

9 November 2022

File Ref: OIAP-7-226230

Tēnā koe [REDACTED]

Request for information 2022-182

I refer to your request for information dated 11 October 2022, which was received by Greater Wellington Regional Council (Greater Wellington) on 11 October 2022, having been transferred from Kapiti Coast District Council. You have requested the following in relation to the conversion of train station carparks to bus stops at Paraparaumu train station:

- “1. Business case endorsing this change including WOLC and source of funding*
- 2. Stakeholder consultation documents and response analysis*
- 3. All and any approvals to proceed and time to complete*
- 4. Measures to meet increased need for bus services and or parking”*

Greater Wellington’s response follows:

Business case endorsing this change

We have refused this part of your request under section 17(e) of the Local Government Official Information and Meetings Act 1987 (the Act) on the basis that the document alleged to contain the information requested does not exist. However, we have provided you with some additional information below relating to our decision making to convert train station carparks to temporary bus stops at Paraparaumu train station.

The decision to relocate bus services to the Park & Ride facility on the eastern side of the railway line was made jointly by Metlink, Kāpiti Coast District Council (KCDC) and the bus operator in Kāpiti, in consultation with Uzabus.

Discussions commenced between KCDC and Greater Wellington in late March 2022 to evaluate options for relocating bus services temporarily for an extended timeframe, whilst the transport hub construction got underway. Options included placing the bus stops within the Coastlands Carpark or within the Park & Ride.

Whilst a business case was not required to shift the bus services to a new location (the Park & Ride), it was recognised that placing the temporary bus stops within the Park & Ride would allow all public and school bus services to start and finish their journeys in the same location and be directly next to the rail platform, eliminating any interface with the transport hub construction works. We were also able to create accessible temporary bus stops, through the installation of temporary kerbs, wheelchair accessible ramps and two bus shelters.

In terms of funding for the bus stop changes, these costs are being shared equally between KCDC and Greater Wellington, with this being met from allocated project budgets through the respective organisations. An invoice for this has yet to be received by KCDC, however, the expected cost is estimated at under \$50,000. The two bus shelters recently installed on site at the temporary stops, will be moved to other public bus stops across the Wellington region when they are no longer needed in this location.

Stakeholder consultation documents and response analysis

As stated above, the decision to temporarily relocate the bus stop to the Park & Ride was made by KCDC and Metlink, following engagement with Uzabus. There are no consultation documents, so we have refused this part of your request under section 17(e) of the Act on the basis that the document alleged to contain the information requested does not exist.

We provided the community with information regarding the temporary changes to the Park & Ride facility and impacted timetable changes. This change was communicated in the following ways:

- **Attachment 1** – Flyer drop throughout Paraparaumu
- **Attachment 2** – Posters installed throughout the station precinct
- **Attachment 3** – An advertisement was run in the local newspaper 'Kāpiti News'
- Service alerts on the Metlink website and app, as well as service announcements to customers on the rail platforms at the station

All and any approvals to proceed and time to complete

Once Metlink and the Bus Operator were satisfied with the proposed temporary bus stops within the Park & Ride, the decision was made to proceed. KCDC advised Greater Wellington on 5 August 2022 that buses and bus services needed to shift to the Park & Ride by 17 October 2022 to allow construction works to commence with the Transport Hub.

Following confirmation of this date, Greater Wellington confirmed its plans for the temporary bus stops within the Park & Ride, including improvements at the carpark access points to allow buses to enter and exit the carpark safely. It was determined, that due to the number of carparks being removed from the Park & Ride, that works would only commence to develop the temporary bus

stops and complete the carpark access improvements for buses during the week starting 10 October 2022. As expected, some additional improvements are still being carried out such as road markings and signage, to ensure the safe operation of buses within the Park & Ride.

Measures to meet increased need for bus services and/or parking

In making the decision to utilise the Park & Ride for the placement of temporary bus stops, we were very much aware that there would be an impact to parking capacity. It was also noted at this time that the existing Park & Ride spaces down by Big Save were often unused throughout the week, and so a portion of those commuters displaced would shift down to the southern end of the carpark, which has occurred. It was also noted that there is an abundance of unrestricted parking on street within close proximity of the station that could also be utilised by commuters.

When refusing requests under section 17(e) of the Act, we are required to consider consulting with the requestor before deciding to refuse. In this instance, we considered consulting with you would not change the outcome of our decision.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly on Greater Wellington's website with your personal information removed.

Nāku iti noa, nā



Samantha Gain
Kaiwhakahaere Matua Waka-ā-atea | General Manager Metlink

Encl: 3 attachments



Paraparaumu Transport Hub Work.

Know before you go



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What is happening?

Metlink and the Kāpiti Coast District Council have partnered together to expand and upgrade the Paraparaumu Transport Hub. This work is happening to improve the public transport experience and connections to the retail area.

While the new Transport Hub is being completed, the Paraparaumu Bus Hub will be temporarily moved from its current location to the other side of the train tracks in the Park and Ride.

When is this happening?

Work on the new Transport Hub will begin from 10 October 2022 and will continue until mid-2023.

The bus timetables will change, and buses will begin departing from the Park and Ride on Sunday, 16 October.

How long will this work take?

We anticipate that the new Transport Hub will be completed mid-2023.

Why have carparks been removed in the Park and Ride?

To ensure that there is enough space for the buses to safely manoeuvre to their temporary bus stops, we will be removing 55 carparks in the Park and Ride space from Monday, 10 October.

We have explored alternative options, but the only viable option was to have the buses depart from the Park and Ride.

What if I am affected by the temporary removal of the carparks?

While we are not permanently removing all of our carparks, customers who have zone 1 - 9 Monthly Pass passes can travel for free on any Paraparaumu bus to help you commute to and from the station.

Which routes are affected?

Routes 250, 260, 261 and 262 will begin running on their new timetables from Sunday, 16 October. To ensure you know before you go, you can view the new timetables at metlink.org.nz

Why has my bus timetable changed?

To allow for the addition travel time for passengers to move from the train and the bus with adequate time, the affected bus timetables have been changed. The number of off-peak services are increasing as they will begin to operate on a 30 minute basis rather than the usual 60 minutes.

Has my school bus changed?

All school bus Timetables remain the same, however if you used to catch the bus from

the Bus Hub, you will now need to go to the temporary stops in the Park and Ride.

Has my Waikanae/Otaki bus timetable changed?

No. Only Routes 250, 260, 261, and 262 have had timetable changes.

Do these changes affect where I catch the train replacement bus from?

The train replacement buses will continue to pick you up at the stop off Kapiti Road. However, from mid-November this stop will be relocated to Amohia street.

Am I still able to get a taxi from the Park and Ride?

Yes, taxis can use the 5 minute parking spaces in the Park and Ride to pick up and drop off customers.

Will mobility parking still be available?

Yes, these parks will be moving slightly to be closer to the platform.

Can I still access the bike racks?

Yes, there is no change to the bike racks.

