

Please note these minutes remain unconfirmed until the Finance, Risk and Assurance Committee meeting on 15 February 2021.

Report 21.578

## **Public minutes of the Finance, Risk and Assurance Committee meeting on 30 November 2021**

All members participating remotely at 9.32am.

---

### **Members Present**

Martin Matthews (Chair)  
Councillor Kirk-Burnnand (Deputy Chair) (from 9.38am)  
Councillor Blakeley  
Councillor Connelly  
Councillor Hughes  
Councillor Lamason (from 9.38am)

All members participated at this meeting remotely and counted for the purpose of quorum in accordance with clause 25B of Schedule 7 to the Local Government Act 2002.

### **Public Business**

#### **1 Apologies**

Moved: Cr Connelly / Cr Hughes

That the Committee accepts the apology for lateness from Councillors Kirk-Burnnand and Lamason.

The motion was **carried**.

#### **2 Declarations of conflicts of interest**

There were no declarations of conflicts of interest.

#### **3 Public participation**

There was no public participation.

**4 Confirmation of the Public minutes of the Finance, Risk and Assurance Committee meeting on 12 October 2021 - Report 21.480**

Moved: Cr Blakely / Cr Hughes

That the Committee confirms the Public minutes of the Finance, Risk and Assurance Committee meeting on 12 October 2021- Report 21.480

The motion was **carried**.

**5 Confirmation of the Public Excluded minutes of the Finance, Risk and Assurance Committee meeting on 12 October 2021 - Report PE21.484**

Moved: Cr Blakeley / Cr Hughes

That the Committee confirms the Public minutes of the Finance, Risk and Assurance Committee meeting on 12 October 2021- Report 21.484

The motion was **carried**.

**6 Update on the progress of action items from previous Finance, Risk and Assurance Committee meetings – November 2021 – Report 21.509 [For information]**

Samantha Gain, General Manager, Corporate Services, spoke to the report and tabled an attachment – update on the progress of action items – November 2021.

Ms Gain advised that an oral update regarding the action item relating to the secure storage of information at Greater Wellington would be provided to the Committee when it considers the Cyber Security Roadmap update – Report PE21.551.

**7 Draft 2020/21 Annual Report– Report 21.529**

Alison Trustrum-Rainey, Chief Financial Officer and Zofia Miliszewska, Team Leader, Strategic and Corporate Planning, spoke to the report and introduced Clint Ramoo, Audit Director, Audit New Zealand.

Mr Ramoo provided the Committee an update on Audit New Zealand's audit of the Draft 20/21 Annual Report. Mr Ramoo advised that the audit process is in its final stages and noted the responsiveness and support of officers in completing the audit.

Moved: Cr Blakeley / Cr Lamason

That the Committee:

- 1 Notes that the audit is yet to be completed and that changes to the Annual Report, for the year ended 30 June 2021, may be required once the audit process has been completed.
- 2 Recommends that Council:
  - a Adopts the Annual Report for the year ended 30 June 2021 (Attachment 1), subject to any changes required once the audit process has been completed, and

- b Authorises the Council Chair and Chief Executive to make minor changes that may arise as part of finalising the audited Annual Report for the year ended 30 June 2021.

The motion was **carried**.

**Noted:** The Committee requested that officers consider the presentation and accessibility of future Annual Reports, requesting that officers discuss the matter further with the Committee Chair and Deputy Chair, and report back to the Committee at a future meeting.

Councillors Lamason and Kirk-Burnnand arrived at 9.38am, during discussion on the above item.

**8 Quarterly Finance Update – Q1 2021/22 – Report 21.543** [For Information]

Alison Trustrum-Rainey, Chief Financial Officer, spoke to the report.

**9 Health, Safety and Wellbeing Update – Report 21.550** [For Information]

Julie Barber, Manager, Health and Safety, spoke to the report.

**10 Harbour Management -Risk and Compliance Update – Report 21.527** [For Information]

Grant Nalder, Harbour Master, spoke to the report.

**11 Business Assurance Update – Report 21.557** [For Information]

Samantha Gain, General Manager, Corporate Services, spoke to the report.

**12 Resolution to exclude the public – Report 21.552** [For Information]

Moved: Cr Lamason / Cr Blakeley

That the Committee excludes the public from the following parts of the proceedings of this meeting, namely:

Cyber Security Roadmap update October 2021 – Report PE21.551

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter, and the specific ground/s under section 48)1 of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

<b>Cyber Security Roadmap update – Report PE21.551</b>	
<i>Reason/s for passing this resolution in relation to each matter</i>	<i>Ground/s under section 48(1) for the passing of this resolution</i>
The report contains information about Greater Wellington’s cyber security status. Release of this information exposes Greater Wellington to cyber-attack threats by making it easier for the public to know our cyber security status. It is necessary for Greater Wellington to	The public conduct of this part of the meeting is excluded as per section 7(2)(j) of the Act – to prevent the disclosure of use of official information for improper gain or improper advantage.

<p>exclude the information contained in this report from the public domain to protect our information assets and reduce our likelihood of cyber-attack. Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override this risk.</p>	
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

This resolution is made in reliance on section 48(1)(a) of the Act and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

The motion was **carried**.

The public part of the meeting closed at 11.10am

M Matthews

**Chair**

Date: