

Please note that these minutes remain unconfirmed until the meeting of the Civil Defence Emergency Management Group Joint Committee on 28 June 2013

Report 13.127

28/03/2013

File: E/11/12/02

Minutes of the Civil Defence Emergency Management Group Joint Committee meeting held in the Council Chamber, Upper Hutt City Council, 838 Fergusson Drive Upper Hutt, on Thursday, 28 March 2013 at 9.00am

Present

Mayor Rowan (Chair)	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Mayor Guppy	(Upper Hutt City Council)
Mayor Staples	(South Wairarapa District Council)
Mayor Wade-Brown	(Wellington City Council)
Mayor Wallace	(Hutt City Council)
Councillor Wilde	(Greater Wellington Regional Council)

Public Business

1 **Apologies**

Moved (Mayor Rowan/ Cr Wilde)

That the CDEM Group accepts the apologies for absence from Mayors Leggett and Mark.

The motion was **CARRIED**.

2 **Conflict of Interest declarations**

There were no declarations of conflict of interest.

3 **Public Participation**

There was no public participation.

4 **Confirmation of Minutes**

Moved

(Mayor Rowan/ Mayor Wallace)

That the CDEM Group confirms the minutes of the meeting of 16 November 2012, Report 12.577.

The motion was **CARRIED**.

5 **Transport Access (Lifelines Report)**

Richard Mowll, Project Manager, WeLG, presented the Wellington Lifelines Group's report on restoring Wellington's transport links after a major earthquake. The report focuses on critical transport links, and planning for the mitigation of the after effects of a major disaster by identifying and mapping primary access points. The implications of the findings in the report should be considered by both WeLG and WREMO when planning future projects.

Moved

(Mayor Rowan/ Mayor Wallace)

That the CDEM Group agrees to endorse, in principle, the recommendations for action set out in the report. Where appropriate, the action points should be considered by the applicable organisation and integrated into future plans.

The motion was **CARRIED**.

6 **WREMO Monthly report**

Bruce Pepperell spoke to the report and noted the key highlights from the WREMO monthly report including the creation of a regional training strategy as well as a community resilience strategy. There is likely to be a budget surplus for this year and part of this will be rolled over to reduce expenditure for the coming year. The budget for the coming financial year is to go to the CEG for approval.

Report 13.116

File: Z/01/04/19

Moved

(Mayor Staples/ Mayor Guppy)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*

The motion was **CARRIED**.

7 **CDEM Group appointments**

Bruce Pepperell spoke to the report and noted that the appointment of further alternate Local and Group Controllers reflects the need for extra cover should a Group or Local Controller be absent for any reason.

Report 13.117

File: Z/01/04/019

Moved

(Mayor Wallace/ Mayor Wade-Brown)

That the CDEM Group:

- 1. Appoints Stavros Michael and Anthony Wilson (both Wellington City Council) as Alternate Group Controllers.*
- 2. Appoints Matt Reid as the Local Controller for Hutt City.*
- 3. Appoints Matt Reid and Ian Johnson as Alternate Local Controllers for Upper Hutt City.*
- 4. Approves Richard Mowll as WREMO Lifelines Co-ordinator.*

The motion was **CARRIED**.

8 **Proposed CDEM Group Plan**

The proposed CDEM Group plan replaces the 2005 CDEM Group Plan and is a strategic level document which will form the basis for other operational plans. Consultation on the Plan will begin shortly and the Group agreed that an online submission form should be included in the communications strategy.

Report 13.118

File: Z/01/04/19

Moved

(Mayor Rowan/ Mayor Wade-Brown)

That the CDEM Group:

- 1. Receives the report.*
- 2. Notes the contents of the report.*
- 3. Endorses releasing the draft Plan for public consultation subject to an amended timetable to be provided by WREMO.*

The motion was **CARRIED**.

9 **Household Emergency Rainwater Tank project**

Scott Dray, Senior Emergency Management Advisor, gave a presentation on the Household Emergency Rainwater Tank project currently being developed by WREMO. The project aims to empower the community to make provision for their own emergency water resources by facilitating the availability of rainwater tanks at a price people are likely to afford.

10 **UN Habitat City Resilience Profiling Project**

Mayor Wade-Brown updated the group on Wellington City Council's involvement with the UN Habitat City Resilience Profiling Project.

The meeting closed at 10.30am.

Mayor Jenny Rowan
Chair, Civil Defence Emergency Management Group

Date: