

**Report 06.709**

5 December 2006

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**Minutes of the Meeting of the Planning and Monitoring Subcommittee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Tuesday, 5 December 2006 at 9.30am**

**Matters for Council Decision are shown in bold type and enclosed in a box.**  
*Matters for Information of Council are in italic type.*

**Present**

Councillors Aitken (Chairperson), Kirton, McDavitt, and Wilde

**Also Present**

Councillor Turver

**In Attendance**

Phil Sharman

**Officers Present**

Benham, Bradbury, Salmon, Meek, and Turfrey.

**Public Business**

**Procedural Items**

PMS 63      **Apologies**

*Resolved*

*(Cr Aitken/Cr McDavitt)*

*That the Subcommittee*

*Accepts the apology for absence from Councillor Buchanan.*

PMS 64      **Public Participation**

No members of the public wished to participate in the meeting.

PMS 65      **Confirmation of Minutes**

*Resolved*

*(Cr Aitken/Cr McDavitt)*

*That the Subcommittee*

*Confirms the minutes of 11 October 2006, Report 06.589.*

## **Matters for Consideration**

PMS 66      **Audit Management Letter**

**Report 06.694**

File: CFO/04/01/16

*Resolved*

*(Cr Aitken/Cr Wilde)*

*That the Subcommittee:*

- (1) Receives the report.*
- (2) Notes the content of the report.*

**Noted**

- In respect of the Asset Management Plan, officers noted the following;
  - requests for proposals on an asset management system for Greater Wellington will be sent out prior to Christmas
  - Greater Wellington has received proposals from two internal audit providers, and a decision to appoint one of them will be made shortly.
  - The fraud policy is being reviewed by the auditors and will be finalised in the next few weeks.
- Phil Sharman, Director, Audit New Zealand acknowledged the positive relationship between Audit New Zealand and Greater Wellington and thanked all officers (not only finance officers) for their assistance during the audit. The Committee endorsed these comments and passed on their thanks to David Benham and his team.
- The Council's Council Controlled Trading Organisations may need to be involved in the development of an Asset Management Plan for transportation assets.

**PMS 67 Community Engagement Strategy**

**Report 06.696**

File: CM/12/04/01

*Resolved*

*(Cr Aitken /Cr Wilde)*

*That the Subcommittee:*

- (1) Receives the report.*
- (2) Notes the content of the report.*
- (3) Recommends that Council endorses the further development of a community engagement strategy.*
- (4) Notes the intention set out in section 4 of the draft strategy and other budgetary implications of the draft strategy.*
- (5) Notes that the new Communications Manager will have input into the development of the new strategy.*

**Other Matters**

**PMS 68 Questions**

There were no questions.

**PMS 69 General**

There were no matters of general business.

The meeting closed at 10:30 am.

CR J AITKEN  
Chairperson

Date:

**Wellington Regional Council – 14 December 2006**

*To be moved*

**That Council**

**Adopts the report of the meeting of the Planning and Monitoring Subcommittee meeting held 5 December 2006, Items PMS63 to PMS69 inclusive.**