



greater WELLINGTON
REGIONAL COUNCIL
Te Pane Matua Taiao

If calling please ask for: Democratic Services

22 September 2017

Wellington Regional Council

Order Paper for the meeting of the Wellington Regional Council to be held in the Level 2 East meeting room, Westpac Stadium, Waterloo Quay, Wellington on:

Thursday, 28 September 2017 at 10.00am

Membership

Cr Laidlaw (Chair)

Cr Blakeley
Cr Donaldson
Cr Kedgley
Cr Lamason
Cr Ogden
Cr Staples

Cr Brash
Cr Gaylor
Cr Laban
Cr McKinnon
Cr Ponter
Cr Swain

Recommendations in reports are not to be construed as Council policy until adopted by Council

Wellington Regional Council

Order Paper for the meeting of the Wellington Regional Council to be held on Thursday, 28 September 2017 in the Level 2 East meeting room, Westpac Stadium, Waterloo Quay, Wellington at 10.00am

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Please note that these minutes remain unconfirmed until the meeting of the Council on 28 September 2017

Report 17.288

10/08/2017

File: CCAB-8-1256

Public minutes of the Council meeting held on Thursday, 10 August 2017 in the Level 2 East meeting room, Westpac Stadium, Waterloo Quay, Wellington at 10:01am

Present

Councillors Laidlaw (Chair), Blakeley, Brash, Donaldson, Gaylor, Kedgley, Laban, McKinnon, Ogden, Ponter, and Staples.

Public Business

1 Apologies

Moved

(Cr Kedgley/Cr Brash)

That the Council accepts the apologies for absence from Councillors Lamason and Swain.

The motion was **CARRIED**.

2 Declarations of conflict of interest

There were no declarations of conflict of interest.

3 Public participation

There was no public participation.

4 Confirmation of the public minutes of 28 June 2017

Moved

(Cr Laidlaw/Cr Blakeley)

That the Council confirms the public minutes of 24 June 2017 - Report 17.238.

The motion was **CARRIED**.

5 **Action items from previous Council meetings**

Report 17.260

File: CCAB-8-1230

Moved

(Cr Laidlaw/Cr Blakeley)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

Strategy/Policy/Major Issues

6 **Water treatment at Waterloo Treatment Plant**

Report 17.281

File: CCAB-8-1253

Dave Humm, General Manager Corporate Services/Chief Financial Officer, and Mark Kinvig, Group Manager, Network Strategy and Planning, Wellington Water, spoke to the report.

Moved

(Cr Brash/Cr Donaldson)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Approves the ongoing treatment of waterborne pathogens at the Waterloo Water Treatment Plant using UV and chlorine in order to continue to supply compliant water as required under the Health Act 1956.*
4. *Notes that the expenditure required to implement the treatment in the 2017/18 financial year will be met within existing budgets.*

The motion was **CARRIED**.

7 **Waiohine Floodplain Management Plan governance and project delivery structure - recommendations from Wairarapa Committee**

Report 17.285

File: CCAB-8-1244

Moved

(Cr Laidlaw/Cr Gaylor)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

3. *Revokes the Draft Waiohine FMP that was approved for consultation by the Environment Committee on 10 May 2016.*
4. *Establishes a Waiohine FMP Steering Group.*
5. *Adopts terms of reference for the Waiohine FMP Steering Group as set out in Attachment 1 to this report subject to an amendment to the appointments section to provide that members of the Steering Group will be appointed directly by the organisation that they represent.*
6. *Appoints Councillors Donaldson and Staples as its representatives on the Steering Group.*
7. *Notes that relevant organisations will be advised of the new appointments process.*

The motion was **CARRIED**.

8 **Electoral system for the 2019 triennial elections**

Report 17.261

File: CCAB-8-1227

Francis Ryan, Manager, Democratic Services, spoke to the report.

Moved

(Cr Donaldson/Cr Kedgley)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

Corporate

9 **Summary report for the fourth quarter 2016/17**

Report 17.266

File: CCAB-8-1228

Dave Humm, General Manager Corporate Services/Chief Financial Officer spoke to the report.

Moved

(Cr Donaldson/Cr Brash)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

10 **WRC Holdings Statement of Intent for the three years ending 30 June 2020 and GWRL Share Call for 2017/18**

Report 17.255

File: CCAB-8-1222

Mike Timmer, Treasurer, spoke to the report.

Moved

(Cr Laidlaw/Cr Blakeley)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Notes the Statement of Intent from WRC Holdings Limited for 2017/18 and the next two years.*
4. *Notes that the amount of \$17.789 million is required by GWRL to fund GWRL's budgeted 2017/18 year capital expenditure.*
5. *Notes that GWRL's budgeted 2017/18 capital expenditure will be funded by:*
 - *A call of 17.789 million uncalled ordinary \$1 shares by GWRL to WRC Holdings Limited (WRCHL), and*
 - *A call of 17.789 million uncalled ordinary \$1 shares by WRCHL to Council.*
 - *The above calls will be from 19.276 million of shares previously issued and which are uncalled at 30 June 2017 in both GWRL and WRC Holdings Limited.*

The motion was **CARRIED**.

11 **LGFA Final Statement of Intent 2017/18 to 2019/20**

Report 17.250

File: CCAB-8-1216

Mike Timmer, Treasurer, spoke to the report.

Moved

(Cr Blakeley/Cr McKinnon)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Notes the Statement of Intent from the Local Government Funding Agency for 2017/18 and the next two years.*

The motion was **CARRIED**.

12 **Health and Safety Update**

Report 17.279

File: CCAB-8-1237

Lucy Matheson, General Manager, People and Customer, and Mike Ward, Acting Manager, Health and Safety,,spoke to the report.

Moved

(Cr Donaldson/Cr McKinnon)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

Governance

13 **Appointment to the Regional Transport Committee**

Report 17.254

File: CCAB-8-1221

Moved

(Cr Donaldson/Cr Brash)

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Appoints Emma Speight as the New Zealand Transport Agency representative on the Regional Transport Committee.*
4. *Notes that Neil Walker continues to be the New Zealand Transport Agency's alternate member.*

The motion was **CARRIED**.

14 **Exclusion of the public**

Report 17.287

File: CCAB-8-1250

Moved

(Cr Laidlaw/Cr Brash)

That the Council:

1. *Excludes the public from the following part of the proceedings of this meeting, namely:*
 - a. *Confirmation of the Public Excluded minutes of 28 June 2017*
 - b. *Civic Financial Services special meeting*

- c. Chief Executive's full year performance review for 2016/17
- d. Chief Executive's full year remuneration review for 2016/17

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

| General subject of each matter to be considered: | Reason for passing this resolution in relation to each matter | Ground under section 48(1) for the passing of this resolution |
|---|--|--|
|---|--|--|

- | | | |
|--|---|--|
| 1. Confirmation of the Public Excluded minutes of 28 June 2017 | The information contained in these minutes relates to a land agreement under the Public Works Act 1981 which has yet to be confirmed. Release of this information would prejudice Greater Wellington Regional Council's position in negotiations of the agreement. Greater Wellington Regional Council has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the privacy of the individuals concerned. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(i) of the Act (i.e to carry out negotiations without prejudice). |
| 2. Civic Financial Services special meeting | The information contained in this report relates to the potential disposal of property owned by Civic Financial Services. Release of this information would prejudice Civic Financial Services' commercial position by disclosing information relating to the potential disposal. Greater Wellington Regional Council has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the harm to Civic Financial Services' commercial position. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(i) of the Act (i.e to carry out negotiations without prejudice). |
| 3. Chief Executive's full year performance review for 2016/17 | This report contains information relating to the current Chief Executive's performance review. Release of this information would prejudice the privacy of Greg Campbell, Chief Executive, by disclosing information pertaining | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under |

to the employment relationship between the Chief Executive and the Council. Greater Wellington Regional Council has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override his privacy.

sections 7(2)(a) of the Local Government Official Information and Meetings Act 1987 (i.e to protect the privacy of natural persons).

