce the results.
- 4.7 If no nominations are received for Chair, the previous Chair will be invited to continue in the role.
- 4.8 The Chair:
- a Starts the term effective immediately;
 - b Presides at all meetings of Ara Tahī;
 - c Is supported by Te Hunga Whiriwhiri; and
 - d Is eligible to an annual honorarium as determined and approved by Council.
- 4.9 If the Chair is unable to attend a meeting, the members will appoint a presiding member from amongst the members present.

¹⁶ *Memorandum of Partnership* 2013. For a list of mana whenua partners, refer to page 2.

5 Quorum

Representatives from at least four mana whenua entities, plus one Councillor member.

6 Decision making and voting entitlement

6.1 Decision making is by consensus.

6.2 If a vote is required, decisions are made by majority.

6.3 Members will cast a single vote on behalf of the agency or entity that nominated them or that they represent. For the avoidance of doubt, this means there will be a total of six mana whenua votes and one Councillor vote cast. No proxy votes are allowed.

6.4 The Chair does not have a casting vote.

7 Remuneration

The non-Councillor members are each eligible to claim a meeting fee of \$400 (inclusive of travel and preparation time).

8 Meeting frequency and life of Ara Tahi

8.1 Ara Tahi:

- a Meets at least quarterly according to the agenda demands, and more often as negotiated and agreed; and
- b Continues as long as it achieves its purpose.

8.2 Council may disestablish Ara Tahi, on the unanimous recommendation of Ara Tahi.

9 Review / evaluation

Ara Tahi supports a process of continuous improvement and will undertake a self-review every second year to identify any areas of improvement or refinement.

11 Farming Reference Group (An advisory body to the Environment and Climate Committee)

1 Purpose

Advise on matters related to Greater Wellington's functions that affect the well-being of the Wellington Region's farming communities.

2 Specific responsibilities

2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Farming Reference Group's business:

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

2.2 Ensure that the Farming Reference Group's advice:

- a Considers climate change-related risks (mitigation and adaptation); and
- b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.

- 2.3 Advise on the sustainable management of the Wellington Region within a framework of environmental and economic sustainability as it relates to the following issues:
- a Soil conservation;
 - b Flood protection;
 - c Plant and animal pests;
 - d Climate change;
 - e Nutrient management;
 - f Biodiversity protection and enhancement; and
 - g Riparian management.
- 2.4 Advise on:
- a Farming matters during the development of the Wellington Region's Natural Resources Plan; and
 - b Matters related to Greater Wellington's other functions that affect the farming communities within the Wellington Region.
- 2.5 Establish robust and enduring partnerships between Greater Wellington and the Wellington Region's farming communities and stakeholders.

3 Reporting and servicing

- 3.1 After each meeting, the Chair of the Farming Reference shall provide, and speak to, a written report on the business conducted at that meeting to the next Environment and Climate Committee meeting.
- 3.2 The Farming Reference Group is serviced and facilitated by the Environment Group.

4 Members

Up to eleven persons appointed by Council, as follows:

- a Two Councillors; and
- b Up to nine persons, nominated for each person's skills, attributes, or knowledge to assist the work of the Farming Reference Group (including their networks in the Wellington Region's farming communities).

5 Chair

Council appoints the Chair from the non-Councillor members, on nomination of the Farming Reference Group.

6 Quorum

Six members.

7 Term of appointment

A member's term of appointment ceases if the member resigns or misses two consecutive meetings without tendering an apology.

8 Remuneration and expenses

Members (who are not otherwise being remunerated) may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses.

9 Meeting procedure and frequency

9.1 All members have equal speaking and voting rights (one vote per member).

9.2 The Farming Reference Group shall meet up to six times each year, with additional meetings as required.

10 Status of the Farming Reference Group

10.1 The Farming Reference Group is an advisory body established by Council.

10.2 The Farming Reference Group is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

11 Duration of the Farming Reference Group

In the absence of Council's prior decision to continue the Farming Reference Group in the next triennium, the Farming Reference Group is dissolved at the end of the 2025—28 triennium.

