

1 May 2023

File Ref: OIA 2023-081

[REDACTED]

Tēnā koe [REDACTED]

Request for information OIA 2023-081

I refer to your request for information dated 11 April 2023, which was received by Greater Wellington Regional Council (Greater Wellington) on 11 April 2023. You have requested the following:

“Does your council provide office space to a Union? If yes, which Union is it and do they pay for the office space? If yes, how much does the Union pay for the office space? If no, what is the rental value of the office space given to Union? Please provide us with your council’s current working from home policy. How much does the council pay to rent its offices? What is the current staffing occupancy level of your offices? This relates to working from home versus staff in the office. How much has the council spent on stationary in the last 12 months? Please provide a breakdown of costs. How much does the council spend on newspaper and magazine subscriptions? Please provide a breakdown of costs.”

Greater Wellington’s response follows:

We do not provide office space to a Union, so consequently the sequential Union questions are nonapplicable.

Attached is Greater Wellington’s current Flexible Workplace Policy, the office occupancy rates, the rent, stationery and newspapers and magazine subscriptions breakdowns as requested.

The rent breakdown is between our Cuba Street and Masterton office for the last financial year (1 April 2022 to 31 March 2023). As we moved offices in Masterton there are some charges relating to the old office included in the data.

Our office occupancy rates are obtained through our swipe card access readers, off one card read throughout the day at either office. There is an expected margin of error due to staff not swiping into the building if they arrive at the same time as a colleague, or because staff are based across multiple offices as well as in the field and may need to split their time accordingly. At our Masterton office there is a larger number of field staff attached to it, so we believe that on days where capacity spikes, it is due to field staff swiping in to collect equipment/ supplies before heading into the field, and staff utilising the large meeting room on site.

The stationery, newspapers and magazine subscription data is from our accounting system for the last financial year (1 April 2022 to 31 March 2023). There may be the odd item incorrectly coded between them. The data does not include Predator Free, WREMO and Wellington Regional Leadership Committee as these are separate from Greater Wellington.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly on Greater Wellington's website with your personal information removed.

Nāku iti noa, nā



Julie Barber

Kaiwhakahaere Matua Whakamāhorahora | General Manager People and Customer (Acting)