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Committee       CEG  
Author           Rian van Schalkwyk, Manager, CDEM Group Office

## **Selection of Co-ordinating Executive Group (CEG) Chairperson**

### **1. Purpose**

To enable the CEG to select a Chairperson and define the period of their appointment.

### **2. Background**

At a Wellington Region CDEM Group establishment workshop held on 12 November 2002, Dr Roger Blakeley, Chief Executive of Porirua City Council, was elected as the Chairperson for the Chief Executives' Group with Max Pedersen (Upper Hutt City Council) as the Deputy Chairperson. This Chief Executives working group later became the Co-ordinating Executive Group (CEG).

The new Civil Defence Emergency Management Act (CDEM Act) became effective on 1 December 2002.

Section 20 (1) of the CDEM Act states:

*A Civil Defence Emergency Management Group must establish and maintain a Civil Defence Emergency Management Co-ordinating Executive Group consisting of:*

*The chief executive officer of each member local authority or a person acting on the chief executive officer's behalf; and*

*A senior member of the police who is assigned for the purpose by the Commissioner of Police; and*

*a senior member of the Fire Service who is assigned for the purpose by the National Commander; and*

*the chief executive officer of the hospital and health services operating in the area or a person acting on the chief executive officer's behalf; and*

*any other persons that may be co-opted by the Civil Defence Emergency Management Group.*

Section 12 of the Terms of Reference for the Co-ordinating Executive Group states:

*Election of Chairperson and Deputy Chairperson*

*The CEG shall elect its own Chairperson and Deputy Chairperson*

*The term of appointment shall be two (2) years unless three quarters of the members present at a meeting resolve to replace the Chairperson or Deputy Chairperson at an earlier time*

*The term of office of an elected Chairperson or deputy Chairperson end if that person ceases to be a member of the CEG.*

### **3. Current situation**

As a result of Dr Roger Blakeley's recent resignation from Porirua City Council the position of Chairperson for the Wellington Region CDEM Group CEG has become vacant. Dr Blakeley has vacated this position on 20 August 2010.

In early 2009 Chief Executives from the Wellington Region have identified a number of opportunities where potential benefit could be found for sharing services. Emergency Management was one of the areas identified and consequently a working party of officers was established to pursue this project.

A total of twenty-one specific recommendations (grouped under six category headings) were made to the Chief Executives in support of a new enhanced structure and arrangements for CDEM in the Wellington region.

One of the recommendations was to establish a Management Committee as a Sub-Group of the CEG to address operational matters in CDEM while the CEG would only address strategic matters of CDEM.

The 'sharing of services' project (CDEM) is nearing completion and the expectation is that a new structure and new arrangements could be implemented at the CEG's next meeting in April 2011.

Due to the shared services review and the uncertainty as to how the structure and arrangements may change as a result, it is recommended that Mr Max Pedersen (Chief Executive of Upper Hutt City Council) continue in the position of CEG Chairperson in the interim.

It is therefore suggested that the status quo be maintained until the next CEG meeting in April 2011.

#### **4. Recommendations**

*That CEG*

- 1. Recommends to the Chairperson of the CDEM Group that Mr Max Pedersen (Chief Executive of Upper Hutt City Council) take responsibility as Interim Chairperson for the CEG until decisions are made on the new CDEM structure and arrangements for the Wellington CDEM Group*
- 2. The selection of a new Chairperson and Deputy Chairperson for CEG take place at the CEG meeting in April 2011*

Report prepared by:

**Rian van Schalkwyk**  
Manager, Emergency Management

Report approved by:

**Murray Kennedy**  
General Manager, Utilities  
and Services