



Please note that these minutes remain unconfirmed until the next Civil Defence and Emergency Management Group (Joint Committee) meeting on Friday 24 June 2016.

Report 16.161

22/04/2016

File: CCAB-21-68

Public minutes of the Civil Defence and Emergency Management Group (Joint Committee) meeting held in the Council Chamber, Upper Hutt City Council, 838 Fergusson Drive, Upper Hutt, on Friday, 22 April 2016 at 9.05am

Present

Mayor Leggett (Chair)	(Porirua City Council)
Mayor Booth (from 9.08am)	(Carterton District Council)
Mayor Church	(Kapiti Coast District Council)
Mayor Guppy	(Upper Hutt City Council)
Councillor Laidlaw	(Greater Wellington Regional Council)
Mayor Patterson	(Masterton District Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)

1 Apologies

Moved (Mayor Leggett/ Mayor Wade-Brown)

That the CDEM Group accepts the apology for lateness from Mayor Booth.

The motion was **CARRIED**.

2 Public Participation

There was no public participation.

3 Confirmation of the minutes 13 November 2015

Moved (Mayor Leggett/ Mayor Wade-Brown)

That the CDEM Group confirms the minutes of the meeting of 13 November 2015, Report 15.571.

The motion was **CARRIED**.

4 **Resilient Cities 100**

The Group received a presentation from Mike Mendonça, Chief Resilience Officer, Wellington City Council on Resilient Cities 100. The 100 Resilient Cities (100RC) organisation is part of a \$164 million investment by the Rockefeller Foundation to build urban resilience in 100 cities around the world. The aim is to help cities around the world become more resilient to physical, social, and economic challenges.

Workshops have been held across the Wellington Region and have identified 6 focus areas:

- Earthquakes
- Climate change
- Economy
- Housing (including social housing)
- CBD growth
- Connected and engaged communities.

The CDEM Group requested that the Wellington Lifelines Group be invited to brief the Group on how its planning relates to the work being done by Resilient Cities 100.

5 **Wellington Water Resilience Planning**

The Group received a presentation from Mark Kinvig, Group Manager Network Strategy and Planning, Wellington Water on Wellington Water Resilience Planning.

Wellington Water is working under the framework of resilient cities and planning for two different types of scenarios:

- The worst case scenario, such as a major earthquake; and
- Day-to-day operational resilience, such as a failure of equipment.

The Group was advised that Wellington Water is working on education for self-storage for emergencies, fire-fighting and the reticulation network.

6 **Emergency Management Activation Process**

The Group received a presentation from Craig Hamilton, Manager Operational Readiness, Wellington Region Emergency Management Office on the emergency management activation process.

There are two different types of activations:

- Self activation, for spontaneous events such as a major earthquake; and
- Planned activation, for events where there is some forward notice such as weather.

He explained the procedure from a duty officer receiving notice of an event through to the Emergency Operations Centre (EOC) developing an initial action plan. Notifications of events are provided to Mayors, Council Chief Executives, Emergency Services and other key parties.

7 **CDEM Group Appointments**

Report: 16.99

File: CCAB-21-64

Moved

(Mayor Leggett/ Mayor Guppy)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Approves the following appointments:*
 - a. *Alistair Allan, Alternate Group Controller*
 - b. *Wayne Maxwell, Local Controller, Kapiti Coast District Council*
 - c. *Kevin Currie, Alternate Local Controller, Kapiti Coast District Council*
4. *Removes the following name from the previously approved appointee list:*
 - a. *Tamsin Evans, Kapiti Coast District Council*
5. *Delegates authority to Mayor Wade-Brown to make the following appointments subject to the appointees completing Controller training provided by WREMO:*
 - a. *Amber Bill, Alternate Local Controller, Wellington City Council*
 - b. *Julian Todd, Alternate Local Controller, Wellington City Council*

The motion was **CARRIED**.

8 **WREMO Quarterly Report (1 October 2015 to 31 December 2015)**

Report: 16.98

File: CCAB-21-65

Bruce Pepperell presented the WREMO Quarterly Report (1 October 2015 – 31 December 2015).

Moved

(Mayor Leggett/ Mayor Patterson)

That the CDEM Group:

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

10 **Next meeting: 24 June 2016**

The meeting closed at 10.19am.

Mayor Leggett

Chair, Wellington Civil Defence Emergency Management Group.

Date: