

Chief Executive Employment Review Committee

Purpose

The Chief Executive Employment Review Committee has primary responsibility for executing the Chief Executive's performance agreement and monitoring the Chief Executive's performance. The Committee also has the responsibility, if required, of conducting a Chief Executive recruitment process.

Specific responsibilities

1. Work as required with the Chief Executive on the implementation of the performance agreement entered into between the Council and the Chief Executive;
2. Conduct the performance review required in the agreement between the Council and the Chief Executive;
3. Re-negotiate new performance agreements to cover subsequent periods as required and recommend any new performance agreement to the Council for adoption.
4. Negotiate variations to existing performance agreements as required and recommend any variations to the performance agreement to the Council for adoption.
5. Make recommendations to the Council regarding remuneration for the Chief Executive, including payment of any performance bonus;
6. Represent the Council in regard to any issues which may arise in respect to the Chief Executive's job description, employment agreement, performance agreement or other similar matters;
7. Recommend to the Council a recruitment and selection process for a Chief Executive; and
8. Oversee any recruitment and selection process agreed to by the Council for a Chief Executive (noting that the decision on appointment must by law be made by the Council).

Membership

Up to five councillors, including the Council chairperson *ex officio*.

Quorum

Three councillors.