

Report 06.589

11 October 2006

File: E/06/24/02

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Minutes of the Meeting of the Planning and Monitoring Subcommittee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Wednesday, 11 October 2006 at 9.35 am

Matters for Council Decision are shown in bold type and enclosed in a box.
Matters for Information of Council are in italic type.

Present

Councillors Aitken (Chairperson), Buchanan, Kirton, McDavitt, and Wilde

Officers Present

Benham, Bradbury, Cutler, Gray, Reay, and Turfrey.

In Attendance

Phil Sharman (Audit Director) and Karen Young (Audit Manager), Audit New Zealand.

Public Business

Procedural Items

PMS 55 **Apologies**

There were no apologies.

PMS 56 **Public Participation**

No members of the public wished to participate in the meeting.

PMS 57 **Confirmation of Minutes**

Resolved

(Cr Aitken/Cr Wilde)

That the Subcommittee

Confirms the minutes of 13 June 2006, Report 06.301.

Matters for Consideration

PMS 58 **Annual Report for the year ended 30 June 2006**

Report 06.553

File: CFO/02/01/12

Resolved

(Cr Wilde/Cr Buchanan)

That the Subcommittee recommend to Council that it:

- (1) ***Receives*** the report.
- (2) ***Notes*** its contents.
- (3) ***Considers*** the following net amounts, in addition to those budgeted, to be added to or deducted from, the respective reserves, subject to any changes requested by the Subcommittee:

(a)	<i>Regional Parks Land Purchase</i>	<i>(\$869,604)</i>
(b)	<i>Transport Rate Reserves</i>	<i>(\$1,114,170)</i>
(c)	<i>Wairarapa Bovine TB Rate - Bov TB</i>	<i>\$207,887</i>
(d)	<i>Wairarapa Rating Schemes-Catchment Awhea</i>	<i>(\$13,616)</i>
(e)	<i>Wairarapa Rating Schemes-Catchment Whareama</i>	<i>\$1,453</i>
(f)	<i>Wairarapa Rating Schemes-Catchment Homewood</i>	<i>\$1,921</i>
(g)	<i>Wairarapa Rating Schemes-Catchment Mataikona</i>	<i>(\$1,547)</i>
(h)	<i>Wairarapa Rating Schemes-Catchment Maungaraki</i>	<i>(\$2,955)</i>
(i)	<i>Wairarapa Rating Schemes-Catchment Kaiwhata</i>	<i>(\$7,738)</i>
(j)	<i>Wairarapa Rating Schemes-Drainage</i>	<i>(\$73,715)</i>
(k)	<i>Wairarapa Shingle Royalty</i>	<i>\$86,914</i>
(l)	<i>Wairarapa Rating Schemes-River LWVD</i>	<i>(\$32,745)</i>
(m)	<i>Wairarapa Rating Schemes-River Waiohine</i>	<i>(\$14,941)</i>
(n)	<i>Wairarapa Rating Schemes-River Gladstone</i>	<i>\$1,530</i>
(o)	<i>Wairarapa Rating Schemes-River Waipoua</i>	<i>\$8,274</i>
(p)	<i>Wairarapa Rating Schemes-River Waingawa</i>	<i>(\$13,101)</i>
(q)	<i>Wairarapa Rating Schemes-River Lower Tauera</i>	<i>\$1,285</i>
(r)	<i>Wairarapa Rating Schemes-River Lower Whangaehu</i>	<i>\$1,231</i>
(s)	<i>Wairarapa Rating Schemes-River Te Ore Ore</i>	<i>\$5,173</i>
(t)	<i>Wairarapa Rating Schemes-River Mt Bruce</i>	<i>(\$5,652)</i>
(u)	<i>Wairarapa Workshop</i>	<i>(\$8,202)</i>
(v)	<i>Akura Nursery Reserve</i>	<i>(\$29,967)</i>
(w)	<i>River Rate Reserve-Hutt City</i>	<i>\$135,396</i>
(x)	<i>River Rate Reserve-Kapiti Coast</i>	<i>\$15,144</i>
(y)	<i>River Rate Reserve-Porirua City</i>	<i>\$37,535</i>

(z)	<i>River Rate Reserve-Upper Hutt City</i>	\$55,917
(aa)	<i>River Rate Reserve-Wellington City</i>	\$29,525
(bb)	<i>Flood Contingency Reserve</i>	\$222,786
(cc)	<i>Corporate Systems Reserves</i>	\$40,000
(dd)	<i>Rebudget to 05/06 - EHRP animal control</i>	\$20,000
(ee)	<i>Rebudget to 05/06 - Road Pricing study</i>	\$97,500
(ff)	<i>Rebudget to 05/06 - Rail carriage refurbishment</i>	(\$27,778)
(gg)	<i>Rebudget to 05/06 - Travel Demand</i>	\$4,009
(hh)	<i>Rebudget to 05/06 - Wgtn Regional Strategy</i>	\$87,000
(ii)	<i>Rebudget to 06/07-New Signage Opex</i>	\$17,868
(jj)	<i>Rebudget to 06/07-Level 6 fitout</i>	\$323,000
(kk)	<i>Rebudget to 06/07-RLTS</i>	\$223,125
(ll)	<i>Rebudget to 06/07-Isolated Works Farms</i>	\$20,000
(mm)	<i>Rebudget to 06/07-Super KNE</i>	\$60,000
(nn)	<i>Rebudget to 06/07-Akatarawa Animal Control</i>	\$50,000
(oo)	<i>Rebudget to 06/07-DOC Grant</i>	\$10,000
(pp)	<i>Rebudget to 06/07-QE11 Trust</i>	\$120,000
(qq)	<i>Rebudget to 06/07-Marine Protection</i>	\$14,000
(rr)	<i>Rebudget to 06/07-Planning Manager's Car</i>	\$18,000
(ss)	<i>Rebudget to 06/07-Water Quality Instruments</i>	\$20,000
(tt)	<i>Rebudget to 06/07-IT Manager's Vehicle</i>	\$19,000
(uu)	<i>Rebudget to 06/07-Emergency Equipment</i>	\$195,000

- (4) *Adopts the Financial Statements and accompanying notes for the year ended 30 June 2006 subject to any changes requested by the Subcommittee.*
- (5) *Notes the reduction in the number of rebudgeted items.*

PMS 59 **Internal Audit Programme**

Report 06.559

File: CFO/04/03/01

Resolved

(Cr McDavitt/Cr Buchanan)

That the Subcommittee recommends that Council:

- (1) ***Receives the report.***
- (2) ***Notes the content of the report.***
- (3) ***Agrees in principle to the development of internal audit systems***
- (4) ***Requests that the Chief Executive seeks a proposal from at least one other provider, and then selects a suitable provider.***
- (5) ***Requests that the Chief Executive presents a draft internal audit programme for consideration by the Planning and Monitoring Subcommittee at its next meeting.***

PMS 60 Project Framework – Risks, Outcomes, Targets, Milestones (Monitoring and Evaluation)

Councillor Aitken gave an oral presentation and recommended to members' attention a well tested methodology for monitoring and evaluation. The CEO undertook to consider the merits of this for use in the GWRC.

Other Matters

PMS 61 Questions

Councillor Wilde asked if Pringle House conforms to the current earthquake code. Officers agreed to provide an update by way of a memo.

Councillor McDavitt asked for an update on the progress of the Community Engagement Review. Officers were asked to ensure that the report on the outcomes of this review be with the PMS in time for Council consideration before Christmas 2006.

PMS 62 General

There were no matters of general business.

The meeting closed at 10.39 am.

CR J AITKEN
Chairperson

Date: