



**Report 14.72**

19/02/2014

File: E/12/04/03

**Please note that these minutes remain unconfirmed until the meeting of the Risk and Assurance Committee on 7 May 2014**

**Public minutes of the Risk and Assurance Committee meeting held in the Council Chamber, Greater Wellington Regional Council, Shed 39, Harbour Quays, Wellington, on Wednesday, 19 February 2014 at 1:37pm.**

**Present**

Councillors Aitken (Chair), Donaldson, Laidlaw, Lamason, Swain, Wilde and Wilson.

**1 Apologies**

There were no apologies.

**2 Conflict of Interest declarations**

There were no declarations of conflict of interest.

**3 Public participation**

There was no public participation.

**4 6 Month Review for Year Ended 31 December 2013**

Warren Tocker, Chief Financial Officer, introduced the report. David Benham, Chief Executive; Leigh-Anne Buxton, General Manager, People and Capability; Rian van Shalkwyck, Manager, Business and Development (WREMO) and Chris Laidlaw, General Manager, Water Supply, all spoke to the report.

**Report 14.48**

CFO/23/01/10

*Moved*

*(Cr Wilson/ Cr Laidlaw)*

*That the Committee:*

- 1. Receives the report.*

2. *Notes the content of the report.*

The motion was **CARRIED**.

5 **2012/13 External audits and reviews**

Warren Tocker, Chief Financial Officer, introduced the report and David Benham, Chief Executive, spoke to the report.

**Report 14.5**

CFO/04/03/01

*Moved*

*(Cr Aitken/ Cr Wilde)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Requests that an audit and review report for each group be provided to the Risk and Assurance Committee immediately following each calendar year.*

The motion was **CARRIED**.

6 **Summary Risk Report**

Warren Tocker, Chief Financial Officer, introduced the report.

**Report 14.17**

CFO/26/01/01

*Moved*

*(Cr Donaldson/ Cr Lamason)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

7 **Water Group Risk Presentation**

Chris Laidlow, General Manager, Water Supply, gave an oral report on risk management within the Water Group. The report addressed the Group's prescribed and non-prescribed risks, and looked at the measures in place for managing these risks.

8      **ACC WSMP Audit report**

Leigh-Anne Buxton, General Manager, People and Capability, introduced the report.

**Report 14.39**

E/12/04/04

*Moved*

*(Cr Donaldson/ Cr Lamason)*

*That the Committee:*

1.    *Receives the report.*
2.    *Notes the content of the report.*

The motion was **CARRIED**.

**Noted:** The Committee commended officers involved in helping Greater Wellington Regional Council achieve tertiary status in the ACC Workplace Safety Management Practices programme audit.

9      **Quad Bike Review Report**

Leigh-Anne Buxton, General Manager, People and Capability, introduced the report.

**Report 14.40**

E/12/04/04

*Moved*

*(Cr Aitken/ Cr Laidlaw)*

*That the Committee:*

1.    *Receives the report.*
2.    *Notes the content of the report.*

The motion was **CARRIED**.

10     **Additional Agenda item**

*Moved*

*(Cr Aitken/ Cr Lamason)*

*That under Standing Order 3.5.5, Report 14.70 - Appointment of a non-elected member to the Risk and Assurance Committee be added to the Agenda.*

The motion was **CARRIED**.

11 **Exclusion of the public**

**Report 14.71**

E/12/04/04

*Moved*

*(Cr Aitken/ Cr Lamason)*

*That the Committee:*

*Excludes the public from the following part of the proceedings of this meeting namely:*

*1. Appointment of a non-elected member to the Risk and Assurance Committee*

*The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b><i>General subject of each matter to be considered:</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground under section 48(1) for the passing of this resolution</i></b>
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*1. Appointment of a non-elected member to the Risk and Assurance Committee*

*The information contained in this report relates to the proposed appointment of a non-elected member to the Risk and Assurance Committee. Release of this information would prejudice the proposed member's privacy by disclosing the fact that they are being considered for, and have each expressed interest in, appointment as a member of the Risk and Assurance Committee. Greater Wellington Regional Council has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the privacy of the individual concerned.*

*That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under sections 7(2)(a) of the Local Government Official Information and Meetings Act 1987 (i.e to protect the privacy of natural persons).*

*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.*

The motion was **CARRIED**.

The public part of the meeting closed at 3.21pm.

Cr J Aitken  
Chair

Date: