

Report 17.42
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File CCAB-11-135

Committee Te Upoko Taiao – Natural Resources Plan Committee
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Appointment of the non-Councillor Co-Chair of Te Upoko Taiao – Natural Resources Plan Committee

1. Purpose

To appoint the non-Councillor Co-Chair of Te Upoko Taiao – Natural Resources Plan Committee (the Committee).

2. Background

The Committee's terms of reference state the Committee will have two Co-Chairs:

- A Councillor member of the Committee, and
- A non-Councillor member of the Committee

Councillor Daran Ponter has been appointed by Council as the Councillor Co-Chair of the Committee.

At its first meeting of each triennium the Committee has the task of appointing the non-Councillor Co-Chair of the Committee on the recommendation of the non-Councillor members of the Committee.

If the non-Councillor members of the Committee wish to recommend more than one person for the role of non-Councillor Co-Chair an election will need to be held by the Committee in accordance with the requirements of the Local Government Act 2002 to determine the person to fill the role. Officers will provide advice at the meeting if an election is required.

3. Communication

No external communication is required.

4. Consideration of climate change

The matters addressed in this report are of a procedural nature, and there is no need to conduct a climate change assessment.

5. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

5.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6. Engagement

No engagement is required in relation to this matter.

7. Recommendations

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Appoints..... as the non-Councillor Co-Chair of Te Upoko Taiao – Natural Resources Plan Committee.*

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