4. Chief Executive's full year remuneration review for 2016/17

This report contains information relating to the current Chief Executive's full year remuneration review. Release of this information would prejudice the privacy of Greg Campbell, Chief Executive, by disclosing information pertaining to the employment relationship between the Chief Executive and the Council. Greater Wellington Regional Council has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override his privacy.

That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under sections 7(2)(a) of the Local Government Official Information and Meetings Act 1987 (i.e to protect the privacy of natural persons).

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.

The motion was **CARRIED**.

The public part of the meeting closed at 11:33am.

Cr C Laidlaw
(Chair)

Date:



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The matters referred to in these minutes were considered by the Council on 10 August 2017 under public exclusion. These minutes do not require confidentiality and may be considered in the public part of the meeting.

Report PE17.291

10/08/2017

File: CCAB-8-1260

Public excluded minutes of the Council meeting held on Thursday, 10 August 2017 in the Level 2 East meeting room, Westpac Stadium, Waterloo Quay, Wellington at 11:33am

Present

Councillors Laidlaw (Chair), Blakeley, Brash, Donaldson, Gaylor, Kedgley, Laban, McKinnon, Ogden, Ponter, and Staples.

Public Excluded Business

1 Confirmation of the Public Excluded minutes of 28 June 2017

Moved (Cr McKinnon/Cr Brash)

That the Council confirms the public excluded minutes of 28 June 2017 - Report PE17.239.

The motion was **CARRIED**.

2 Civic Financial Services – special meeting

Report PE17.251

File: CCAB-8-1219

Moved (Cr Donaldson/Cr Brash)

That the Council:

- 1. Receives the report.*
- 2. Notes the content of the report.*
- 3. Supports the proposal for the sale of Civic Assurance House.*

4. *Appoints the Chairperson of the Special General Meeting as proxy to represent the Wellington Regional Council.*
5. *Authorises the General Manager Corporate Services/CFO to complete and submit the Special General Meeting Proxy Form in accordance with the decision to support the sale of Civic Assurance House.*

The motion was **CARRIED**.

The public excluded part of the meeting closed 11:34am.

Cr C Laidlaw
(Chair)

Date:



| | |
|------------------|---|
| Report | 2017.367 |
| Date | 21 September 2017 |
| File | CCAB-8-1283 |
| Committee | Council |
| Author | Richie Singleton, Climate Change Advisor |

Regional Climate Change Working Group

1. Purpose

For the Council to agree to establish a Wellington Region Climate Change Working Group and appoint two representatives (a representative and an alternate) to act as Climate Change Action Leader/s and represent this Council on the Working Group.

2. Consideration by Committee

The matters raised in this report were considered by the Environment Committee at its meeting on 20 September 2017 (Report 2017.336 refers). The recommendations contained in this report have been endorsed by the Environment Committee, for the Council's consideration and decision.

3. Background

On Monday 7 August 2017, a report was presented by NIWA to a meeting of the Chair of the Greater Wellington Regional Council (GWRC) and Mayors of city and district councils in the Greater Wellington Region, and subsequently released to the public and media.

The report is titled 'Climate change and variability - Wellington Region'. It describes the climatic changes that may occur across the Region over the rest of this century, with snapshots at 2040 and 2090. The resolution at which the information is presented (i.e. climate change maps) sets this report apart from any others that have preceded it. There has never been a report with such detailed information available for the Wellington Region and the results further emphasise the urgency with which climate change should be addressed.

Impacts for the Wellington Region include:

- Autumn is likely to warm the most of all seasons.
- Annual temperature increases of up to 1°C by 2040 and up to 3°C by 2090.
- Reduction in spring rainfall of up to 15% for eastern areas by 2090.

- Increased risk of drought in Wairarapa.
- Some areas may experience 70 more hot days (>25°C) per year by 2090.

Implications of those impacts include:

- Warmer temperatures may allow different crops to be grown.
- More droughts may limit pasture production and crop growth.
- Sea level rise may impact coastal communities and infrastructure.
- Changes to river flow and rainfall may have an impact on native biodiversity.
- Current water supplies may be under pressure if there is no additional storage.

The full report, a summary document and explanatory video are all available at www.gw.govt.nz/climatechange

At the same meeting on Monday, 7 August 2017, a proposal was made by GWRC to establish a Wellington Region Climate Change Working Group with members from all councils in the Region, to enable a regional response to climate change issues, including the implications outlined in the NIWA report. There was unanimous support for this.

4. Reasons for proposal of Wellington Region Climate Change Working Group

The reasons for proposing a Wellington Region Climate Change Working Group are as follows:

- Many local authorities in the Region have their own strategies, including mitigation strategies (focused on reducing greenhouse gas emissions) and adaptation plans (focused on adapting to impacts such as sea level rise). Those strategies reflect councils' responses to their local needs.
- There are benefits to sharing ideas, policies and strategies among councils in the Region, and identifying where councils can collaborate for more effective action, where appropriate. The regional approach could provide support for individual councils addressing issues such as sea level rise and coastal hazards.
- It would allow advocacy to central government from a strong regional base, and provide a single forum for central government to connect with.
- It would allow the full range of skills and capabilities in local authorities in the Region on climate change issues and natural hazards to be aligned to best effect, in a way that could reduce demands on individual councils.
- Work progressed under the Natural Hazards Management Strategy can be reported to the regional working group.

- It could assist individual councils in preparing for their 2018/28 long term plans, enabling consistent information to be applied when considering infrastructure investment (e.g. roading, water, wastewater and stormwater).
- There could be benefits in looking at how various regional strategy documents contribute to mitigation and adaptation responses to climate change, for example:
 - Regional Land Transport Strategy
 - Wellington Region Waste Management and Minimisation Plan
 - Regional Natural Hazards Management Strategy.

There could be opportunities for engagement with key regional stakeholder groups which have interests and expertise in climate change mitigation and/or adaptation.

5. Proposed membership and arrangements

It is proposed that the core membership of the Wellington Region Climate Change Working Group include:

- Greater Wellington Regional Council
- Wellington City Council
- Hutt City Council
- Upper Hutt City Council
- Porirua City Council
- Kapiti Coast District Council
- Masterton District Council
- Carterton District Council
- South Wairarapa District Council

The Wellington Region Climate Change Working Group may choose to have meetings with wider government, business and NGO representatives on specific themes, for example:

- Transport
- Forestry
- Water
- Coastal effects
- Insurance
- Adaptive policy pathways planning.

The Wellington Region Climate Change Working Group would be supported by:

- a new officer level 'low carbon transition steering group' focused on mitigation; and

- the existing officers level Natural Hazards Management Strategy Steering Group.