Paraparaumu Transport Hub under construction



From Sunday 16 October



Stop A moved to Park & Ride

All buses that usually depart from Stop A

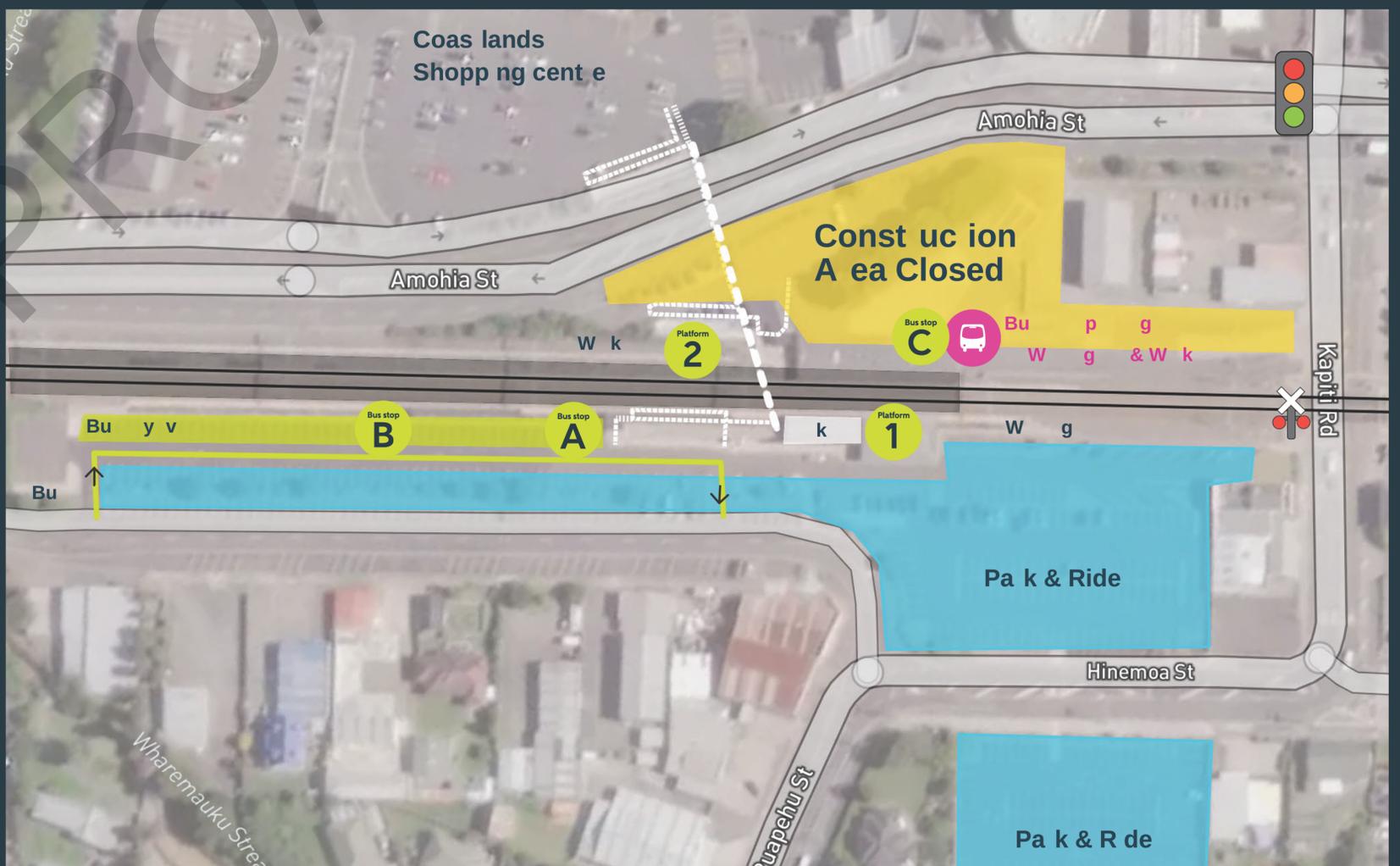


Stop B moved to Park & Ride

All buses that usually depart from Stop B



All Buses replacing trains depart from Stop C until mid-November



Paraparaumu Newspaper Copy

Bus stop relocation makes way for progress

Metlink – Know before you go

Metlink and the Kapiti Coast District Council have partnered to expand and upgrade the Paraparaumu Transport Hub, which will improve the public transport experience and connections to the area.

During this work, stops A & B will be temporarily moved to the other side of the train tracks at the Park & Ride, and the subway will remain open. To allow for additional travel time to the stops, routes 250, 260, 261 and 262 will be running on new timetables. Buses replacing trains will continue to stop at their current location, Stop C until mid-November.

Make sure you know before you go. You can find the new timetables at metlink.org.nz.

