

**Report** 16.504  
**Date** 16 November 2016  
**File** CCAB-21-97

**Committee** Civil Defence Emergency Management Group  
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## **Election of the Chairperson and Deputy Chairperson of the Civil Defence Emergency Management Group**

### **1. Purpose**

To elect a Chairperson and Deputy Chairperson of the Wellington Region Civil Defence Emergency Management (CDEM) Group joint committee.

### **2. Background and Comment**

In accordance with section 15 of the Civil Defence Emergency Management Act 2002 the CDEM Group may appoint one of its members as Chairperson. The CDEM Group may also appoint a Deputy Chairperson.

Under the Local Government Act 2002 the CDEM Group must elect its Chairperson and Deputy Chairperson under one of two voting systems:

- A. Election by the majority of members present and voting, or
- B. Election by receiving a greater number of votes than any other candidate.

#### **2.1. Characteristics of election by majority (voting system A)**

- The person who is elected receives the votes of a majority of members.
- There is a first round of voting for all candidates.
- If no candidate is elected in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded.
- If no candidate is successful in the second round there is a third, and so on. Each time the candidate with the fewest votes in the previous round is excluded.

- If, in any round, two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.
- Rounds of voting will only be required where there are more than two candidates.

### **2.1.2 Characteristics of election by the greatest number of votes (voting system B)**

- A person is elected if they receive more votes than any other candidate.
- There is only one round of voting.
- If two or more candidates tie for the most votes, the tie is resolved by lot.

### **2.1.3 Determining by 'lot' when there is a tie**

Both voting systems require a resolution by 'lot' if two candidates receive an equal number of votes and no one else is elected. The most common procedure is for the names of the candidates with the same number of votes to be placed in a container and the name of the person drawn out by an independent person is deemed the winner, i.e. elected or not excluded from the next round. It is recommended that this process be used in the event that there is a tie between candidates.

## **3. Communication**

No external communication is required.

## **4. The decision-making process and significance**

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

### **4.1. Significance of the decision**

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

## **5. Engagement**

No engagement is required in relation to the matters addressed in this report.

## **6. Recommendations**

*That the CDEM Group:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Chooses either:*

(i) *Voting system A (election by the majority of members)*

*OR*

(ii) *Voting system B (election by the greatest number of votes)*

*for the election of the Chairperson and Deputy Chairperson of the CDEM Group.*

4. *Elects..... as Chairperson of the CDEM Group.*

5. *Elects..... as Deputy Chairperson of the CDEM Group.*

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