The Wellington Region Climate Change Working Group could take a regional leadership role in regard to Climate Change mitigation and adaptation, and considering the regional implications of significant reports and their recommendations. Examples of such reports include:

- LGNZ Climate Change Declaration 2017
- GLOBE-NZ Net Zero New Zealand, Scenarios to achieve domestic emissions neutrality by the second half of the century
- PCE Preparing New Zealand for Rising Sea Levels”, November 2015.

It is envisaged that the arrangements for the Working Group would be as follows:

- It would be a collaborative Working Group of the councils of the Region, not a formal joint committee. Recommendations of the Working Group would be considered by each council.
- It would support and build on existing mechanisms, not duplicate them, with any changes to planning documents being done as part of their natural review cycles.
- The workload would be shared across the councils of the Region, subject to agreement with the Chair/Mayors and chief executives.
- It would seek to reduce net workload on councils, e.g. by collaboration across councils to prepare joint submissions on central government policy proposals, rather than each council having to produce its own submission.

It is possible that some councils will want to appoint different political leaders to address seismic hazards as opposed to climate change related hazards, and if this is the case, a separate political group will need to be established to address seismic related issues.

6. Scope and principles for proposed terms of reference

It is intended that the terms of reference for the Working Group will be developed at their first meeting. The terms of reference will then be brought back to councils for approval. Based on discussions at the meeting of 7 August, the terms of reference for the Wellington Region Climate Change Working Group are likely to be based on the following:

Scope

The Working Group will address issues relating to climate change mitigation (reducing emissions) and adaptation (adapting to impacts such as sea level rise)

and will encompass the Regional Natural Hazards Management Strategy, including its guidelines for action in key areas like coastal hazard management.

Principles

Empowering by supporting individual council's needs, for example:

- providing a platform for local authorities to share knowledge and build capacity
- enabling initiation of joint projects/initiatives/campaigns that impact on, or require the active involvement of more than one local authority
- Input to central government policymaking on climate change mitigation and adaptation including consideration of a possible National Policy Statement (NPS) on natural hazards and/or sea level rise, and the implications this has for planning, both local and regional.

Collaborating by providing coordination of initiatives that are effective at the regional level where that will add value, for example:

- research across local authorities on climate change impacts and implications
- ensuring consistent, integrated and coherent messaging for climate change-related outreach and awareness-raising activities
- advocacy to central government.

Action focused by providing practical recommendations for implementation within a timeframe that meets councils' needs, for example:

- identifying a coherent regional pathway for reducing greenhouse gas emissions e.g. by articulating these via a Regional 2050 calculator¹.

Providing leadership on regional challenges and opportunities for climate change mitigation and natural hazards management. This approach would be consistent with that set out in the LGNZ Local Government Leaders Climate Change Declaration 2017.

7. Next steps

It is proposed that the next steps would be:

1. Councils each nominate two representatives (a representative and an alternate) to act as Climate Change Action Leader/s.

¹ A 2050 calculator is a website that enables users to explore how energy and transport choices will shape a population's emissions footprint. Users vary 'levers' that affect how energy is used and produced – e.g. improving public transport, increasing the amount of electric vehicles on the road or the amount of renewable energy being produced. The calculator will help users understand what changes can be made between the present time and 2050 to enable the Region to transition to a low carbon economy. A calculator of this type was recently developed by the National Energy Research Institute (NERI) and Enspiral for the Wellington City Council and is online at <http://climatecalculator.org.nz/>. GWRC have done preliminary modelling work to develop a 2050 Pathways calculator for the Wellington Region and the next step is to work with other councils and stakeholders to test the assumptions and develop the optimal configuration of the calculator.

2. GWRC will convene the Wellington Region Climate Change Working Group to prepare recommended Terms of Reference.
3. The Climate Change Action Leaders will seek the agreement of their councils to the recommended terms of reference.
4. GWRC will convene a meeting with relevant officers from each Council to establish the new officer level 'low carbon transition steering group' (focused on climate change mitigation / emissions reduction).
5. Once all councils have agreed the Terms of Reference, GWRC will formally convene the Working Group to commence its task by agreeing priorities and a work plan.
6. The Working Group will meet every three months.
7. A schedule for the quarterly meetings will be determined with a different council hosting each meeting.
8. The Climate Change Action Leader/s will keep their councils informed of progress.
9. The Working Group will report to councils after one year.

8. Consideration of Climate Change

The matter requiring decision in this report has been considered by officers in accordance with the process set out in the GWRC Climate Change Consideration Guide.

8.1 Mitigation assessment

Mitigation assessments are concerned with the effect of the matter on the climate (i.e. the greenhouse gas emissions generated or removed from the atmosphere as a consequence of the matter) and the actions taken to reduce, neutralise or enhance that effect.

The proposed working group will address mitigation issues as discussed above.

8.2 Adaptation assessment

Adaptation assessments relate to the impacts of climate change (e.g. sea level rise or an increase in extreme weather events), and the actions taken to address or avoid those impacts.

The proposed working group will address adaptation assessment issues as discussed above.

9. The decision-making process and significance

Officers recognise that the matters referenced in this report may have a high degree of importance to affected or interested parties.

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act). Part 6 sets out the obligations of local authorities in relation to the making of decisions.

9.1 Significance of the decision

Part 6 requires Greater Wellington Regional Council to consider the significance of the decision. The term 'significance' has a statutory definition set out in the Act.

Officers have considered the significance of the matter, taking the Council's significance and engagement policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance because the proposed Working Group will be a collaborative Working Group of the councils of the Region, not a formal Joint Committee. Recommendations of the Working Group would be considered by each council.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

9.2 Engagement

Engagement on the matters contained in this report aligns with the level of significance assessed. In accordance with the significance and engagement policy, no engagement on the matters for decision is required.

10. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Agrees to the establishment of the Wellington Region Climate Change Working Group.*
4. *Appoints Cr Kedgley to the Wellington Region Climate Change Working Group and Cr Blakeley as the alternate.*
5. *Notes that recommended terms of reference for the Wellington Region Climate Change Working Group will be brought back to the Council and the Region's territorial authorities for agreement.*

Report prepared by:

Richie Singleton
Climate Change Advisor

Report approved by:

Nicola Shorten
Manager Strategic &
Corporate Planning

Report approved by:

Luke Troy
General Manager, Strategy



| | |
|------------------|---|
| Report | 2017.320 |
| Date | 5 September 2017 |
| File | CCAB-8-1264 |
| Committee | Council |
| Author | Patrick Farrell, Transport Planner |

Proposed variation to the Wellington Regional Land Transport Plan 2015: SH2 Mt Bruce safety improvements

1. Purpose

To seek Council's approval for the proposed variation(s) of the Wellington Regional Land Transport Plan 2015 described in this report.

2. Consideration by Committee

The matters raised in this report were considered by the Regional Transport Committee (RTC) at its meeting on 29 August 2017 (Report 2017.282 refers). The recommendations contained in this report have been endorsed by the RTC, for the Council's consideration and decision.

3. Background

3.1 The Regional Land Transport Programme

The current Regional Land Transport Plan 2015 (RLTP) was prepared by the RTC, and subsequently approved by Council in April 2015.

The RLTP contains all the land transport activities proposed to be undertaken throughout the region over 6 financial years, and the regional priority of significant activities (costing >\$5m).

The activities in the RLTP are submitted by the NZTA and 'Approved Organisations' (including the eight territorial authorities and GWRC).

4. Process for considering a variation

The Land Transport Management Act 2003 (the Act)¹ includes provision for changes to some types of activities without the need for a variation to the

¹ As amended by the Land Transport Management Amendment Act 2013.

RLTP. However, this provision does not apply to the activity the subject of this report.

Section 18D of the Act states that if a good reason exists to do so, the RTC may prepare a variation to its RLTP during the six years to which it applies. This can be at the request of an Approved Organisation or the NZTA, or on the RTC's own motion.

Once the RTC has considered and endorsed the variation, it is then forwarded to Greater Wellington Regional Council for approval. As is the case with the programme itself, Council must either accept the recommendation or it can refer the variation back to the RTC once with a request that it be reconsidered.

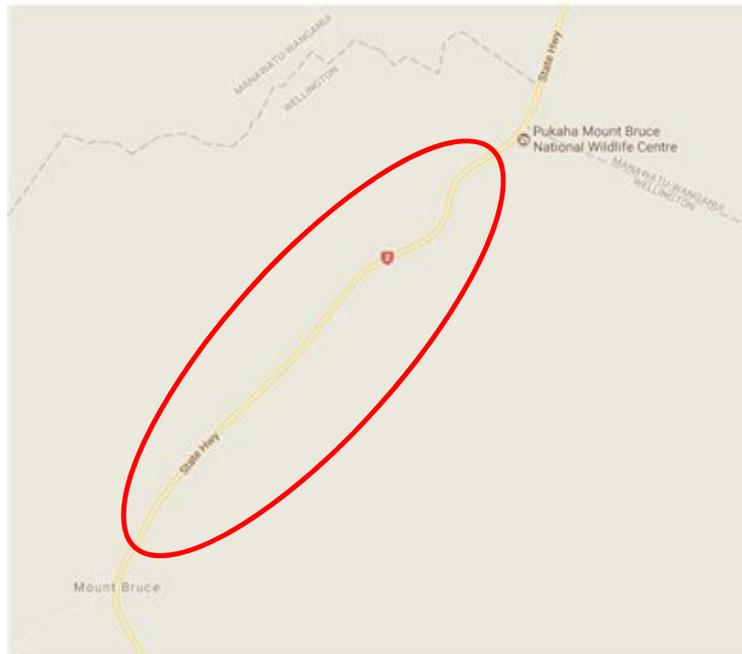
5. Proposed variation

The details of the proposed variation(s) to be considered by Council at this meeting are set out in the table below:

Name of activity: SH2: Mt Bruce Safety Improvements

Request by: NZ Transport Agency

Description of variation: To add a new, previously unidentified, activity to the six year programme. The project comprises a range of safety interventions along SH2 south of Pukaha Mount Bruce National Wildlife Centre which will be fully explored within a single stage business case.



Reason for the variation: The route on SH2 south of Pukaha Mount Bruce National Wildlife Centre has been identified as a contributor project for meeting the Government's objectives in Safer Journeys and to NZTA's Safe Roads Programme. A Strategic Case prepared in 2016/17 concluded that the

route would be suitable for investment as part of NZTA's Safe Roads Programme.

The Safe Roads Alliance² is now in a position to progress and accelerate proposals for priority safety investments such as this project and reap the benefits as early as possible.

Estimated total cost: The indicative cost of this project is \$4,800,000 (as a tentative figure proposed in the Safe Roads Alliance work programme). However, this cannot be confirmed until options are assessed through the business case process and a recommended option is approved.

Proposed timing and cash-flow: The physical works for this project are expected to commence and be completed in 2018/19, with all funding expected to be spent in FY18/19.

Funding sources: The project will be nationally funded and will not affect any other projects in the current National Land Transport Programme (NLTP).

Full details of the proposed variation(s) for inclusion in Figure 50 of the RLTP 2015 are set out in [Attachment 1](#) to this report.

6. Determination of Significance

The significance policy for proposed variations to the RLTP is set out in Appendix B (page 191) of the RLTP 2015. The RTC has assessed the significance of the proposed variation(s), for the purpose of consultation, against the RLTP significance policy.

A record of the key factors considered by RTC in making that determination of significance is provided in the tables below:

| 1) Key considerations in determining significance – Would the proposed variation: | | |
|---|----|--|
| <ul style="list-style-type: none"> Materially change the balance of strategic investment? | No | The proposed cost variation of \$4.8 million associated with this activity is not considered to materially change the overall balance of strategic investment in the context of the overall programme cost. |
| <ul style="list-style-type: none"> Negatively impact on the contribution to Government or GPS objectives and priorities? | No | The proposed variation relates to a project that positively supports the Government Policy Statement's strategic priority on road safety through improvements that give effect to Safer Journeys and the implementation of the 'Safe System' approach. |
| <ul style="list-style-type: none"> Affect residents? (moderate impact on large number of residents or major impact on a small number of residents considered to be of more | No | Depending on the preferred option determined through the business case process, the variation has the potential to have a minor impact on residents along the project corridor. |

² The Safer Roads Alliance was formed in July 2015 to help deliver a programme of road safety projects outlined in the Safer Journeys, Roads and Roadsides Programme Business Case over 6 years with the aim to reduce deaths and serious injuries on the state highway network.

| | | |
|--|----|---|
| significance than those of minor impact) | | Properties could be directly affected by the proposed activity depending on the option, but these impacts would not be major. In the event that any option does impact on properties, affected residents/property owners will be consulted accordingly. |
| <ul style="list-style-type: none"> Affect the integrity of the RLTP, including its overall affordability? | No | The proposed variation is not expected to affect the integrity of the RLTP or its overall affordability. |

| | |
|---|----|
| 2) Several types of variations are considered to be generally not significant in their own right. Is the proposed variation: | |
| <ul style="list-style-type: none"> An activity in the urgent interests of public safety? | No |
| <ul style="list-style-type: none"> A small scope change costing less than 10% of estimated total cost, or less than \$20M | No |
| <ul style="list-style-type: none"> Replacement of a project within a group of generic projects by another project? | No |
| <ul style="list-style-type: none"> A change of the duration or priority of an activity in the programme which does not substantially alter the balance of the magnitude and timing of activities in the programme? | No |
| <ul style="list-style-type: none"> The addition of an activity previously consulted on in accordance with sections 18 and 18A of the Act and which comply with section 20 of the Act? | No |
| <p><i>Note: A variation that is assessed as meeting any one of these criteria will generally not be considered significant, however the key considerations in the first table should still be assessed.</i></p> | |

| | |
|--|---|
| 3) Other considerations – | |
| <ul style="list-style-type: none"> What are the likely impacts time delays or cost on public safety, economic social, environmental wellbeing as a consequence of undertaking consultation? | The physical works and construction activities could have an impact on traffic using this route and residents depending on the chosen option. Delays due to public consultation at this stage will result in the physical works being delayed, which will expose the public to greater safety risk. |
| <ul style="list-style-type: none"> What are the relative costs and benefits of consultation? | The project will form part of the Safer Journeys safety improvement projects. Given the potential safety consequences of delays to the project, the associated costs are considered to significantly outweigh the benefits of public consultation on the variation. |
| <ul style="list-style-type: none"> To what extent has consultation with the community or relevant stakeholders been undertaken already? | The strategic business case was circulated to stakeholders for comments. |

Conclusion: The variation is therefore **not** considered to be significant for the purpose of requiring consultation.

