

Report 12.331  
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File E/11/01/04

Committee Council  
Author Fran Wilde, Chair

## **Amendment to Terms of Reference for Environmental Wellbeing and Economic Wellbeing Committees**

### **1. Purpose**

To amend the Terms of Reference for the Environmental Wellbeing Committee and the Economic Wellbeing Committee in order to distribute responsibilities more evenly between the committees.

### **2. The decision-making process and significance**

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act). Part 6 sets out the obligations of local authorities in relation to the making of decisions.

#### **2.1 Significance of the decision**

Officers have considered the significance of the matter, taking the Council's significance policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

### **3. Comment**

It is proposed to amend the Terms of Reference for the Economic Wellbeing Committee and the Environmental Wellbeing Committee to distribute responsibilities more evenly between the Committees.

#### **3.1 Flood protection**

It is proposed to remove from the Economic Wellbeing Committee Terms of Reference the following responsibilities relating to flood protection issues:

*Monitor the maintenance and improvement of flood protection and environmental assets for the region's river schemes, corridors and associated watercourses.*

*Monitor/oversee the development and implementation of floodplain management plans, including the work of the Hutt Valley Flood Management Subcommittee.*

*Maintain sound working relationships with the friends groups for the Otaki and Waikanae rivers, and the Wairarapa river scheme committees.*

These responsibilities are to be transferred to the Environmental Wellbeing Committee.

The Hutt Valley Flood Management Subcommittee (the Subcommittee) is currently a subcommittee of the Economic Wellbeing Committee however, with the transfer of flood protection responsibilities, the Subcommittee will now report to the Environmental Wellbeing Committee. The Terms of Reference of the Subcommittee will therefore need to be amended to reflect the change in reporting line.

### **3.2 Wairarapa Water Use Project**

The Terms of Reference for the Economic Wellbeing Committee will be amended to clarify its responsibility for the monitoring and oversight of the Wairarapa Water Use Project.

## **4. Communication**

No external communication is required on any decisions made in relation to this report.

## **5. Recommendations**

*That the Council:*

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Amends** the Terms of Reference of the Economic Wellbeing Committee and Environmental Wellbeing Committee as set out in section 3.1 of this report.*
- 4. **Amends** the Terms of Reference of the Hutt Valley Flood Management Subcommittee by removing all references to the Economic Wellbeing Committee and replacing them with references to the Environmental Wellbeing Committee.*

5. *Amends the Terms of Reference of the Economic Wellbeing Committee to provide that Committee with responsibility for monitoring/ overseeing the progress of the Wairarapa Water Use Project.*

Report prepared by:

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Chair