

Report 15.385  
Date 3 August 2015  
File CCAB-8-108

Committee Council  
Author Cr Chris Laidlaw, Council Chair

## Committee and advisory body terms of reference and delegations for the remainder of the 2013-16 triennium

### 1. Purpose

To adopt the terms of reference for the Council's committee and advisory groups for the remainder of the 2013-16 triennium, and to delegate statutory powers to the committees.

### 2. Background

On 9 July 2015 the Council adopted a revised committee structure for the remainder of the 2013-2016 triennium. The changes proposed to the committee structure involved:

- The discharge of the Strategy and Policy Committee
- The establishment of the Environment Committee and the Sustainable Transport Committee
- The widening of the responsibility of the renamed Finance, Risk and Assurance Committee to include oversight of GWRC's financial performance, including consideration of matters which may impact on GWRC's future financial performance.

### 3. Comment

The terms of reference for committee and advisory bodies have been amended to reflect the changes to the Council's governance structure. After discussion with committee chairs and portfolio leaders, I recommend the committee and advisory group terms of reference and delegations, as detailed in **Attachment 1**, for the Council's adoption.

It should be noted that a number of matters that fell within the scope of the terms of reference of the former Strategy and Policy Committee will now

become matters within the oversight of the full Council. These matters include:

- Regional economic and business development, including the Council's position on Wellington regional strategy and its implementation
- Oversight and decision-making on the Wairarapa Water Use Project
- Good regional form (including spatial planning)
- Water supply, including future water collection areas
- Emergency management
- Climate change.

#### **4. Communication**

No communications are necessary as a result of this report.

#### **5. The decision-making process and significance**

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

##### **5.1 Significance of the decision**

Officers have considered the significance of the matter, taking into account the Council's significance and engagement policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

##### **5.2 Engagement**

Due to its procedural nature and low significance of the decision, no engagement on this matter has been undertaken.

#### **6. Recommendations**

*That the Council:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Adopts the committee and advisory body terms of reference for the remainder of the 2013-2016 triennium, as detailed in Attachment 1 to this report.*
4. *Delegates statutory powers to committees, as detailed in Attachment 1 to this report.*

Report prepared by:

**Cr Chris Laidlaw**  
Council Chair