7. Next Steps

Once the variation has been approved by GWRC, the variation is then forwarded to the NZTA for consideration of inclusion in the NLTP for funding.

There is no obligation for the NZTA to vary the NLTP by including the new activity. However, it must give written reasons for any decision not to do so.

8. Consideration of Climate Change

The matter requiring decision in this report has been considered by officers in accordance with the process set out in the GWRC Climate Change Consideration Guide.

8.1 Mitigation assessment

Mitigation assessments are concerned with the effect of the matter on the climate (i.e. the greenhouse gas emissions generated or removed from the atmosphere as a consequence of the matter) and the actions taken to reduce, neutralise or enhance that effect.

This is a procedural step to enable a third party (NZTA) to investigate and implement minor yet-to-be-determined road safety works along a stretch of SH2 between Masterton and Mt Bruce.

8.2 Adaptation assessment

Adaptation assessments relate to the impacts of climate change (e.g. sea level rise or an increase in extreme weather events), and the actions taken to address or avoid those impacts.

Officers recommend that climate change impacts have no direct relevance to the matters addressed by this paper.

9. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002. Part 6 sets out the obligations of local authorities in relation to the making of decisions.

9.1 Significance of the decision

The matters for decision in this report are subject to the legislative requirements of the Land Transport Management Act 2003. Section 18D(5) of the Land Transport Management Act 2003 requires the RTC to determine if a proposed variation to the RLTP is significant, in accordance with its significance policy adopted under 106(2) of the Land Transport Management Act 2003 and included in the programme.

An assessment of the variation against the RLTP significance policy is set out in section 5 of this report and concludes the matter **does not** trigger the requirement to carry out consultation.

9.2 Engagement

Engagement on this matter is not considered necessary.

10. Recommendations

That the Council:

1. **Receives the report.**

2. *Notes the content of the report.*
3. *Agrees to adopt the variation to the Wellington Regional Land Transport Plan 2015 as set out in **Attachment 1**.*
4. *Agrees to forward the variation to the Regional Land Transport Plan 2015 to the NZ Transport Agency, requesting it be included in the National Land Transport Programme.*

Report prepared by:

Patrick Farrell
Transport Planner

Report approved by:

Harriet Shelton
Manager, Regional Transport
Planning

Report approved by:

Luke Troy
General Manager,
Strategy

Attachment 1: Proposed variation to the Wellington RLTP 2015: SH2 Mt Bruce safety improvement

Proposed variation to RLTP 2015: SH2 Mt Bruce safety improvements

| Organisation: NZ Transport Agency | | | | | | | | | | | | | | |
|-----------------------------------|-----------------------------------|---|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|------------------------------|---------------------------------------|------------------------|-------------------|
| Activity Name | Stage | Expected start year | Duration (months) | Cost (\$m) 2015/16 | Cost (\$m) 2016/17 | Cost (\$m) 2017/18 | Cost (\$m) 2018/19 | Cost (\$m) 2019/20 | Cost (\$m) 2020/21 | 6 year cost (\$m) | 10 year projected cost (\$m) | Delivery against strategic objectives | Assessment Profile *** | Funding Source(s) |
| SH2 Mt Bruce Safety Improvements | Indicative/Detailed Business Case | 17/18 | 9 months | | | \$200K | | | | | | 4 | | N |
| SH2 Mt Bruce Safety Improvements | Pre-implementation (Design) | 18/19 | 6 months | | | | \$200K | | | | | 4 | | N |
| SH2 Mt Bruce Safety Improvements | Implementation | 18/19 | 1 year | | | | \$4.4M | | | | | 4 | | N |
| Significant activity? No | | If Yes, what is the recommended priority ranking: n/a | | | | | | | | | | | | |

Key:

| | |
|---|---|
| Strategic Objectives that projects are assessed against in terms of project primary delivery goals | * Estimated year 6 construction and property cost |
| 1 = A high quality, reliable public transport network | ** Estimated year 10 construction and property cost |
| 2 = A reliable and effective strategic road network | *** Three letter assessment profile based on NZTA requirements. Strategic Fit, Effectiveness and Economic Efficiency. |
| 3 = An effective network for the movement of freight | Significant activity definition = Any large new improvement projects that have a total cost greater than \$5million. |
| 4 = A safe system for all users of the regional transport network | |
| 5 = An increasingly resilient transport network | |
| 6 = A well planned, connected and integrated transport network | |
| 7 = An attractive and safe walking and cycling network | |
| 8 = An efficient and optimised transport system that minimises the impact on the environment | |



Report 17.372
Date 28 September 2017
File CCAB-8-1275

Committee Council
Author Mike Ward, Acting Manager, Health and Safety

Health and Safety Update

1. Purpose

To update Councillors on the health and safety performance and activity of the organisation for the year to date.

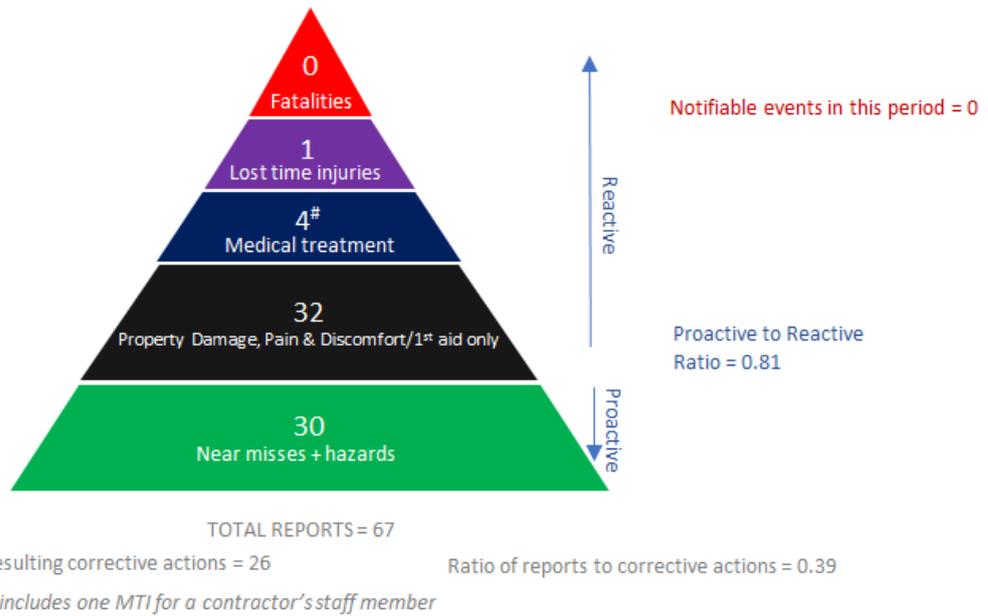
2. Background

The Greater Wellington Regional Council (GWRC) Organisational Performance Report will contain an overview of the organisation's health and safety management against key performance metrics during the first quarter and will be distributed to councillors after the end of the first quarter.

This report contains supplementary information on other organisational health and safety for the year to date. A full report on the first quarter will be presented to the next council meeting.

3. Understanding our health and safety risks

So far this financial year a total of 67 health and safety related events were recorded in the KESAW (Keeping Employees Safe at Work) database. The diagram below is a breakdown of these events by outcome.



