

Terms of Reference for the Wellington City Public Transport Spine Options Hearing Sub- committee

September 2013

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1. Membership

The membership of the Wellington City Public Transport Spine Options Hearing Subcommittee comprises:

- The Chair of the Regional Transport Committee (GWRC)
- The Wellington City Council Mayor
- The NZ Transport Agency Regional Director

The Chair of the Regional Transport Committee is Chairperson of the Subcommittee.

The quorum is two members.

2. Meeting procedures

The Greater Wellington Regional Council Standing Orders apply.

All members have equal speaking rights and a deliberative vote. In addition, the Chairperson has a casting vote in the case of an equality of votes.

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision-making of the Subcommittee.

3. Powers

The Subcommittee has the power to:

- consider both the written and oral submissions and the citizen panel surveys on the Wellington City Future Public Transport Spine Options;
- seek clarification from Council officers on any technical matters; and
- make recommendations to the Regional Transport Committee on a preferred option as a consequence of consideration of public feedback.

4. Responsibilities

The Committee shall ensure that:

- the hearing and consideration process is carried out in a way that is effective and timely;

- submitters are provided with the best possible opportunity to be heard in support of their submission;
- subcommittee members receive submissions with an open mind and give due consideration to each submission; and
- the decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

5. Duration of Subcommittee

The Subcommittee is deemed to be dissolved at the end of the subject hearings process.