12 Lower Ruamāhanga Advisory Group (An advisory body to the Environment and Climate Committee)

1 Purposes

- 1.1 Apply Council’s Te Tiriti o Waitangi principles when conducting the business of the Lower Ruamāhanga Advisory Group (the Advisory Group):
 - a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington’s core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
 - b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
 - c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
 - d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
 - e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington’s resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.
- 1.2 Ensure that the advice of the Advisory Group:
 - a Considers climate change-related risks (mitigation and adaptation); and
 - b Is consistent with Council’s plans and initiatives to give effect to Council’s declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.
- 1.3 Advise the Environment and Climate Committee and the Environment Group (as required) on the effectiveness of flood and erosion protection in the Lower Ruamāhanga Scheme Area, in particular:

- a River and erosion management proposals and reports, including:
 - i Capital and maintenance work,
 - ii Annual work programmes and budgets,
 - iii Floodplain management strategies, and
 - iv Integrated and collaborative management opportunities; and
- b Community engagement approaches that support wider awareness of river and erosion management proposals, projects, and changes in the Lower Ruamāhanga Scheme Area.

2 Members

2.1 Two Councillors, being the Councillor elected by the Wairarapa General Constituency and one other Councillor.

2.2 Nine members, appointed by Council, as follows:

- a One elected member of South Wairarapa District Council, nominated by that council; and
- b Eight members, who either:
 - i Care about their local river in the Lower Ruamāhanga area,
 - ii Are a resident or ratepayer in the Lower Ruamāhanga area, or
 - iii Are a sustainability advocate.

3 Chair

Council appoints the Chair on nomination of the Advisory Group.

4 Quorum

At least 50 percent of the appointed members, including one Councillor member.

5 Voting entitlement

5.1 All members have equal speaking and voting rights.

5.2 The Chair does not have a casting vote.

6 Reporting and servicing

The Advisory Group reports to the Environment and Climate Committee and is serviced by the Environment Group.

7 Remuneration and expenses

- 7.1 Elected members' remuneration and expenses are met by the council they represent.
- 7.2 Non-elected members may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses.
- 7.3 Provided the Chair is not an elected member of a council, the Chair shall also be eligible to receive an annual taxable honorarium of \$5,000 (in addition to Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses).

8 Status of the Advisory Group

- 8.1 The Advisory Group is an advisory body established by Council.
- 8.2 The Advisory Group is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

9 Meeting frequency and life of the Advisory Group

- 9.1 The Advisory Group meets as required.
- 9.2 The Advisory Group may recommend its dissolution to the Environment and Climate Committee.
- 9.3 In the absence of a prior decision made by Council to continue the Advisory Group in the next triennium, the Advisory Group will dissolve at the end of the 2025—28 triennium.

13 Public Transport Advisory Group (An advisory body to the Public Transport Committee)

1 Purpose

Advise (from a customer and community perspective) on public transport matters to inform the business of Metlink and the Public Transport Committee (as required).

2 Expectations of the Public Transport Advisory Group

2.1 Apply Council's Te Tiriti o Waitangi principles when conducting the Group's business:

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

2.2 Each member should have the ability to provide a big picture view while also understanding the Wellington public transport network and broader public transport issues.

- 2.3 The membership of the Public Transport Advisory Group (Advisory Group) should provide:
 - a A broad range of perspectives that represent customer and community needs;
 - b Geographic spread (including for each constituency); and
 - c Demographic diversity.
- 2.4 The Advisory Group will connect with other bodies or groups as required (e.g. accessibility groups) to enable it to provide advice on public transport design and delivery.
- 2.5 When developing its advice, the Advisory Group will consider the connections between public transport and strategic issues of climate change, mode share shift, and reduced deaths and serious injuries on our roads.
- 2.6 Members of the Advisory Group may receive information that is confidential as it is either commercially sensitive or is personal to a particular individual or organisation. Members must not use such confidential information for any purpose other than the purpose for which the information was supplied to the member and must not disclose such confidential information.

3 Members

- 3.1 Two Councillors, being the Deputy Chair of the Public Transport Committee and one other Councillor.
- 3.2 Up to 30 members to represent the following perspectives relating to public transport and active mode matters in the Wellington Region:
 - a Peak users (rail and bus);
 - b Off peak users (rail and bus);
 - c Active mode users (walking, cycling and micro-mobility);
 - d Transport equity;
 - e Rural;
 - f Disability accessibility;
 - g Transport dependent;
 - h Tertiary students;
 - i Youth;
 - j Senior citizens;
 - k Larger-framed users;
 - l Employers;
 - m Business / retail sector;

- n Mana whenua, Māori; and
 - o LGBTQIA+.
- 3.3 More than one member may be appointed to represent a single perspective and one member may be appointed to represent multiple perspectives.

4 Appointment

Council appoints the members considering the matters set out in sections 2.2, 2.3, 3.2 and 3.3 above.

5 Chair

Council appoints the Chair on nomination of the Advisory Group from the non-Councillor members.

6 Quorum

At least 50 percent of the members.

7 Alternate members

No alternates or proxies shall take the place of Advisory Group members.

8 Reporting and servicing

- 8.1 After each meeting, the Chair of the Advisory Group shall provide, and speak to, a written report of the business conducted at that meeting to the next Public Transport Committee meeting.
- 8.2 The Advisory Group is serviced and facilitated by Metlink.

9 Remuneration

Advisory Group members (who are not otherwise being remunerated by Greater Wellington) may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses for scheduled meetings of the Advisory Group.

10 Status of the Advisory Group

- 10.1 The Advisory Group is an advisory body established by Council.
- 10.2 The Advisory Group is not a subordinate decision making body of Council and is not a committee under the Local Government Act 2002.

11 Meeting frequency and life of Advisory Group

- 11.1 The Advisory Group meets up to four times each year, with additional meetings as required.
- 11.2 In the absence of a prior decision made by Council to continue the Advisory Group in the next triennium, the Advisory Group will dissolve at the end of the 2025—28 triennium.

14 Upper Ruamāhanga Advisory Group (An advisory body to the Environment and Climate Committee)

1 Purposes

1.1 Apply Council's Te Tiriti o Waitangi principles when conducting the business of the Upper Ruamāhanga Advisory Group (the Advisory Group):

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington's core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington's resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

1.2 Ensure that that the advice of the Advisory Group:

- a Considers climate change-related risks (mitigation and adaptation); and
- b Is consistent with Council's plans and initiatives to give effect to Council's declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.

1.3 Advise the Environment and Climate Committee and the Environment Group (as required) on the effectiveness of delivery of Te Kāuru Floodplain Management Plan, in particular:

- a River and erosion management proposals and reports, including:
 - i Capital and maintenance work,
 - ii Annual work programmes and budgets,
 - iii Floodplain management strategies, and
 - iv Integrated and collaborative management opportunities; and
- b Community engagement approaches that support wider awareness of river and erosion management proposals, projects, and changes in the Upper Ruamāhanga area.

2 Status of the Advisory Group

- 2.1 The Advisory Group is an advisory body established by Council.
- 2.2 The Advisory Group is not a subordinate decision-making body of Council and is not a committee under the Local Government Act 2002.

3 Members

- 3.1 Two Councillors, being the Councillor elected by the Wairarapa General Constituency and one other Councillor.
- 3.2 Twelve members, appointed by Council as follows:
 - a Three elected members of Masterton District Council, nominated by that council;
 - b Two elected members of Carterton District Council, nominated by that council; and
 - c Seven members, who either:
 - i Care about their local river in the Upper Ruamāhanga area,
 - ii Are a resident or ratepayer in the Upper Ruamāhanga area, or
 - iii Are a sustainability advocate.

4 Chair

Council appoints the Chair on nomination of the Advisory Group.

5 Quorum

At least 50 percent of members, including one Councillor member.

6 Voting entitlement

- 6.1 All members have equal speaking and voting rights.
- 6.2 The Chair does not have a casting vote.

7 Reporting and servicing

The Advisory Group reports to the Environment and Climate Committee and is serviced by the Environment Group.

8 Remuneration and expenses

- 8.1 Elected members' remuneration and expenses are met by the council they represent.
- 8.2 Non-elected members may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses.
- 8.3 Provided the Chair is not an elected member of a council, the Chair shall also be eligible to receive an annual taxable honorarium of \$5,000 (in addition to Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses).

