

Report 06.378

21 July 2006

File: E/06/23/01

File: mins\cd\05.607.docpw

Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Committee Room, The Regional Council Centre, 142 Wakefield Street, Wellington, on Friday, 21 July 2006 at 2.00 pm

Present

Councillor Buchanan (Acting Chairman)	(Greater Wellington Regional Council)
Mayor Brash	(Porirua City Council)
Mayor Francis	(Masterton District Council)
Councillor Knowles (substituting for Mayor McPhee)	(Carterton District Council)
Mayor Milne	(Kapiti Coast District Council)
Mayor Ogden	(Hutt City Council)
Mayor Prendergast	(Wellington City Council)

Officers Present

Dr Blakeley	Porirua City Council
Mr Glen	Wellington City Council
Dr Bradbury, Ms Guard, Messrs Benham, Reay, and van Schalkwyk	Greater Wellington Regional Council
Mr Kelly	Hutt City Council
Mr McGuire	Kapiti Coast District Council
Mr Evans	Ministry of Civil Defence and Emergency Management
Mr Phillips	Capital and Coast District Health Board
Supt Trappit	New Zealand Police

In attendance

Dr Geoff Thomas	School of Architecture, Victoria University
Peter Kreft	Manager, National Forecast Centre

Public Business

CDE 91 Apologies

Resolved

(Cr Buchanan/Mayor Prendegast)

That the CDEM Group

Accepts the apologies for absence from Mayor Guppy (Upper Hutt City Council), Mayor McPhee (Carterton District Council), and Mayor Staples (South Wairarapa District Council).

CDE 92 Confirmation of Minutes

Resolved

(Mayor Brash /Mayor Milne)

That the CDEM Group

Confirms the minutes of the meeting held on 3 November 2006, Report 05.607.

Matters for Information

CDE 93 Pandemic planning progress report

Report 06.149

File: Z/01/04/20

Dr Blakely introduced his report on pandemic planning, which is based on an oral briefing given to the Co-ordinating Executive Group meeting on 3 April 2006 by Margot McLean (Medical Officer of Health, Regional Public Health) and Chai Chuah (CEO of Regional Public Health.)

Resolved

(Mayor Ogden/Mayor Francis)

That the CDEM Group:

- (1) Receives the report, and*
- (2) Notes the contents.*

CDE 94 Exercise Phoenix IV – Post-exercise Report

Report 06.148

File: Z/01/04/20

The group was advised of the outcome of Exercise Phoenix IV held on 25 November 2005.

Resolved (Mayor Milne/Mayor Francis)

That the CDEM Group:

- (1) *Receives the report; and*
- (2) *Notes the contents.*

CDE 95 CDEM Group work programme progress report

Report 06.151

File: Z/01/04/20

Resolved (Mayor Buchanan/Mayor Milne)

That the CDEM Group:

- (1) *Receives the report; and*
- (2) *Notes the contents.*

Note

Greater Wellington Officers were asked to provide a debriefing on flooding which occurred in July 2006.

CDE 96 CDEM Group appointments

Report 05.150

File: Z/01/04/20

Resolved (Mayor Prendergast/Mayor Ogden)

That the CDEM Group ratifies the following appointments:

- a Sean Mallon, Local Recovery Manager, Kapiti Coast District Council,*
- b Marty Grenfell, Local Controller (alternate), Upper Hutt City Council, and*
- c Sandra Petersen, Group Lifelines Co-ordinator (alternate), Kestrel Group.*

CDE 97 Review of Structural Arrangements for CDEM Group

Tabled

Wellington CDEM Group. Review of Structural Arrangements. Proposed Methodology. Dave Brunson, Kestrel Group.

Report 06.145

File: Z/01/04/20

Resolved

(Cr Buchanan/Mayor Francis)

That the CDEM Group does not proceed with a structural review at this stage, and that the matter be revisited in twelve months.

CDE 98 CDEM Group work programme progress report

Report 06.151

File: Z/01/04/20

Resolved

(Cr Buchanan/Mayor Milne)

That the CDEM Group:

(1) Receives the report.

(2) Notes the contents.

CDE 99 Camp stretchers for emergency use

Report 05.152

File: Z/01/04/20

Resolved

(Cr Buchanan/Mayor Francis)

That the CDEM Group:

(1) Receives the report.

(2) Notes the contents.

Presentations

Dr Geoff Thomas, Senior Lecturer in the School of Architecture at Victoria University, gave a Powerpoint presentation on *Fire Fighting and Rescue Operations after Earthquakes*.

Peter Kreft, Manager of the National Forecast Centre, gave a Powerpoint presentation on *Enhanced Weather Services*.

Other Matters

CDE 100 Questions

There were no questions.

CDE 101 General Business

Mayors Ogden and Francis described problems created by excessive July rainfall in their areas, and reported that emergency management staff and systems coped effectively with the challenge.

The meeting closed at 3.48 pm.

Councillor IM Buchanan
Acting Chairman
Civil Defence Emergency Management Group

Date