



Form 1: Application for resource consent

All sections must be completed in full and accompanied by the initial fixed application fee (see section 12) and the relevant activity form (see section 7). Failure to do so may result in your application not being accepted and/or returned. Please note that all information provided in your application is available to the public.

You can lodge your application in any of the following ways:

- By post to PO Box 11646, Wellington or PO Box 41, Masterton
- In person at our Wellington office (Shed 39, 2 Fryatt Quay, Pipitea) or Masterton office (34 Chapel Street)
- By email to info@gw.govt.nz (a signed PDF copy is required)

Office use only:	
FILE REF:	
Doc. No.	
Referred to	Int

1. Applicant's details

Applicant(s) name(s) and address ie, whose name will be on the consent. Note if a private or family trust is the applicant, all the trustees are required to provide contact details and sign the application form (see 4. below)

Name: <input style="width: 90%;" type="text"/>	T: Business: <input style="width: 90%;" type="text"/>	T: Private: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Fax: <input style="width: 90%;" type="text"/>	T: Mobile: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Email address: <input style="width: 90%;" type="text"/>	

The applicant is the:

Owner ☐ Occupier ☐ Lessee ☐ Prospective Purchaser ☐ The Crown ☐
 Network Utility Operator ☐ Other ☐ Please specify:

2. Agent's details

Agent's name and address Please note that all correspondence will be sent to the Agent as the first point of contact during the application process, unless instructed otherwise

Name: <input style="width: 90%;" type="text"/>	T: Business: <input style="width: 90%;" type="text"/>	T: Private: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Fax: <input style="width: 90%;" type="text"/>	T: Mobile: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Email address: <input style="width: 90%;" type="text"/>	

3. Property owner's details (if different from above)

Name: <input style="width: 90%;" type="text"/>	T: Business: <input style="width: 90%;" type="text"/>	T: Private: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Fax: <input style="width: 90%;" type="text"/>	T: Mobile: <input style="width: 90%;" type="text"/>
Address: <input style="width: 90%;" type="text"/>	Email address: <input style="width: 90%;" type="text"/>	

If your proposed activity will take place on land not owned by the applicant, the written approval of the property owner must be provided on a **completed and signed form 1B**.

4. Partnership/unincorporated entity details

For partnerships or unincorporated entities (such as private trusts or unincorporated bodies or societies) you **must** provide details of all authorised partners, trustees or members. Any consent granted will then include these names, and all individuals will be legally responsible for the consent and any associated costs. Should these persons change, then you must notify us.

Full name of person:

Status (eg, partner, trustee):

Address:

Email address:

Phone:

Full name of person:

Status (eg, partner, trustee):

Address:

Email address:

Phone:

Full name of person:

Status (eg, partner, trustee):

Address:

Email address:

Phone:

Include details of any further partners/trustees/members on a separate page if necessary

5. Location of proposed activity

Describe the location of activity and/or property address

Map reference: NZTM:

Valuation reference [from rates]:

Include the name of any relevant stream, river or other waterbody to which the application may relate, proximity to any well known landmark, etc. (Note: a location map is required in your activity form.)

Legal description [from rates notice] [eg, Lot 9 DP58809 Block XI]

6. Description of proposed activity

7. Consents from the Greater Wellington Regional Council – activity forms you need to fill in

Consent(s) being applied for. You will need to fill in an activity form for each of the following activities: Make sure you attach the forms for your activity

Water:

Dam/Divert (Form 2a) ☐

Take and use surface water (Form 2b) ☐

Take and use groundwater (Form 2c) ☐

Discharge to Land:

General discharges (Form 3a) ☐

Agricultural discharge (Form 3b) ☐

On-site wastewater (Form 3c) ☐

Discharge to Water:

General discharges (Form 4a) ☐

Discharge to Air:

Air discharge (Form 5a) ☐

Land Use:

General river/stream works (Form 6a) ☐

Bore/well construction (Form 6b) ☐

Bridge/culvert/pipe (Form 6c) ☐

Erosion protection structures (Form 6d) ☐

Land clearing/tracking/logging soil disturbance (Form 6e) ☐

Coastal:

General coastal (Form 7a) ☐

Boatshed (Form 7b) ☐

Swing mooring (Form 7c) ☐

8. Consents from local authorities

Territorial authority in which land is situated:

Wellington City Council ☐

Hutt City Council ☐

Upper Hutt City Council ☐

Porirua City Council ☐

Kapiti Coast District Council ☐

Masterton District Council ☐

South Wairarapa District Council ☐

Carterton District Council ☐

Do you require any other resource consents from your local council? Yes ☐ No ☐

If yes, please list:

Have these consents been applied for? Yes ☐ No ☐

9. Other documentation

Please list any documents in addition to your application forms that form part of your application. Note: if multiple other documents exist, please attach a separate sheet of paper.

☐ No other documents

<input type="checkbox"/> Reports	Title
----------------------------------	-------

<input type="checkbox"/> Plans	Title
--------------------------------	-------

<input type="checkbox"/> Other documents	Title
--	-------

	Title
--	-------

10. Pre-application advice

Please list any pre-application meetings or advice (verbal and/or written) you have had with GWRC below:

☐ Meeting(s) – with who and when?

☐ Verbal advice – from who and when?

☐ Written advice – from who and when?

☐ Other (eg, submitted draft application/AEE)

11. Consultation and written approval of affected persons

Consultation with all persons potentially affected by your activity prior to lodging your application may result in considerable time and cost savings.

Non-notified applications

Non-notified consents are for activities which have minor effects on the environment. For your activity to be considered on a non-notified basis you must consult and obtain written approval from all persons potentially affected by your activity (eg, neighbours, iwi, Fish and Game Council, Department of Conservation). If you are unsure who may be an affected party, please call us. **Non-notified consents are significantly cheaper and quicker to process.**

Limited notified and fully notified applications

Notified consents (either limited notified or fully notified consents) are for activities which do not meet requirements in the RMA for processing on a non-notified basis.

Please provide any consultation details and written approvals obtained in the space provided below.

Consultation details

Have you consulted with iwi?

Yes ☐ No ☐

If so, who did you consult?

Who else have you consulted?

What was their response?

How have you addressed any concerns they may have had?

Written approval of affected parties

If you have obtained the signature of affected persons please give their details below. Please note that for us to accept the approvals **they must each complete and sign form 1B.**

Name	Address	Contact details (phone, email etc)

12. Fees and charges

Non-notified initial fixed application fees including GST (please tick one or more)

Discharge permit	<input type="checkbox"/> Land \$2,328.75	<input type="checkbox"/> Water (other) \$3,432.75	<input type="checkbox"/> Land/Water (earthworks) \$3,432.75	<input type="checkbox"/> Air \$1,500.75
Water permit	<input type="checkbox"/> Take (new) \$2,052.75	<input type="checkbox"/> Take (renewal) \$1,224.75	<input type="checkbox"/> Dam/Divert \$1,086.75	
Land use consent	<input type="checkbox"/> Bore \$ 465.75	<input type="checkbox"/> River works \$1,155.75	<input type="checkbox"/> Land clearing/disturbance/logging \$1,776.75	
Coastal permit	<input type="checkbox"/> Mooring \$ 672.75	<input type="checkbox"/> Boatshed \$ 672.75	<input type="checkbox"/> Other \$1,155.75	

- Notes:
1. Where there is more than one application required for the same proposal, an initial fixed application fee is required for each application
 2. The initial fixed application fee is the average cost of processing an application type. Final processing costs are based on actual and reasonable time and disbursements spent processing your application.
 3. Contact the Greater Wellington Regional Council for information about notified initial fixed application fees

Payment method (please tick one)

☐ Cheque (to be lodged with application documents)

☐ Internet banking to:

Greater Wellington Regional Council – National Bank account 06-0582-0104781-00

Date of payment: _____

Reference details used: _____

Note: for reference details please quote "Consents" and the applicant name

☐ Cash/Eftpos (to be made at Wellington or Masterton office)

Future payments

Any additional consent processing charges and consent monitoring charges will be invoiced directly to the applicant, unless instructed otherwise below:

13. Applicant's declaration

I/we hereby certify that, to the best of my/our knowledge and belief, the information given in this application is true and correct.

I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application and, if granted, for any subsequent monitoring charges. Subject to my/our rights under sections 357B and 358 of the RMA to object to any costs, I/we undertake to pay all and future processing costs and monitoring costs incurred by the Council. Without limiting the Council's legal rights, if any steps, including the use of debt collectors, are necessary to recover unpaid costs, I/we agree to pay all costs associated with recovering those costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Full name: _____

Date: _____

Applicant's signature: _____

(or person authorised to sign on behalf of the applicant)