

## Agreement for service – Swing moorings

### Explanation:

Harbours are conscious of the administration, complexity and delays in arranging swing mooring inspections, with waiting time becoming excessive due to the reduction of swing mooring inspectors and/or their availability.

We endeavour to assist both the swing mooring service provider/s and the swing mooring owners, by scheduling inspections on a rotational basis. This would involve Harbours Team contacting swing mooring owners and providing them with the questionnaire information below and emailing it to them, with a reference or purchase order number supplied by the service provider to assist in administration.

The cost charged for an inspection and to undertake nominal repairs is \$560 + GST = \$644.00.

### *The cost includes:*

- 3 x Work Safe construction Divers, as per ASNZS2299.1-2015 standards, which is the minimum WorkSafe requirement to undertake construction diving activities on SCUBA,
- a vessel with current Specified Limits Plan certification approved by Maritime NZ, and
- all necessary dive equipment.
- The Inspection fee includes a visual inspection a report of condition to Harbour Masters office and the fitting of a duplicate top section of mooring, as long as it is **supplied to the contractor 7 days prior**. (This includes the top rope, top chain, secondary chain and connecting shackle. Shackles should be welded if/where possible.

### **\*Note: Change to two yearly inspection requirements 21/07/2021**

- All moorings must have their top rope, top chain and secondary chain brought to the surface for inspection, unless approved by the Harbourmaster in writing.

If you are unable to determine what your mooring requires, this fee can instead be for a measure up to provide you or the inspector a shopping list and only during this initial inspection can minor repairs be done in the water. The subsequent inspections must involve a duplicate system. There will be additional costs for any components or additional labour to remedy these minor repairs till next 2 x yearly inspection.

Name: .....

Swing mooring number: .....

Email address: .....

Owner contact phone number: .....

Swing mooring inspector: .....

Inspector Contact number: .....

Proposed date period for inspection: .....

**Payment details<sup>1</sup> (Payment required in advance)**

Neptune Diving & Marine Ltd.

12-3254-0144294-00

Reference number or Purchase Order<sup>2</sup>: .....

Please check each box to acknowledge understanding of the terms of this agreement:

I understand the fee of \$560.00 + GST = \$644.00, includes:

- a visual inspection,
- light repairs if/as required (components to be charged at costs below),
- a simple swap over of a duplicate top rope, top chain and secondary chain (supplied by owner), and
- an inspection report.

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I understand that I am required to pull my mooring to the surface for the inspection, the easiest way is to make a duplicate top rope, top chain and secondary chain and the swing mooring inspectors will simply swap over the equipment and return the old to me to organise a refurbishment for the next inspection. Top ropes and antichaff sleeves should be replaced as a minimum every 4 years.

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<sup>1</sup> An Invoice will be emailed to the swing mooring owner upon payment from the provider.

<sup>2</sup> Provided by Neptune Diving on request by Harbours Team

I understand that if my swing mooring requires remedial work and I don't have the necessary information to make a duplicate top section, then it is my decision to use this fee as a measure up for my swing mooring, as this will enable the contractor or myself to make, or organise this replacement section. If possible the contractor will attempt to do minor repairs (Limited to shackles) to potentially make the mooring fit for purpose until the next inspection is due, however if there is significant additional work required or they don't have the necessary components on board, I understand there maybe be an **additional fee** to install this and write another report. The additional fee could be \$560 + GST =\$644. **This fee does not include any components or labour to put the duplicate swing mooring tackle together ready for deployment.**

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I understand that I can put the mooring inspection **on hold as long as I notify the Harbour master in writing** that it will not be used for any boat (Or anything else until suitably inspected). It must be clearly labelled **do not use**

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I understand if additional items are required to make your duplicate fit the exsisting block and primary chain, there will be additional costs.

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I approve up to an additional \$200 + GST for any unforeseen extra work to be completed on site, as I understand this will prevent rework and additional chargeable trips.

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I as the owner of the swing mooring understand that I am responsible for monitoring my swing mooring expiry dates and will put a reminder in my calendar.

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I agree I will be available by phone on the day of inspection to provide approval for any additional costs exceeding \$200 +GST: if I make myself unavailable, the additional work will not be completed and additional costs to revisit will be incurred.

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I understand that my swing mooring must be clearly marked with a tag for clear ID as per licence or Resource Consent requirements.

I need to be available on the phone to ID via description, photo or in person on the day of inspection. Owners are responsible for clearly identifying their swing mooring for the swing mooring inspectors. The GPS coordinates supplied by GW are not always clear enough to identify the swing mooring accurately and it is up to the owner to tag their mooring prior to inspection.

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I agree by payment of the \$560 + GST = \$644 into the following bank account, that all of the conditions that are outlined in this document, including that the inspection is only visual and a variety of factors prevents the inspection of absolutely every component. E.g. Mooring blocks and primary chains can often be buried, large amounts of weed growing and reduced visibility, Shackle pins are only visually inspected, it is therefore the vessel(s) owners / swing mooring owners' responsibility to ensure they are satisfied with the components used and to be vigilant with ongoing inspections of top section of each respective mooring to monitor for early/excessive wear or corrosion.

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#### Harbours Team

Date: .....

Time of call: .....

Date document emailed: .....

Contact details of Harbours Team member that emailed conditions above with the swing mooring owner: .....

#### Payment details<sup>3</sup> (Payment required in advance)

Neptune Diving & Marine Ltd.

12-3254-0144294-00

Reference number or Purchase Order<sup>4</sup>: .....

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<sup>3</sup> An Invoice will be emailed to the swing mooring owner upon payment from the provider.

<sup>4</sup> Provided by Neptune Diving on request by Harbours Team