The following table shows these events against the risk classification as recorded by the staff member reporting them.

| Risk classification | Number of events | % of total events |
|---------------------|------------------|-------------------|
| Extreme | 0 | 0% |
| High | 6 | 9% |
| Medium | 16 | 24% |
| Low | 45 | 67% |
| Total | 67 | |

3.1 Extreme and high risk events

A summary of the Lost Time Incidents (LTI'S) as well as extreme and high risk events in the year to date follows:

3.1.1 Lost Time Injury (LTI). Flood Protection Riverhand - Spider bite

A Wairarapa Flood Protection Riverhand experienced an adverse reaction, possibly from a secondary infection, to what was believed to be a spider bite sustained on his neck while working in trees along the Rumahanga River.

Medical attention was sought and antibiotics were prescribed as well as given two days off work.

3.1.2 Near miss incidents involving light utility vehicles (LUV)/side by sides

There were two significant near miss events involving GWRC LUV's. The investigation into these events has identified the need to bring together current good practice in procuring, use and maintenance of LUV's into an organisational SOP. Also refresher training is been planned for all staff that

operate LUV's that will reinforce current good operator practice and an update on the technology that is becoming standard on new LUV's and how to make the best use of it.

3.1.3 Thermal Imaging Technology Use in Night Shooting Pest Animal Control

Following the accidental wounding of a ewe in a night pest animal operation on a Regional Park, Biosecurity are updating their SOP and training in association of the safe use of thermal imaging technology. No staff or other members of the public were at risk during this operation.

3.1.4 Modification to the portable Riverlink promotional container

Following an incident reported by a member of the public, involving the door coming unlatched and blowing shut against them, Flood Protection have made further modification to the Riverlink mobile promotional container to ensure the door remains secured when open to the public.

4. Communication

There is no communication required

5. Consideration of Climate Change

The matters addressed in this report are of a procedural nature, and there is no need to conduct a climate change assessment.

6. The decision-making process and significance

No decision is being sought in this report.

6.1 Engagement

Engagement on this matter is unnecessary.

7. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

Report prepared by:

Mike Ward
Acting Health and Safety
Manager

Report approved by:

Lucy Matheson
General Manager, People and
Customer



Report 17.335
Date 20 September 2017
File CCAB-8-1266

Committee Council
Author Helena Strange, Democratic Services Advisor

Proposed meeting schedule for 2018

1. Purpose

For Council to adopt the schedule of Council, committee and subcommittee meetings for the 2018 calendar year.

2. Background

The meeting schedule contained in [Attachment 1](#) is proposed for the 2018 calendar year for the Council, committees and subcommittees.

3. Communication

Once the meeting schedules are confirmed, public notices of meetings will be placed in *The Dominion Post* and the *Wairarapa Times-Age* in accordance with the requirements of the Local Government Official Information and Meetings Act 1987 and the Council's Standing Orders. Meeting dates are also published on the GWRC website.

4. Consideration of climate change

The matters addressed in this report are of a procedural nature, and there is no need to conduct a climate change assessment.

5. The decision-making process and significance

The matter requiring decision in this report has been considered against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

The significance of the matter has been considered, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision it is recommended that the matter be considered to have low significance.

A formal record outlining consideration of the decision-making process is not required in this instance.

5.2 Engagement

Engagement has been undertaken with the territorial authorities that have members appointed to the Council's committees in order to avoid meeting schedule conflicts.

6. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Adopts the meeting schedule for 2018 as outlined in Attachment 1.*
4. *Authorises the Manager, Democratic Services, to circulate the schedules to key stakeholders, and to modify the schedules as and when required, in accordance with Standing Orders.*

Report prepared by:

Helena Strange
Democratic Services Advisor

Report approved by:

Francis Ryan
Manager, Democratic
Services

Attachment 1: Proposed meeting schedule for 2018

Attachment 1 to Report 17.335

Proposed meeting schedule for 2018

| | |
|---|--|
| Council <i>10.00am</i> | 28 February, 5 April, 26 April, 22, 23 and 24 May (Long Term Plan Hearings), 24 May (<i>1.30pm</i>), 14 June, 26 June, 16 August, 25 September, 8 November, 13 December. |
| Chief Executive Employment Review Committee <i>1.30pm</i> | 14 February, 17 May, 8 August. |
| Environment Committee <i>10.00am</i> | 15 February, 22 March, 10 May, 21 June, 9 August, 20 September, 31 October, 6 December. |
| Finance, Risk and Assurance Committee <i>10.00am</i> | 20 March, 17 May, 18 September, 1 November. |
| Regional Transport Committee <i>10.00am</i> | 13 March, 24 April, 19 June, 28 August, 27 November. |
| Sustainable Transport Committee <i>10.00am</i> | 14 February, 21 March, 9 May, 20 June, 8 August, 19 September, 30 October, 5 December. |
| Te Upoko Taiao – Natural Resources Plan Committee <i>10.00am</i> | 27 March, 12 June, 13 September, 11 December. |
| Wairarapa Committee <i>10.00am</i> | 20 February, 15 May, 14 August, 6 November. |
| Wellington Regional Strategy Committee <i>1.00pm</i> | 24 April, 19 June, 28 August, 27 November. |
| Hutt Valley Flood Management Subcommittee <i>4.30pm</i> | 15 February, 22 March, 15 May, 26 June, 7 August, 18 September, 30 October, 6 December. |
| Te Kāuru Upper Ruamahanga River Floodplain Management Plan Subcommittee <i>10.00am</i> | 5 February, 6 March, 10 April, 8 May, 5 June, 3 July, 7 August, 11 September, 15 October, 13 November, 10 December. |



Report 17.337
Date 19 September 2017
File CCAB-8-1268

Committee Council
Author Francis Ryan, Manager Democratic Services

Policy on Elected Members' Allowances and Expenses 2017

1. Purpose

For Council to adopt the Policy on Elected Members' Allowances and Expenses 2017, to reflect the provisions of the Local Government Members (2017/18) (Local Authorities) Determination 2017.

2. Background

The Remuneration Authority's Local Government Members (2017/18) (Local Authorities) Determination 2017 came into effect on 1 July 2017. It contains a range of provisions which necessitate an update of the Council's current Policy on Elected Members' Allowances and Expenses 2016. The relevant provisions are:

- The removal of the 30 kilometre threshold per day before mileage incurred on Council business becomes eligible for payment. Now all mileage incurred on Council business is eligible for payment of the mileage allowance.
- The ability for the Council Chair to claim the travel time allowance. Previously, the Council Chair was not eligible to claim this allowance.
- A change to the composition of the communications allowance. In addition to changes to the allowance rates payable for each item of equipment provided by each Councillor for Council business purposes, there is no longer a requirement for GWRC to make a deduction to a Councillor's communications allowance when that Councillor is issued with a GWRC iPad, provided that the Councillor also has a their own personal computer or laptop.

The old and new rates for the communications allowances are set out in the following table:

| Item eligible for communications allowance | Old annual allowance rate | New annual allowance rate |
|---|----------------------------------|----------------------------------|
| Personal computer, tablet or laptop | NA | \$200 |
| Home computer | \$150 | NA |
| Laptop computer or mobile tablet device | \$150 | NA |
| Printer | \$40 | \$40 |
| Internet | \$250 | \$400 |
| Mobile phone | \$60 | \$150 |
| Mobile calls | \$400 | \$400 |
| TOTAL | \$1050 | \$1190 |

3. Comment

The Council's current Policy on Elected Members' Allowances and Expenses 2016 needs to be updated to align with the latest Determination. A draft Policy on Elected Members' Allowances and Expenses 2017, incorporating the necessary changes, is attached as [Attachment 1](#).

