

**Report** 07.367  
**Date** 6 June 2006  
**File** PK/10/02/04

**Committee** Parks Hearing Committee  
**Author** Fiona Shaw Advisor - Planning and Policy

## **Parks & Forests Hearing Committee: Hearing Process**

### **1. Purpose**

To outline the process for hearing and considering submissions on the draft Battle Hill Farm Forest Park management plan.

### **2. Significance**

The matters in this report do not trigger the Council's significance policy or section 76(3)(b) of the Local Government Act 2002.

### **3. Background**

The Landcare Committee appointed a subcommittee to hear and consider submissions in the management plan reviews to ensure an effective and efficient process is followed. The terms of reference for the Parks & Forests Hearing Committee were adopted at the Landcare Committee meeting held on 8 February 2005 (Report 05.3).

Public submissions were called on the draft Battle Hill Farm Forest Park management plan and 17 submissions were received. Six submitters wish to be heard in support of their submission. Copies of the submissions were provided to the Committee on June 07.

Reports 07.368 and 07.369 on this order paper considers the membership of the Committee, and provides an analysis of submissions and Officer's recommendations.

## 4. Process

The following process is suggested:

1. Submitters will be heard in the morning in support of their submission. Each submitter has been contacted and asked to present their submission for 10 minutes. Submitters have also been informed that Committee members may wish to ask questions on the submission at this point.
2. Each written submission to the draft plan must be considered by the Committee. Officers anticipate that this part of the hearing will take most of the morning.
3. Once each submitter has been heard and all the written submissions have been considered, the public part of the meeting will conclude and the meeting adjourn.
4. The Hearing Committee will convene to deliberate on the submissions. Report 07.369 of this order paper provides a summary of the submissions received, including relief sought, an analysis of the key issues, and supporting information for the Committee. Officer's recommendations in response to the submissions are also provided in report 07.369
5. Once the Hearing Committee has concluded its deliberations, the Committee will advise Officers on how the Committee wishes to proceed.
6. The minutes of the Committee will be taken and presented to the Landcare Committee to be endorsed.

## 5. Recommendation

*That the Committee:*

1. **receive** the report and **note** the contents of the report.
2. **endorse** the process outlined in this paper for hearing and considering the submissions on the draft Regional Forest Lands Plan: Future Water Collection Areas, in accordance with the Committee's Terms of Reference.
3. **receive** all submissions on the draft Regional Forest Lands Plan: Future Water Collection Areas
4. **hear** the submitters in support of their submissions
5. **consider** all written submissions

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