9 Meeting frequency and dissolution

- 9.1 The Advisory Group meets as required.
- 9.2 The Advisory Group may recommend its dissolution to the Environment and Climate Committee.
- 9.3 In the absence of a prior decision by Council to continue the Advisory Group in the next triennium, the Advisory Group will dissolve at the end of the 2025—28 triennium.

15 Waiōhine Advisory Group (An advisory body to the Environment and Climate Committee)

1 Purposes

1.1 Apply Council’s Te Tiriti o Waitangi principles when conducting the business of the Waiōhine Advisory Group (Advisory Group):

- a **Pātuitanga | Relationships and Partnerships** – ensure decisions are based on shared knowledge, expertise and values maintained and sustained through active relationships and meaningful partnerships with mana whenua. These relationships and partnerships will contribute to Greater Wellington’s core business services, functions, and systems to develop and deliver our shared aspirations across our Greater Wellington rohe;
- b **Kōwhiringa | Options** – actively partner with mana whenua to enable effective governance decision making that is informed by kaupapa Māori and mātauranga Māori analytical frameworks and knowledge systems in identifying feasible and meaningful options and solutions;
- c **Tino rangatiratanga | Self Determination** – position Greater Wellington to give effect to Te Tiriti o Waitangi and uphold the interests of mana whenua in exercising their tino rangatiratanga in planning and promoting quality services that enable self-determination for whānau and community;
- d **Whakamaru | Active protection** – assess how decisions work towards protecting mana Motuhake (rights and interests of mana whenua) through relevant mutually beneficial strategies, policies, plans, programmes and initiatives; and
- e **Oritetanga | Equity** - uphold the principle of fairness in the design and distribution of Greater Wellington’s resources and services through the Long Term Plan to meet the needs and aspirations of whānau within our Greater Wellington rohe.

1.2 Ensure that the Advisory Group’s advice:

- a Considers climate change-related risks (mitigation and adaptation); and
- b Is consistent with Council’s plans and initiatives to give effect to Council’s declaration of a climate emergency on 21 August 2019, including agreed emissions reduction targets.

1.3 Advise the Environment and Climate Committee and the Environment Group (as required) on the effectiveness of delivery of the Waiōhine Living River Plan, in particular:

- a River and erosion management proposals and reports, including:
 - i Capital and maintenance work,
 - ii Annual work programmes and budgets,
 - iii Floodplain management strategies, and
 - iv Integrated and collaborative management opportunities; and
- b Community engagement approaches that support wider awareness of river and erosion management proposals, projects, and changes in the Waiōhine area.

2 Status of the Advisory Group

- 2.1 The Advisory Group is an advisory body established by Council.
- 2.2 The Advisory Group is not a subordinate decision-making body of Council and is not a committee under the Local Government Act 2002.

3 Members

- 3.1 Two Councillors, being the Councillor elected by the Wairarapa General Constituency and one other Councillor.
- 3.2 Eleven members, appointed by Council as follows:
 - a One elected member of Carterton District Council, nominated by that council;
 - b One elected member of South Wairarapa District Council, nominated by that council; and
 - c Nine members, who either:
 - i Care about their local river in the Waiōhine area,
 - ii Are a resident or ratepayer in the Waiōhine area, or
 - iii Are a sustainability advocate.

4 Chair

Council appoints the Chair on nomination of the Advisory Group.

5 Quorum

At least 50 percent of members, including one Councillor member.

6 Voting entitlement

- 6.1 All members have equal speaking and voting rights.
- 6.2 The Chair does not have a casting vote.

7 Reporting and servicing

The Advisory Group reports to the Environment and Climate Committee and is serviced by the Environment Group.

8 Remuneration and expenses

- 8.1 Elected members' remuneration and expenses are met by the council they represent.
- 8.2 Non-elected members may claim Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses.
- 8.3 Provided the Chair is not an elected member of a council, the Chair shall also be eligible to receive an annual taxable honorarium of \$5,000 (in addition to Greater Wellington's standard daily meeting fee and mileage allowances and/or public transport expenses).

9 Meeting frequency and dissolution

- 9.1 The Advisory Group meets as required.
- 9.2 The Advisory Group may recommend its dissolution to the Environment and Climate Committee.
- 9.3 In the absence of a prior decision by Council to continue the Advisory Group in the next triennium, the Advisory Group will dissolve at the end of the 2025—28 triennium.