The Remuneration Authority has advised that updated policies adopted by councils to give effect to its 2017 Determination, and which do not contain other substantive changes, do not require Remuneration Authority approval.

4. Communication

No communication is required in relation to this matter.

5. Consideration of Climate Change

The matter requiring decision in this report has been considered by officers in accordance with the process set out in the GWRC Climate Change Consideration Guide.

5.1 Mitigation assessment

Mitigation assessments are concerned with the effect of the matter on the climate (i.e. the greenhouse gas emissions generated or removed from the atmosphere as a consequence of the matter) and the actions taken to reduce, neutralise or enhance that effect.

Officers have considered the effect of the matter on the climate. Officers recommend that the matter will have no effect.

5.2 Adaptation assessment

Adaptation assessments relate to the impacts of climate change (e.g. sea level rise or an increase in extreme weather events), and the actions taken to address or avoid those impacts.

Officers have considered the impacts of climate change in relation to the matter. Officers recommend that climate change has no bearing on the matter.

6. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

6.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6.2 Engagement

Due to its procedural nature and low significance, no engagement on this matter has been undertaken.

7. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Adopts the Policy on Elected Members' Allowances and Expenses 2017, attached as Attachment 1.*

Report prepared by:

Francis Ryan
Manager, Democratic
Services

Report approved by:

Luke Troy
General Manager, Strategy

Attachment 1: Draft Policy on Elected Members' Allowances and Expenses 2017

Attachment 1 to Report 17.337

Policy on Elected Members' Allowances and Expenses 2017 – Greater Wellington Regional Council

(As adopted by Council on ...)

1. Introduction

In addition to determining the remuneration of elected members, the Remuneration Authority (the Authority) is required to determine the allowances and expenses of all elected members.

Every three years, in the year of local authority elections, the Authority asks each local authority to provide the proposed rules for allowances and the recovery of expenses incurred by elected members. The Authority then makes a determination, prescribing the rules that apply. Where new issues arise, a council may seek an amendment during the three-year period.

In developing this policy, key factors have been fairness to elected members and ratepayers, and administrative efficiency. Therefore, where possible, standard allowances are based on fair and reasonable estimates of costs incurred, rather than requiring a claim to be made.

This policy should be read in conjunction with the Council's Sensitive Expenditure Policy (Elected Members).

2. Commencement

The provisions of this policy take effect from 1 July 2017. As this policy gives effect to the allowances provisions contained in the Local Government Members (2017/18) (Local Authorities) Determination 2017 the Authority has advised that its approval of this policy is not required in this instance.

3. Policy on allowances and expenses

3.1 Parking

Elected members will be provided with parking spaces at, or close to, the Council's Wellington offices for their use when on council business.

Elected members who incur parking charges when on Council business at other locations are entitled to reimbursement of the actual cost.

3.2 Use of public transport

Elected members who travel by public transport in relation to Council business are entitled to reimbursement of the actual cost. Evidence of the cost incurred should be provided.

3.3 Chair's vehicle

The Chair of the Council will be provided with a vehicle. If the Chair elects to have the vehicle available for private use, a deduction will be made from their salary as determined by the Authority.

3.4 Mileage allowance

Subject to the interpretation and exceptions listed below, elected members, excluding the Chair, are entitled to a mileage allowance when using their own vehicle for Council business.

Eligibility for mileage allowance commences from the member's primary place of residence until the conclusion of their Council business travel.

Mileage will be paid at the maximum rate per kilometre as set out in the current Remuneration Authority determination.

Interpretation

With respect to mileage allowances and reimbursement of public transport costs, the term "Council business" includes attendance at the following:

- Official meetings of the Council and any committee and subcommittee of Council
- Council workshops
- Meetings and workshops of advisory groups established by Council
- Meetings and workshops of external bodies to which the elected member has been appointed by Council
- Statutory hearings
- Meetings of Council-owned companies
- An external event or meeting where there has been:
 - a resolution of Council or a committee, or
 - an authorisation by the Council Chair, or
 - with respect to the member of a committee, an authorisation by the Chairperson of that committee
- Visits to, and tours of, facilities, or sites, or works, for which the Council is responsible for, or has involvement in, or which will be the subject of business to come before the Council or any committee
- Seminars and training courses where the elected member's attendance has been authorised
- Constituency meetings
- Discussions with committee Chairpersons or Council officers
- Consultation with Mayors, territorial authority committee Chairpersons, or elected members
- Official briefings.

Mileage may include travel to and from the member's primary place of residence, if the travel is:

- (a) in the member's own vehicle; and
- (b) on Council business as outlined above; and
- (c) by the most direct route reasonable in the circumstances.

"Council business" does not include events where the primary focus is on social activity.

Exceptions

- If Greater Wellington Regional Council is providing transport, and an elected member chooses, for personal reasons, to travel separately, they will not be entitled to a mileage allowance.
- Where an elected member chooses, for personal reasons, to travel by private motor vehicle to a conference or seminar outside of the Wellington region, they will be entitled to a mileage payment no more than the cheapest equivalent air fares available for the day(s) of travel, where such fares are less than the mileage allowance at ordinary rates

3.5 Communications allowance

It is expected that elected members have their own communications and computer equipment and that these items are available for elected members to use for their Council related business.

Elected members having such items available for Council business are eligible to receive a communications allowance. The rate payable will be the maximum rate determined by the Authority. The rate will be divided into annual allowances for each eligible item made available by the member for Council business purposes:

- Personal computer, tablet, or laptop, including any related docking station
- Printer
- Mobile phone
- Mobile calls
- Internet connection.

An elected member may be issued with a standard specification Greater Wellington Regional Council mobile tablet device for use on Council business. The use of loaned equipment by an elected member is subject to the following conditions:

- The loaned equipment is provided for Council business purposes
- The loaned equipment remains Greater Wellington Regional Council's property at all times and must be returned when requested

Greater Wellington Regional Council will provide a mobile phone for the Chair and cover all expenses associated with the use of that phone on Council business. The phone remains the property of the Council, and the communication allowance payable to the Chair will be reduced as outlined above to reflect the provision of the phone.

3.6 Travel time allowance

Elected members are entitled to a travel time allowance in relation to travel undertaken in relation to Council business. The rate payable will be the maximum rate determined by the Authority.

3.7 Travel from additional place of residence

Where an elected member has an additional place of residence (e.g. a holiday home) and they are travelling from that additional place of residence, and that travel involves a distance and/or duration greater than they would travel if they were travelling from their primary place of residence, then they will only be eligible to claim for the mileage and travel time that would have been incurred from their primary place of residence. The primary place of residence will usually be determined by the elected member's address recorded on the Electoral Roll.

3.8 Conferences, courses, seminars etc.

Elected members who have been authorised to attend a conference, course, seminar, etc., will have attendance fees, travel, accommodation, and meals paid for. Unless otherwise agreed by the Chief Executive, all travel and accommodation will be booked through Democratic Services.

