

Report **06.150**
Date 4 July 2006
File Z/1/4/20

Committee **CDEM Group**
Author **Dr Roger Blakely, Chairperson, Co-ordinating**
 Executive Group

CDEM Group appointments

1. Purpose

To request the Wellington Region Civil Defence Emergency Management (CDEM) Group to ratify some appointments for inclusion in the CDEM Plan.

2. Background

Appendix 4 of the Group Plan lists the statutory and non-statutory appointments made by the CDEM Group to give effect to its structural arrangements. These positions are for Group Controller (and alternates), Group Recovery Manager (and alternate), Local Controllers (and alternates), Local Recovery Managers and Group Lifelines Co-ordinators

Staff changes in the last few months have left some of these positions vacant.

Legislation requires a CDEM Group to appoint, either by name or reference to the holder of an office, a suitably qualified and experienced person to be the Group Controller for its area (S.26 (1) of the CDEM Act 2002) and to appoint at least one suitably qualified and experienced person to perform the functions and duties, and exercise the powers of the Group Controller if they are absent from duty for any reason (S.26 (2) of the CDEM Act 2002).

S.27 (1) of the CDEM Act 2002 states that a CDEM Group may appoint one or more persons to be a Local Controller, and direct that person or persons to carry out any of the functions and duties of, or delegated to, that Group's Group Controller and to exercise the powers of Controllers in the area for which the Group Controller is appointed, including, but not limited to, the powers in sections 86 to 94.

At its meeting of 3 November 2005 (Report 05.601) the Wellington Region CDEM Group decided to delegate the authority for making CDEM Group appointments to the Chairperson of the CDEM Group on the recommendation of the CEG. This was to allow appointments to be made speedily.

Any new appointment(s) must be ratified by the CDEM Group at the earliest opportunity.

3. Vacant positions

As a result of staff changes, five positions have become vacant. Nominations have already been received to replace two of these. Three remain vacant.

The following table shows which positions have already been replaced and which positions are still vacant:

Local Authority	Position	Person named in Group Plan	To be replaced by
Greater Wellington	Group Controller (alternate)	Colin Wright	Vacant
Greater Wellington	Group Controller (alternate)	John Allard	Vacant
Greater Wellington	Group Lifelines Co-ordinator (alternate)	Debbie Cunningham	Sandra Pedersen
Kapiti Coast District Council	Local Recovery Manager	Tom Finnimore	Sean Mallon
Upper Hutt City Council	Local Controller (alternate)	Jenny Bentley	Marty Grenfell

4. Process of appointment

The Co-ordinating Executive Group (CEG) recommends to the Chairperson of the CDEM Group that Sean Mallon, Marty Grenfell and Sandra Pedersen be appointed to the positions shown in the table above.

For the Group Controller vacancies, it was agreed at the CEG meeting that the CEG members should 'shoulder tap' prospective candidates rather going through a public process. When the original appointments were made there was a very low response to advertisements. To date no prospective candidates have been named.

All new appointments will have to be incorporated into the CDEM Group Plan.

5. Recommendation

That:

1. *The CDEM Group ratify the following appointments:*
 - a. *Sean Mallon, Local Recovery Manager, Kapiti Coast District Council,*
 - b. *Marty Grenfell, Local Controller (alternate), Upper Hutt City Council; and*
 - c. *Sandra Pedersen, Group Lifelines Co-ordinator (alternate), Kestrel Group.*

Report prepared by:

Dr Roger Blakeley
Chairperson, Co-ordinating Executive
Group