Core training will be organised by Democratic Services. Elected member attendance at one-off events in New Zealand will be subject to approval by the Council Chair; in the case of attendance by the Chair the approval will be by the Chief Executive and Chief Financial Officer.

Overseas conference attendance is to be approved by Council, consistent with the Council's Sensitive Expenditure Policy (Elected Members).

3.9 Clothing

Elected members may be supplied with jackets and coats bearing the Council's branding. These remain Council property at all times.

3.10 Stationery

Stationery is available on request for use on Council business.

3.11 Councillors' Lounge

Elected members are entitled to use the Councillors' Lounge in the Council's Wellington office for Council business purposes. The lounge has two computer suites and telephones.

3.12 Travel insurance

Travel insurance will be provided for overseas travel on Council business.

3.13 Personal accident insurance

Greater Wellington Regional Council's personal accident insurance includes cover for the death or bodily injury of an elected member. Any payment received as a result of a claim made under this cover in respect of an elected member is payable to the Council, and will be utilised for Council purposes only, e.g. as a contribution to the costs of running an extraordinary election. No payment will be made to the elected member who is the subject of the claim.

3.14 Payment

Where applicable, allowances will be paid fortnightly.

Claims for expenses should be made fortnightly on the forms provided, no later than three months after the date the mileage or expense was incurred, and should include all relevant receipts.

Payment will be made by direct credit.



Report 2017.324
Date 6 September 2017
File CCAB-8-1265

Committee Council
Author Luke Troy, General Manager, Strategy

Report on the Regional Transport Committee meeting, 29 August 2017

1. Purpose

To inform the Council of the Regional Transport Committee (the Committee) meeting of 29 August 2017.

2. Reports

2.1 Let's Get Wellington Moving programme update

Barry Mein, Programme Director, Let's Get Wellington Moving, gave a presentation on the progress of the Let's Get Wellington Moving programme.

The project team is at the “develop and test interventions and scenarios - concept/feasibility” phase. Recent progress of the programme includes modelling a “do minimum” scenario, documenting the case for change, testing different interventions, considering possible early interventions, and targeted stakeholder engagement. The Committee was presented with a map of the key areas that require addressing in the scenarios, and a broad overview of examples of intervention options.

The next steps in the programme include finalising a short-list of scenarios and assessing their performance against objectives in September-October, present the public engagement programme in November, and use the feedback to help to develop a preferred scenario and publish an implementation plan in early 2018.

2.2 Progress report on projects in the Regional Land Transport Plan 2015

Harriet Shelton, Manager, Regional Transport Planning, updated the Committee on the current status and progress of projects in the Regional Land Transport Plan 2015 (the Plan).

Notable highlights in relation to regional transport issues, projects, planning and funding included:

- In Kapiti, the MacKays to Peka Peka Expressway opened to traffic on 24 February 2017
- In May 2017 GWRC selected Tranzit Group and Uzabus as preferred tenderers for nine contracts in the Wellington regional bus network. The new contracts will start in July 2018, along with the new bus network and fare changes.

The Committee received information about emerging issues, such as the Government Policy Statement on Land Transport 2018, the RLTP mid-term review, and the Speed Management Guide.

2.3 Proposed variation to the Wellington Regional Land Transport Plan 2015: SH2 Mt Bruce safety improvements

The Committee considered a proposed variation to the Wellington Regional Land Transport Plan 2015, to add a new activity to the six year programme, being a range of safety interventions along SH2 south of the Mt Bruce Wildlife Sanctuary. The Committee agreed to recommend the variation to Council.

2.4 Proposed variation to the Wellington Regional Land Transport Plan 2015: Waterloo and Paraparaumu site purchase and development

The Committee considered a proposed variation to the Wellington Regional Land Transport Plan 2015, to include a new activity to the six year programme, being the purchase of land at two sites with a view to develop these sites. The Waterloo Depot site adjacent to the Waterloo interchange would be developed into a 185 space Park & Ride facility. The site adjacent to the Paraparaumu Rail station would be developed to enable or support transport-oriented development opportunities such as improved walking and cycling accessibility to the station, additional park and ride facilities and enhanced access between the station and town centre. The Committee agreed to recommend the variation to Council.

2.5 NZTA projects update

Emma Speight, Regional Relationships Lower North Island Director, NZTA, gave an oral update on NZTA's projects. A timeline for the National Land Transport Programme was provided to the Committee, together with an explanation of the State Highway Investment Proposal. NZTA advised that the Committee would be provided with an update later in the year in relation to the Petone to Grenada Link Road.

3. Consideration of climate change

The matters addressed in this report are of a procedural nature, and there is no need to conduct a climate change assessment.

4. The decision-making process and significance

No decision is being sought in this report.

4.1 Engagement

Engagement on this matter is unnecessary.

5. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*

Report prepared by:

Luke Troy
General Manager, Strategy

Report approved by:

Cr Barbara Donaldson
Chair, Regional Transport
Committee

Exclusion of the public

Report 17.371

That the Council:

Excludes the public from the following part of the proceedings of this meeting namely:

- 1. PTOM bus contracts – Directly Appointed Units*
- 2. Appointment of external director – WRC Holdings Ltd*
- 3. Disposal of property – South Wairarapa*
- 4. Confirmation of the Restricted Public Excluded minutes of 10 August 2017*

The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 (the Act) for the passing of this resolution are as follows:

| General subject of each matter to be considered: | Reason for passing this resolution in relation to each matter | Ground under section 48(1) for the passing of this resolution |
|--|--|--|
| <p><i>1. PTOM bus contracts – Directly Appointed Units</i></p> | <p><i>The information in this report relates to bus service contracting in the Wellington Region. Release of the information contained in this report would likely prejudice Greater Wellington Regional Council’s negotiations with bus operators as the report outlines matters that are the subject of negotiation. GWRC has not been able to identify a public interest favouring disclosure of this particular information in the public proceedings of the meeting that would override this prejudice.</i></p> | <p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(i) of the Act (i.e to carry out negotiations without prejudice).</i></p> |
| <p><i>2. Appointment of external director - WRC Holdings Ltd</i></p> | <p><i>The information contained in this report relates to the proposed appointment of a director to WRC Holdings Limited. Release of this information would prejudice the proposed appointee’s privacy by disclosing the fact that they are being considered as a director of WRC Holdings Limited. GWRC has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the privacy of the individual concerned.</i></p> | <p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under sections 7(2)(a) of the Act (i.e to protect the privacy of natural persons).</i></p> |

3. *Disposal of property – South Wairarapa* *The information contained in this report relates to the proposed sale of property owned by GWRC. The report outlines terms of the proposed disposal and includes details of the anticipated disposal values of the surplus land. Having this part of the meeting open to the public would disadvantage GWRC if the property is placed on the open market for sale via a contestable sale process as it would reveal GWRC's price expectations. GWRC has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override this prejudice.* *That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(i) of the Act (i.e to carry out negotiations without prejudice).*
4. *Confirmation of the Restricted Public Excluded minutes of 10 August 2017* *This report contains information relating to the current Chief Executive's full year performance and remuneration review. Release of this information would prejudice the privacy of Greg Campbell, Chief Executive, by disclosing information pertaining to the employment relationship between the Chief Executive and the Council. GWRC has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override his privacy.* *That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under sections 7(2)(a) of the Act (i.e to protect the privacy of natural persons).*

This resolution is made in reliance on section 48(1) of the Act and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.